



RECORDS & REGISTRATION  
**LAMAR UNIVERSITY**

**REQUEST FOR DIRECTORY INFORMATION HOLD**

\_\_\_\_\_  
Name (Please Print)

\_\_\_\_\_  
Identification Number

Are you a graduating student?

Yes

No

Pursuant to “The Family Educational Rights and Privacy Act of 1974, as Amended,” I request the information, classified by Lamar University under the provisions of FERPA as “directory information,” be withheld by Lamar University from public disclosure. However, I understand that my enrollment and data may be included in aggregate counts and my information may be provided to those who have a legitimate need to know: Institutional Research, Board of Regents, Coordinating Board, the federal and state governments and other specified individuals as prescribed by law.

I am aware that my data may be contained in information that has been released by Lamar University prior to completing this document and cannot be removed unless specified in writing by the student named above. I understand that this document must be completed and filed with the Registrar’s Office.

Once you graduate from Lamar University, you may NOT put on a Directory Hold on your account. However, you may still remove a Directory Hold.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\*\*\*\*\*

I give the Records department permission to release my directory hold.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date