

Staff Senate

Held on: October 9 2007, 10:00am
Held at: 8th Floor Gray Library

Senators present:

Diana Licatino, Valarie Black, Jamie Turner, Diann Brodnax, Nan Cooper, Jana Daigle (Sub), Amanda Doiron, Sherri Fitzgerald, Charlotte Holliman, Irma Jones, Shannon Klutts, Cynthia Ksiazek, Anna Lalonde, Wendi Leblanc, Gail Martel, Harvilynne McNeel, Rosa Mickins, Faye Richard, Dave Stafford, Patrick Stewart, Kim Wiley and Donna Wilridge

I. Call to Order

President, Diana Licatino, called the meeting to order at 10:07am.

II. Roll Call

Jamie Turner called roll. A quorum was seated.

III. Minutes

There were no corrections to the September minutes. Sherri Fitzgerald made a motion to accept the September 11, 2007 minutes and Gail Martel seconded the motion. The senate unanimously approved the September 11, 2007 minutes.

The March 2007 minutes have not been located.

IV. Committee Reports

Bylaws Committee:

None

Community Service Committee:

Amanda Doiron stated that the Community Service Committee held an informational meeting. The LU Relay for Life will be held on April 11-12, 2008. There will be a kickoff meeting held in November and packets are available for creating teams. The teams consist of 8 to 11 members. The event will begin more after the first of the year and this year's theme is Jamaica the World Cancer Free. March of Dimes event will be held in April, but there will be a big push after the first of the year. The containers of candy are being purchased this week and you can contact Amanda Doiron through MyLamar or the Staff Senate Group. The main two focuses are the March of Dimes candy sale and the annual Food Drive that will start on Wednesday, October 31, 2007 through Friday, December 7, 2007.

Compensation and Budget:

None

Issues Committee:

None

Nominations Committee:

Janet Brugger is no longer with the University; nominations need to be held for her senate positiont.

Staff Awards Committee:

The Staff Awards Ceremony will be held on March 27, 2008 on the 8th Floor of the Library at 10am. The reception will begin at 10am and the Awards will begin at 11am.

V. Unfinished Business

None

VI. New Business

None

VII. Good of the Order

Big Red Mania will be held on Tuesday, October 16, 2007 at 5pm in the Montagne Center.

Soccer and Volleyball season started and Staff will receive two free tickets for home games.

Presentation was done by Larry Acker of the Public Relations Office about the Identity Guidelines (using logos, mascots, and seals) of Lamar University. There are two types of logos, Institutional (Star) and Athletic (Mascot, Big Red and interlocking LU). If you don't have the website, you can go to the main Lamar page and click on Administration, Advancement, Public Relations and then Identity Guidelines. The website shows all the different representation of either Institutional or Athletic logos. It tells the size of the logo, what can be part of the logo, how best to use it and how not to use the logos. The Lamar seal is only used on items that have a long shelf life, such as diplomas, certificates, and plaques. All of the logos have a File which shows the PMS (Pantone Matching System) Number. Each company that deals with Lamar has these numbers; the colors consist of LU white, red and black. The mascot will have LU green and yellow. From the website, you can choose which File that you want. Also, the website has the proper usage of the logos on letterhead, envelopes and forms.

VIII. Adjournment

Sherri Fitzgerald motioned that the meeting adjourn. Irma Jones seconded the motion. The meeting adjourned at approximately 10:31a.m.