UNDERGRADUATE CORE COURSE SUBSTITUTION REQUEST

**Instructions:** Complete this form to request that a course be accepted as credit for a portion of Lamar University’s Core Curriculum. If a student is on the fall 2014 or later catalog and the course was taken at a Texas public institution, this form should **not** be utilized. If the substitution is needed in the major, minor, or concentration, it should be completed by the department. If you have any questions, please email us at (degreeaudit@lamar.edu).

**Advisor Checklist**

- [ ] Course catalog description (directly from catalog) or course syllabus attached to request.
- [ ] Course appears in Banner.

Student Name: _______________________      LU ID: _______________________
Date Submitted: ______________________      Major: _______________________

Course (prefix, number, and title, year completed) to be considered for substitution of degree plan requirement (e.g., ENG 101 Composition): ______________________________________
______________________________________________________________________________

Name of Institution: _____________________________________________________________

Lamar course/core (prefix, number, and title) requirement to be substituted (e.g. MATH 1314 College Algebra): _______________________________________________________________
______________________________________________________________________________

Required Signatures:

Advisor: ____________________________________________      Date: ____________

Student: ____________________________________________      Date: ____________

Department Chair of Student’s Major: __________________________      Date: ____________

*With a few exceptions, you have the right to request, receive, review and correct information about yourself collected using this form.*