

Staff Senate

Held on: July 11, 2006, 10:00 AM
Held at: 702 John Gray Library

Lamar University Staff Senate
July 11, 2006

Senators present:

Royce McGuire, Valarie Black, Donna Blaisdell, Ben Bythewood Lisa Cowart, Jana Daigle, Gail Davis, Amanda Doroin, Cathy Dunaven, Nicole Eugene, Steve Ford, Lena Francis, Mary Givan, Charlotte Holliman, Irma Jones, Shannon Klutts, Cynthia Ksiazak, Diana Licatino, Frances Morris, Kathy Pierce, Sharon Sanders, Dave Stafford, and Jamie Turner.

I. Call to Order

President, Royce McGuire, called the meeting to order at 10:10 a.m.

II. Roll Call

Secretary, Donna Blaisdell, called roll. There were 23 senators present at roll call. A quorum was seated.

III. Minutes

Ben Bythewood made a motion to accept the May 9, 2006 minutes as written and Jana Daigle seconded the motion. The Senate unanimously approved the May 2006 minutes as written. Jana Daigle made a motion to accept the June 13, 2006 minutes as written, and Ben Bythewood seconded the motion. The Senate unanimously approved June 2006 minutes as written.

IV. Committee Reports

Nominations Committee:

Jana Daigle stated that she would send out nomination forms today.

V. Unfinished Business

Royce McGuire, President, reported that she had searched through the minutes of past years and could find no record regarding raises for staff. Jana Daigle explained that this was because the issue had never been approved.

Connie DeSha from Human Resources, informed the Senate to expect a 5% increase in insurance premiums for the 2007 academic year.

Amanda Doiron stated that individual senators can still order shirts from Cotton Cargo, but must pay either with cash or a LU check to receive the tax exemption.

New Business

No new business

VI. Good of the Order

Currently staff ID numbers are in SIS but not HRS. Both systems will use staff ID numbers when Banner is implemented.

Gail Davis from Finance said that beginning in September 2006, Accounts Payable would begin using I.D. numbers.

All employees are encouraged to enroll in Direct Deposit. Finance is attempting to go to a paperless check deposit system. It would no longer be necessary for an employee to have a checking account; everyone would have a Cardinal One debit card.

Jana Daigle from Information Systems gave a presentation on MYLAMAR.

Lena Francis from Education and Human velopment, encouraged anyone who has made a change to their beneficiary, to check with the State and verify that the change was made with both Human Resources and the State. Lena had personally encountered a problem where a change she had made years ago had not been made with the State.

VIII. Adjournment

With no further business, Ben Bythewood made the motion to adjourn the July 11, 2006 meeting. Valarie Black seconded the motion and the Senate unanimously passed the motion.