

Lamar University Staff Council Meeting
October 9, 2018
Library, 8th Floor

Minutes

The meeting was called to order by Tammy Comeaux, Secretary, at 10:03 a.m. Roll was called by Tammy Comeaux, Secretary. A quorum was present.

Members present: Stacie Granger, Tammy Comeaux, Dimples Jones, Jayna Calhoun, Tori Cummings, Gina Decuir, Denise Dillard, Kristie Gayle, Ashley Glenn, Sharlene Hatch, Charlotte Holliman, Tina Johnson, Chrissy Jones, Cynthia Ksiazek, Angela Letulle, Ryan Litchfield, Sharon Sanders, Tina Siau, Kayce Smith, Bert Wagner, Julie Walker

Committee Reports:

Executive Committee: Stacie Granger, Vice-President, informed Council Members that the officers did not meet with the LU Executives in September. Instead, Diann Brodnax, President, sent a detailed email to the Executive Council regarding a few proposed changes to the Staff Awards Ceremony and continuation of the Annual Toy Drive. President Evans responded that he likes the ideas and looks forward to discussing them further.

Activities and Events Committees

Community Service: Sharlene Hatch, Council Member, noted the upcoming community service project:

- October 25 – Meals on Wheels Spuds fundraiser – orders are due October 23. Meals on Wheels will accept monetary donations as well.

Staff Social Events: No report.

Student Success: No report.

Communication and Outreach Committees

Communications: No report.

Staff Relations: No report.

Nominations Committees

Nominations: No report.

Nominations Drive: No report.

Operational Support Committees

Bylaws Committee: No report.

Unfinished Business: None to report.

New Business: The following was discussed:

- Cynthia Ksiazek, Council Member, informed Council Members of the University Flu Clinic taking place on October 9 and 10.

- Richard Lightcap, Dixie Regmi and Sharlene Hatch, Council Member, provided a usability study (product demonstration) of the new IT Service Portal (a/k/a service desk). The Service Portal can be accessed via: www.lamar.edu/servicedesk. Council Members were walked through accessing forms and submitting tickets. A software download page will be coming soon and automated forms will be available at a later date. December 1, 2018 is the target release date to all Faculty, Staff and Students. Council Members have access now and are encouraged to use the system and submit questions and positive/negative feedback to Sharlene Hatch.

Good of the Order: No report.

The next Staff Council meeting will be November 13, 2018 in the Library.

Tina Siau, moved to adjourn the meeting and Julie Walker seconded the motion. The meeting was adjourned at 10:35 a.m.

Respectfully submitted,

Tammy Comeaux

Tammy Comeaux, Secretary
Lamar University Staff Council