

Lamar University Staff Council  
July 11, 2017  
CICE Building

## Minutes

The meeting was called to order by Natasha Walker, President, at 10:07am. Roll was called by Stephanie Allen, Secretary. A quorum was present.

Members present: Natasha Walker, Stephanie Allen, Delores Black, Diann Brodnax, Guy Crossley, Andrea Davis, David Day, Gina Decuir, Denise Dillard, Ashley Glenn, Megan Hale, Monitca Hall, Sharlene Hatch, Charlotte Holliman, Dimples Jones, Angela Letulle, Kristina Moffett, Yolanda Monroe, Kent O'Quinn, Tina Siau, Sharon Sanders, Adria Stephen, Julie Walker

Guest Speaker: Catherine Blanchard, AVP Human Resources

Denise made motion to accept the June meeting minutes and Tina seconded. The motion passed and the June meeting minutes were accepted.

### **Guest Speaker:**

Natasha Walker introduced our guest speaker, Catherine Blanchard, AVP Human Resources. The following items were noted:

- Lamar University is not state of the art in regards to pay and time-keeping.
- There is a possibility of an audit by the Department of Labor.
- We will be going to a time-clock system at some point in the future.
- Council members expressed concern regarding timely payment in the event a supervisor is not available to approve time.
- Ms. Blanchard indicated that there are 'super users' on campus who can approve time for anyone in the absence of a supervisor.
- Ms. Blanchard suggested that we ask Dindy Robinson (Human Resources) to speak to the council regarding classification of positions.

### **Committee Reports:**

**Executive Meeting:** No Report; however, Natasha Walker announced that she will not seek another term as Staff Council President.

**Community Service:** No Report

**Staff Awards and Events Committee:** The committee is waiting on the "Years of Service" report from Human Resources to proceed with Staff Awards.

**Bylaws Committee:** Diann gave the following report:

- The remaining revisions of the bylaws will be completed by the August Staff Council meeting.

**Care Committee:** The following was noted:

- Tina Johnson is still out with medical issues, but is expected to return sometime this Summer.

**Unfinished Business:** None to report.

**New Business:**

- The revisions for the bylaws Article II, Sections 1. 2. 3. and Article III, Sections 1. 2. 3 were presented to the Council.
- New Staff Council members will be asked to attend the August meeting.
- Awards will be given out at the August meeting for Council members completing their term.
- Staff Council members planning to run for office will speak at the August meeting.

**Good of the Order:**

- Name tags are needed for Staff Council members. Delores volunteered to work with a council member who has a color printer to create the name tags.

The next Staff Council meeting will be August 8, 2017 at 10:00 on the 8<sup>th</sup> floor of the Gray Library.

Monitca made a motion to adjourn and Julie seconded. There being no further business, the meeting was adjourned at 11:08am.

Respectfully submitted,

*Stephanie Allen*

Stephanie Allen, Secretary  
Lamar University Staff Council