

Lamar University Staff Council Meeting
September 11, 2018
Reaud Building

Minutes

The meeting was called to order by Diann Brodnax, President at 10:05am. Roll was called by Tammy Comeaux, Secretary. A quorum was present.

Members present: Diann Brodnax, Stacie Granger, Tammy Comeaux, Dimples Jones, Tori Cummings, Andrea Davis, Gina Decuir, Madison Franco, Kristie Gayle, Christina Gengo, Ashley Glenn, Paula Gregory, Sharlene Hatch, Charlotte Holliman, Yinka Jenmy, Chrissy Jones, Angie Laudig, Angela Letulle, Ryan Litchfield, Karli Noonkester, Kayce Smith, Bert Wagner, Julie Walker

Committee Reports:

Executive Committee: The officers did not meet with the LU Executives in August.

Restructuring of Committees

- Focus this year will be on the Communications and Staff Relations committees.
- 2 Chairs are needed for each Committee except for the Nominations Committee where only 1 is needed.
- All members will serve on the Committees and volunteers will be requested when and as needed.

Activities and Events Committees

Community Service: Sharlene noted the upcoming community service projects:

- October 25 – Meals on Wheels Spuds fundraiser – information will be provided soon.

Staff Awards: The following was discussed:

- Staff Award Committee is being completely revamped.
- SC Officers will serve as Chairs of the Committee.
- Members will be asked to volunteer on the day of the awards.
- Certificates will no longer be provided to employees that receive glass awards.
- Members were asked for suggestions to replace the lapel pins. Initial ideas were pen sets, mugs, t-shirts. Paula Gregory, Council member, suggested giving different gifts for each term.
- Members were asked to think of a theme for the ceremony. Ideas were: LU Stars, Reaching New Heights.
- Staff Awards Ceremony will be on November 29, 2018 at 3:30 p.m. on the 8th Floor of the Library.
- Members were asked to email or bring all ideas to the October meeting.

Staff Social Events: No report.

Student Success: No report.

Communication and Outreach Committees

Communications: No report.

Staff Relations: No report.

Nominations Committees

Nominations: No report.

Nominations Drive: No report.

Operational Support Committees

Bylaws Committee: No report.

Unfinished Business: There was no August meeting with the Executives. All previous items identified will be discussed at the September meeting.

New Business: The following was discussed:

- Diann circulated the Staff Council Roster for review.
- Diann briefly discussed the Bylaws. Specific attention was paid to: Article I, Sections 4-6 (Membership Term, Staff Council Member Expectations and Responsibilities, and Absences); Article V (Officer Expectations and Vacancies); Article VII (Meetings, Quorums); and Article IX (Committees, Ethics).
- Diann gave an update on Parking changes:
 - Parker Building will soon be a gated lot.
 - New parking key/ID cards will be available the week of September 24.
 - New keys will not be gate specific.
 - Key cards used now to open doors will be preprogrammed to do the same on the new cards.
 - Parking Office has started issuing parking tickets.
 - Ticket Forgiveness Program is available for anyone with tickets prior to September 1. Information will be forthcoming.
 - Questions/issues with the new parking system should be directed to Diane Thibodeaux.
- Active Shooter Awareness Training is available. Employees can sign up for the November training via the HR website. Diann will also look into scheduling a session for Council Members with Corp. Samford.
- Cynthia Ksiazek, Council member, asked if anyone knew what happened with the food truck and Outtakes. Paula Gregory informed everyone that Outtakes has closed due to the new Setzer Center. No information was provided on food truck.
- Sharlene Hatch, Council member, informed members that IT will provide a user feasibility study (product demonstration) of the help desk solution during the October meeting
- Stacie Granger, Council Vice President, informed Council members about the Hurricane Harvey Research survey that the Nursing Department is conducting and asked that members let others know. Information will be emailed out.
- Julie Walker, Council member, presented the Golden Cardinal to Andrea Davis, Council member for spearheading the Harvey Toy Drive. Her organization and desire for helping those impacted by Harvey was admirable. Also, Andrea has organized the Council's participation in Police Week each year. Her great passion with recognizing Law

Enforcement personnel has been a great inspiration to the Council. Andrea will hold the Golden Cardinal September through November.

Good of the Order: No report.

The next Staff Council meeting will be October 9, 2018 in the Library.

Julie Walker moved to adjourn the meeting and Angie Laudig seconded the motion. The meeting was adjourned at 11:05am.

Respectfully submitted,

Tammy Comeaux

Tammy Comeaux, Secretary
Lamar University Staff Council