

# Lamar University Staff Senate

## May 10, 2011

### **Senators present:**

Sherri Fitzgerald, Chris Baur, Valarie Black, Stephanie Simmons, Kathleen Andrews, Barb Milstead-Barker, Evie Clifton, Lisa Cowart, Susan Daniel, Steve Ford, Dr. Mary Gagne, Tom Griffin, Megan Hale, Sharlene Hatch, Dimples Jones, Irma Jones, Cynthia Ksiazek, Polly McNeel, Monitca Owens, Debby Piper, Ellen Pruett, Lisa Roach, Doug Sampson, Sharon Sanders, Dorothea Titus, Kirk Tribes, Linda Turner and Natasha Walker.

#### **I. Call to Order**

President, Sherri Fitzgerald, called the meeting to order at 10:05 am.

#### **II. Roll Call**

Roll was taken. A quorum was seated.

#### **III. Minutes**

Linda Turner made a motion and Lisa Roach seconded to accept the April 2011 minutes with corrections.

The Senate unanimously approved the April 2011 minutes. (A special thanks to Monitca Owens for taking the May minutes.)

#### **IV. Committee Reports**

##### **Executive Committee:**

Sherri Fitzgerald, President, announced Dr. Lassen will check if the Cardinal Club dues can be taken directly from an employee's paycheck. Sherri Fitzgerald will check with Diann Brodnax and forward any additional information from the Exec meeting to the Staff Senators.

##### **Bylaws Committee:**

None

##### **Community Service Committee:**

There are still March of Dimes t-shirts available and another order will be placed when a total of 12 can be ordered. Sharon Sanders reported the total raised thus far for March of Dimes is \$356.20. Fundraising will continue until June 1, 2011. Sharlene Hatch reported the goal for Relay for Life was \$250 but we are well under that amount. Fundraising will go on all year.

##### **Compensation and Budget:**

None

##### **Issues Committee:**

None

##### **Nominations Committee:**

None.

##### **Staff Awards Committee:**

None

#### **V. Unfinished Business**

Kirk Tribes asked when the Bylaws committee will meet to discuss the motion made at last month's meeting. A motion was made to add in the bylaws that any employee that passes away before the Awards Ceremony be honored if they are receiving an award that year. Stephanie Simmons stated they would try to meet in June. Sherri Fitzgerald requested the Bylaws Committee meet before the next Staff Senate meeting if possible.

The question was asked how often Staff Senate committees meet. Megan Hale stated as needed and Sharlene Hatch stated via e-mails.

#### VI. New Business

Megan Hale stated a gate has been placed on Georgia St. and is closed at night for safety reasons. Cynthia Ksiazek stated her appreciation for the safety upgrades around campus.

Valarie Black asked if the Holiday Schedule has been announced yet and if Energy Conservation days would be included again this year. If so, could the Staff and Faculty know earlier in order to make plans to have comp time for those days off?

Chris Baur stated the parking lot by Wimberly is full of trash in the morning from the night classes and was wondering who is responsible for cleaning it. Steve Ford stated there is no longer a sweeper. Someone stated in order to keep the campus clean, we should pick up trash that we see.

#### VII. Good of the Order

Sherri Fitzgerald will be put behind bars June 16, 2011 for MDA. She needs to raise \$2,400 so three children and caregivers can go to camp. Sherri Fitzgerald will send an e-mail from her Yahoo account with the subject line 'Sherri from the Library' with information for donating to this very worthy cause.

Some wondered why the invitations to the Staff Appreciation Luncheon were so late going out. Sherri Fitzgerald stated Mark Asteris heads this up and he was on sick leave just prior to the luncheon. Everyone was in agreement it was a very good luncheon.

Special guests Dr. Jay Lambert AVP of Student Affairs and Damien Williams of Southern Coastal Management (chip vending machine company) were on hand to answer questions as to why machines have disappeared and not come back. Mr. Williams stated some machines had mechanical problems and others were not making his company money. Megan Hale stated the machine in the Education building was not being serviced in a timely manner and when people lost money in it they were not being reimbursed or given product. Mr. Williams asked to be e-mailed when something like this occurs in the future so he can correct the problem. Dr. Lambert requested he also be e-mailed either first or carbon copied so he can have a record of the problems also.

Valarie Black announced the treasury has \$1,317.55.

#### VIII. Adjournment

Motion was made by Monitca Owens to adjourn, Megan Hale seconded, and all were in favor. The meeting was adjourned at 11:15 a.m.

**OPEN MEETING**

**LAMAR UNIVERSITY  
STAFF SENATE MEETING**

**June 14, 2011  
10:00 A.M.  
Gray Library 8<sup>th</sup> Floor**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. APPROVAL OF MINUTES**
- IV. COMMITTEE REPORTS**
- V. UNFINISHED BUSINESS**
- VI. NEW BUSINESS**
- VII. GOOD OF THE ORDER**
- VIII. ADJOURNMENT**