

## **Staff Senate**

Held on: September 9, 2003, 10:03 am  
Held at: 8th Floor Gray Library

Lamar University Staff Senate  
September 9, 2003

Senators present:

Kay Adamson Cathy Dunaven Diana Licatino Dave Stafford Julie Alford Sherrie Fitzgerald Royce McGuire Sandra Tucker Sandra Brooks Faye Johnnie Gene Moye Karen Wells Gail Cokely Shannon Klutts Peggy Pavlowich Margerie Weston Jana Daigle Helen Lack Kathy Pierce Tina Wright Gail Davis Wendi LeBlanc Sandra Robbins Connie DeSha Julie Leonard Bill Skinner

### **I. Call to Order**

The meeting was called to order at 10:03 a.m. by President Jana Daigle.

### **II. Roll call**

The roll was called by Diana Licatino. There were 26 Senators present and a quorum was seated.

### **III. Minutes**

Karen Wells made a motion to accept the August 12, 2003 meeting minutes as written and the motion was seconded by Tina Wright. The Senate accepted the minutes unanimously without changes. Diana Licatino will post the minutes to the Staff Senate website.

### **IV. Committee Reports**

Executive Committee – Jana Daigle – Calendar of meeting dates will be posted on the web so that all senators will be aware of deadlines and meetings.

\*Committee assignment forms were passed out for senators to select committees. Those senators not present will be called by Jana Daigle to be assigned to a committee.

\*Dr. James True, the Chair of the Parking and Traffic Advisory Committee requested two senators to serve on his committee. The senators suggested were Royce McGuire and Sandra Brooks. Dr. True informed Jana Daigle that Dr. Kevin Smith sent a notice appointing two people that were not on the Staff Senate as staff representatives for the committee. Dr. True explained the situation and stated that he may have to take one representative from Staff Senate and one that was assigned by Dr. Kevin Smith. Either way he would notify the senators listed to let them know.

### **V. Unfinished Business**

\*Salary Comparison and research of the \$2.00 funds in escrow will be investigated by the budget committee this year.

\*The Executive Committee will address the staggering o terms in each division with the senators in those divisions such as athletics.

\*The Executive Committee will discuss with the Execs on considering administrative leave when merit funds are unavailable in our next meeting.

\*Issues committee will start their year by working on the review of the employee education and

training plan.

## VI. New Business

Convocation – Student enrollment is up, Cardinal Village III will be started soon and Faculty and Staff will be receiving a 2% raise as of November 1.

Alumni Office speaker Juan Zabala – Red, White & You will be Tuesday, November 18, 2003. The City of Beaumont will declare that day as Lamar Day. There will be 150 banners strategically placed throughout the city and Dr. Simmons will be making television appearances all week and there will be television and radio LIVE remotes. There will be promotions to “Get caught wearing red” to win different prizes. They want sponsors for yard signs. November 22, 2003 will be the first Basketball game and it will be a “Pack the House” night. Students are trying to get approval for a pep rally. They are requesting a volunteer from Staff Senate to serve on the committee. Someone will be picked from the Community Service Committee to serve on that committee.

## VII. Good of the Order

\*Annual Report is out and extra copies were made available to senator who may have not received one.

\*September 16, 2003 is the Alumni’s 3rd Tuesday Happy Hour that will be at the Texas Bar & Grill on Crockett Street at 5:00 p.m. There will also be Happy Hours on October 21, November 18 and December 16. Bring your invitation and if you did not receive one contact Jana Daigle.

\*Renee Baxley was in an accident and is in the hospital in Houston. Anyone wanting to send cards, flowers, etc. can contact Karen Wells for address information.

\*Dr. Bert Dubose passed away September 4 and a funeral was held Monday, September 8 at Calder Baptist Church.

## VIII. Adjournment

Karen Wells made a motion that the meeting be adjourned. Connie DeSha seconded the motion. The Senate approved the adjournment unanimously. Meeting was adjourned at 10:26 a.m.