

Staff Senate

Held on: March 11, 2003, 10:00 am.
Held at: 7th Floor of the John & Mary Gray Library

Senators present:

Kay Adamson, Renee Baxley, Valerie Black, Vonda Browning, Jana Daigle, Gail Davis, Sherri Fitzgerald, Tom Griffin, Eddie Henley, Tina Johnson, Diana Licatino, Gene Moye, Kathy Pierce, Chad Smith, David Stafford

I. Call to Order

The meeting was called to order at 10:00 a.m. by President Eddie Henley.

II. Roll Call

The roll was called by Tina Johnson. A quorum was not seated. There 15 members present.

III. Minutes

Meeting minutes from February 11, 2003 were accepted as written. Tina Johnson will post the minutes to the Staff Senate website.

IV. Committee Reports

Executive Board:

Eddie Henley, president, mention that the Staff Senate Executive Board next scheduled meeting with Dr. Simmons, will be on March 21, 2003. Eddie also stated that on April 8th, the Staff Senate meeting will be held in room 702 of the Library.

Community Service Committee:

Jana Daigle, vice-president, discussed how Diann Palmer, chair of the Community Service Committee, did a great job with the Adopt a Player promotion during Homecoming. Jana mentioned that Human Resources participated in the Homecoming events by decorating their outside area in the spirit of Lamar.

Nominations Committee:

Eddie Henley, president, mentioned that Senators will receive letters if they have missed 3 consecutive meetings and reminders were mailed to other senators who were in jeopardy to send a representative in their place when they are unable to attend monthly meetings. The Nominations Committee will work on filling positions that are vacant.

V. Unfinished Business

Merit Pay Plan

Staff Recognition and Retirement Awards Policy and Procedure

Voting- Parliamentary Advisor position

Budget Committee- Salary comparisons

Nominations Committee- Fill vacant positions

Community Service Committee- March of Dimes

VI. New Business

Renee Baxley stated that there would be a Staff Senate booth this year at Springfest 2003. Senators wanting to volunteer to serve popcorn and lemonade can call 880-8319 or send an email message to Renee at baxleylr@hal.lamar.edu.

VII. Good of the Order

Jana explained to the Senate, the importance of shutting off (SIS) Student Information System and (FRS) Financial Records System when you are away from your computer. Anyone who does not comply with this security tactic is leaving the system extremely vulnerable.

Jana gave information on the recent problems with some Lamar students using illegal staff parking tags. She asked everyone to pay attention to anything that looks suspicious in the parking areas. If you witness illegal parking, call the Lamar dispatcher at 880-8307 with the vehicle description, license plate number, and Lamar parking tag number if possible.

VIII. Adjournment

The meeting was adjourned at 10:30 a.m.