



OFFICE OF UNDERGRADUATE RESEARCH **LAMAR UNIVERSITY**

Selecting Papers for Judging: Checklist

Judge:

Primary Student Author:

Co-Author (if any):

Mentor(s) (if any):

Title of Paper (first 3 words):

- **Eligibility**

Author is currently enrolled students at Lamar University.

YES

NO

Author has written this paper in the past calendar year (e.g., 2024-2025).

YES

NO

Paper reflects a completed research project.

YES

NO

Author has submitted only one paper for the competition.

YES

NO

Paper meets the following criteria:

- Not exceed 10 single spaced, or 20 double spaced, pages, excluding figures and references
- Use a standard, 12-point typed size throughout
- Be written in English
- Not published or under review for publication

YES

NO

Submission is complete and received by the deadline via the submission form.

YES

NO



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- **Submission Completion**

Submission includes all the following student information:

- Name
- L Number
- Lamar email
- Major
- Classification (Texas Academy, Freshman, Sophomore, Junior, Senior)

YES

NO

Submission includes all of the following paper information:

- Author(s)
- Title
- Abstract, no more than 200 words
- Origin of Paper (e.g., OUR, McNair, Course/Instructor)

YES

NO

Submission includes an uploaded paper in Microsoft Word (.docx) format.

YES

NO

Brief Explanation if NO to any of the above:

Decision:

ELIGIBLE (YES)

INELIGIBLE (NO)