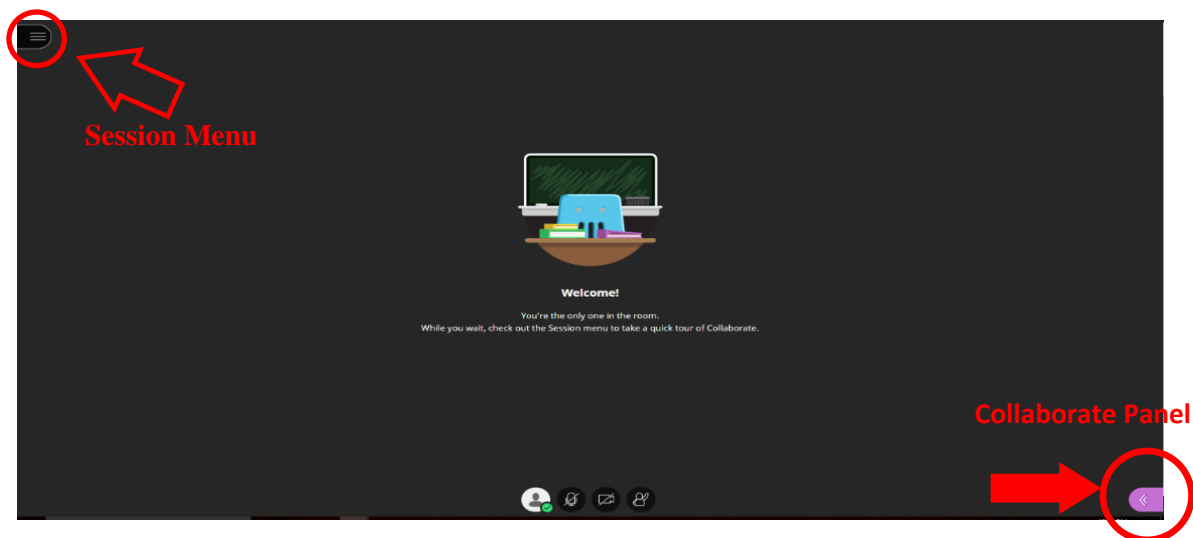# Student's Guide for Blackboard Tutoring Services

Tutoring Services is offering online tutoring sessions. In order to start your scheduled tutoring appointment, please follow the below steps:

1. Click the link you received in your Lamar University e-mail from The Tutoring Center.

2. Please log into your Blackboard. Once you log in, please enter your "First Name, Last Name", so the tutor can record your attendance. Then Click "**Join Session**"
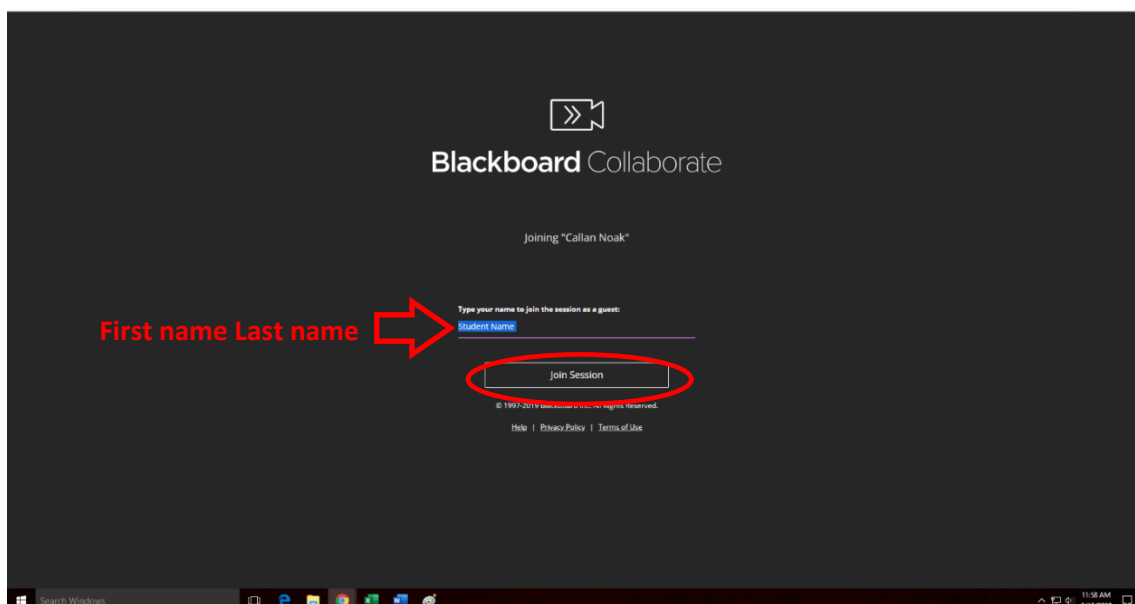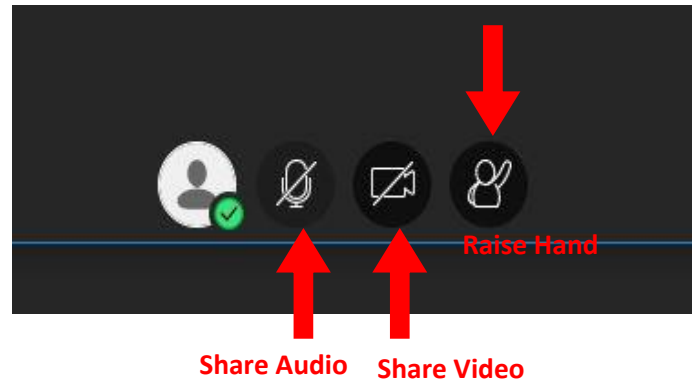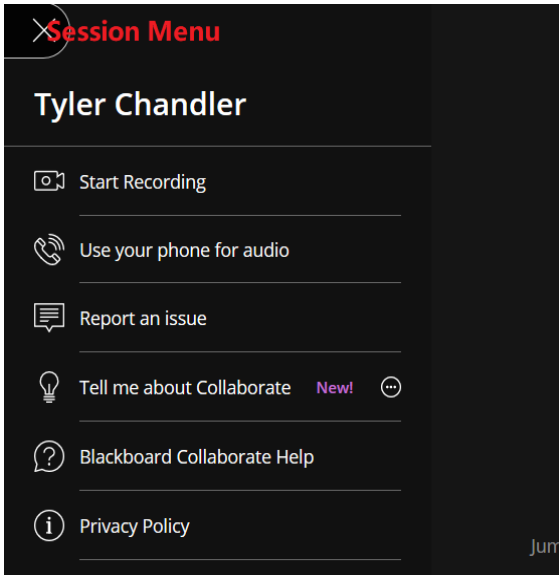

3. Click "**Start Tutorial**" and you will see the screen as shown below. Click the "**Session Menu**" at the left top corner and "**Collaborate Panel**" on the right bottom corner for more activities.

4. "**Session Menu**" and "**Collaborate Panel**" are shown below. Activate your audio and video by clicking "**Share Audio**" and "**Share Video.**" If you have questions, click "**Raise Hand**" to notify your tutor.
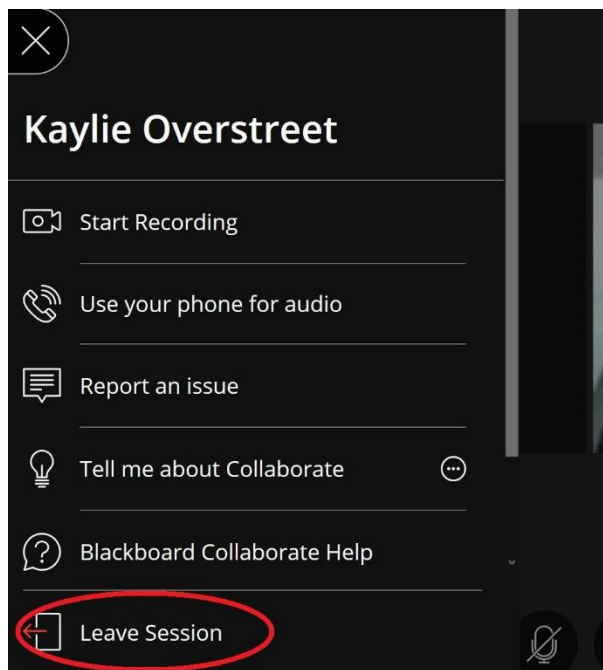

5. To adjust your audio and video settings, click "**My Settings**." If you need to type, click "**Chat**". "**Attendees**" is the list of all participants. Click "**Share Content**", to share *Whiteboard*, your *screen*, and *files* in your computer with the tutor.
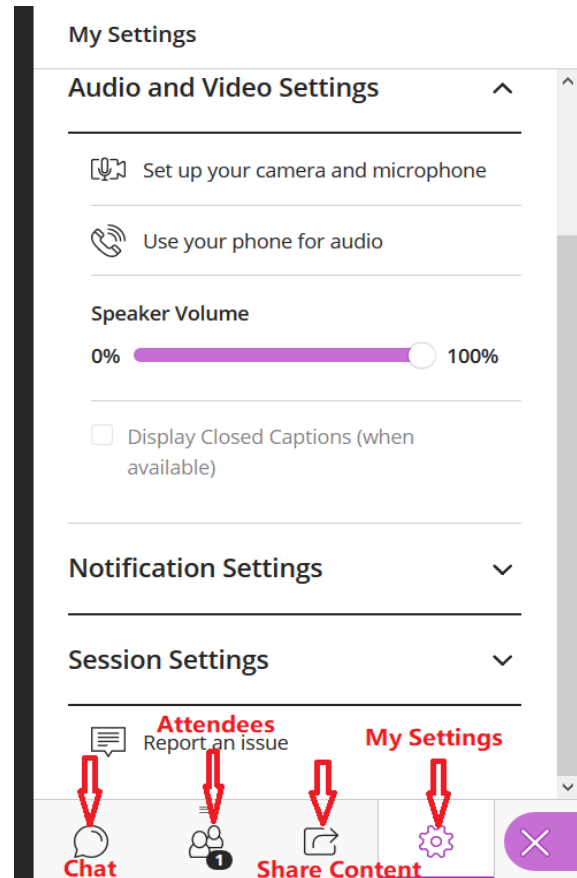
6. After you complete the session, click "**Leave Session**".

NOTE: If you have any questions, please contact The LU Tutoring Center at starstutoring@lamar.edu

The link below provides more Blackboard Collaborate with the Ultra Experience Tutorials.

https://www.youtube.com/playlist?list=PLontYaReEU1thrYkZR4tynKpyvuTB_dkD