

Staff Senate

Held on: November 13, 2001, 10:00 a.m.

Held at: Gray Library 8th Floor

Senators Present:

Renee Baxley, Sal Costa, Dennis Crow, Jana Daigle, Claudia Farley, Sherri Fitzgerald, Tom Griffin, Eddie Henley, Tina Johnson, Diana Licatino, Viola Lornette, Dawna Mitchell, James Molina, Frances Morris, Gene Moye, Kathy Pierce, Chad Smith, Dave Stafford, Wendy Smith, Karen Wells, Tina Wright, Phyllis York.

I. Call to Order

The Meeting was called to order at 10:00 a.m. by President Eddie Henley.

II. Roll Call

The roll was called by Tina Johnson, a quorum was seated.

III. Minutes

Minutes of October 9, 2001 were approved.

IV. Committee Reports

Karen Wells discussed information learned from the Athletics Council. There is not enough senior parking space on campus. Lamar staff, faculty, and their immediate families are allowed free tickets to basketball games during regular season. A reminder will be placed on Mirabeau to make everyone aware that free tickets are available.

Wendy Smith discussed information from the Issues Committee meeting on November 8th. Four committee members were present. The committee has decided to poll all staff regarding the Staff Merit Pay Plan.

Jana Daigle stated that Staff Adward pictures would be mailed out as soon as they are scanned.

V. Unfinished Business

The Staff Senate would like information on why some employees received the state surveys. Deletions of employees names on the web when in relation to salary. The Staff Merit Pay Plan.

VI. New Business

Jana Daigle discussed information from the October Executive Board meeting regarding deleting employee names from the website when in relation to salary and email information. An option was stated to move the budget from the current site to the faculty website, which would require a PIN to access salary information.

Jana discussed email information. Email messages received on a State of Texas machine belongs to the State of Texas. Therefore, if you check your email on the web and do not download it, it does not belong to the State and your supervisor can not require you to give him/her your password. If you check your email through a program such as an Inbox or Outlook Express, which downloads your email from the server onto your computer, then your supervisor has the right to read it, look at it, grade it, and respond to it, etc., because it is on a State of Texas machine. A supervisor has the right to ask for any password for any machine located in their office. They do not have the right to ask for any password on servers located in the Computer Center. The originator of a business related email, must keep a copy of the business email message that is sent.

Valerie Black agreed to be the Staff Senate representative for the Cardinal Light's Committee. The Staff Senate has been asked to decorate 22 lampposts around McDonald gym in red and white candy stripes.

VII. Good of the Order

Tina Wright discussed the March of Dimes fundraiser. She has boxes of candy bars to sell in her office, John Gray Library, 1st floor. She can be reach at x8127 for anyone wanting to volunteer to sell candy.

Karen Wells will be handling the lunch setup for all Lamar employees who participate in the March of Dimes walk.

VIII. Adjournment

The meeting was adjourned at 10:55 a.m.

Tina Johnson