

Staff Senate

Held on: March 11 2008, 10:00am
Held at: 8th Floor Gray Library

Senators present:

Diana Licatino, Valarie Black, Steve Ford, Nan Cooper, Diann Brodnax, Lisa Cowart, Jana Daigle, Susan Daniels, Sherri Fitzgerald, Lena Francis, Charlotte Holliman, Irma Jones, Shannon Klutts, Anna Lalonde, Gail Martel, Dave Stafford, and Kim Wiley (Sub)

I. Call to Order

President, Diana Licatino, called the meeting to order at 10:04am.

II. Roll Call

A sign-in sheet was provided for Senators to sign due to the absence of the secretary. A quorum was not seated.

III. Minutes

There were corrections to the February minutes. The corrections were under the New Business section, Jana Daigle said that the payroll was processed around the 23rd of each month. Lisa Cowart responded that it is and has always been a policy of the State of Texas that we are paid once a month on the 1st working day of the month. Change the year under the Minutes section from January 15, 2007 to January 15, 2008. Under the Good of the Order section, spell out the word you in Red, White & You. The approval of the February minutes could not be done, because a quorum was not seated.

The March 2007 minutes have not been located.

IV. Committee Reports

Bylaws Committee:

None

Community Service Committee:

March of Dimes will be held on April 19, 2008 at Lamar University. Contact Amanda Doiron or Anna Lalonde for the candy baskets. There are 2006 T-shirts for sale, please see Lisa Cowart. Valarie will contact a graphic design student to design the 2008 T-shirt. For the tent rental, Anna Lalonde will contact Faculty Senate to see if they will pay and will seek donations for the food. The theme this year is March for Babies. They need people to sign up to walk.

Compensation and Budget:

None

Issues Committee:

None

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Nominations Committee:

None

Staff Awards Committee:

The Staff Awards are Tuesday, March 25th at 10:00am. Contacting retirees was discussed; cannot call each retiree due to violation of privacy act. If the retiree is listed in the phone book, then they can be called. Human Resources cannot give the phone and addresses out. There will be no luncheon this year due to cost and low turnout. Cookies and punch will be available.

V. Unfinished Business

The officers met with the Executives about Security and Football. Football was approved by the Coordinating Board and the job is posted for a coach. For security, there is a call system in place and the call tree is no longer used. The person on the scene determines if it is an emergency, this person calls into the system if it is an emergency and gets a message out on the system with information about what is to be done. The calls then go out to whatever numbers you have listed to contact you in case of an emergency which includes cell phone, home phone and campus phone. There are only two people that will be able to make the phone call on campus.

The following people were replaced to volunteer to pass out the Jimmy Simmons & Friends concert tickets.

Janet Brugger replaced by Nan Cooper

Cathy Dunaven replaced by Anna Lalonde

Eddie Henley replaced by Dave Stafford

If a department wants to sit together, the department can create a banner for that area.

VI. New Business

None

VII. Good of the Order

Steve Ford is back at work and glad to be back.

VIII. Adjournment

The meeting was not adjourned because a quorum was not seated.