



TEXAS ACADEMY OF
LEADERSHIP IN THE HUMANITIES
LAMAR UNIVERSITY

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Beaumont, TX 77710

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Website: lamar.edu/texasacademy • Email: texas.academy@lamar.edu

Letter of Recommendation Request Form

PROSPECTIVE STUDENT INFORMATION

Instructions: Please complete all the prospective student information below. Please make additional copies of this form to each person from whom you are soliciting a letter of recommendation.

Applicant Name: _____
Last Name First Name Middle Name

Address: _____
Street Address City State Zip Code

Telephone (_____) _____ Email _____
Area Code

Instructions: Prospective Student **must** check one of the following items.

I waive the right provided by the Family Educational Rights & Privacy of 1974 (Buckley Amendment) to view this recommendation in my file at the Texas Academy of Leadership in the Humanities at Lamar University

I do not wish to waive this right and shall retain the right to view this letter at the Texas Academy of Leadership in the Humanities at Lamar University.

Prospective Student's Signature

Date

RECOMMENDER INFORMATION

Information:

- The applicant named above is applying for admission to the Texas Academy of Leadership in the Humanities (TALH) and is requesting a recommendation from you.
- Applicant will complete and submit online the **Student Waiver of Access to Recommendation** to the Texas Academy indicating choice of access to recommendation. This will be placed in student's file. (Submitted by student online).
- Online recommendation forms are available at www.lamar.edu/texasacademy under the **FORMS and LINKS** tab.
- We ask the recommender to complete and submit online form that corresponds with applicant waiver access choice checked above:
 - English Teacher Recommendation – Waived Access
 - English Teacher Recommendation – Access Not Waived
 - Counselor or Principal Recommendation – Waived Access
 - Counselor or Principal Recommendation – Access Not Waived

Recommender will be sent an email confirmation that recommendation has been received by the Texas Academy of Leadership in the Humanities.

Recommender, please keep this form for your records.