UNDERGRADUATE CHANGE OF MAJOR FORM

1. Student Name: ___________________________________________________________________
2. LU Student ID: __________________________________________________________________
3. Date: ___________________________________________________________________________
4. Current Major: ___________________________________________________________________
5. New Major: _____________________________________________________________________

IF APPLICABLE:
6. Second Major: ___________________________________________________________________
7. Minor: _________________________________________________________________________
8. Concentration: ___________________________________________________________________

CHANGE CATALOG YEAR:
9. Current Catalog Year ____________________ New Catalog Year ________________________
10. Student Signature: _______________________________________________________________

11. Advisor (change catalog year): _____________________________________________________
12. Signature of Old Department Head: _________________________________________________
13. Signature of New Department Head: ________________________________________________
14. *If applicable - Director International Office Signature: ________________________________
15. Records Office Verification (Wimberly Bldg. - Room 102): ______________________________

Please check:   International Student: _______ Domestic Student: ______

Instructions:
Step 1 – Student must complete – Numbers 1-5 and 10, and if applicable, complete - Numbers 6-8.
Step 2 – Advisors must change catalog year and sign – Numbers 9 and 11.
Step 3 – Student must also obtain required signatures from Current and New Chair of Department – Numbers 12-13.
Step 4 - *If you are an International Student, you must also obtain the signature from the Director of the International Office for Approval - Number 14.
Step 4 – Submit to Record’s Office for verification, number 15.

With a few exceptions, you have the right to request, receive, review and correct information about yourself collected using this form.