

## **Staff Senate**

Held on: February 12 2008, 10:00am  
Held at: Gray Library Rm 702

### Senators present:

Diana Licatino, Valarie Black, Jamie Turner, Donna Blaisdell, Diann Brodnax, Lisa Cowart, Jana Daigle, Susan Daniels, Amanda Doiron, Lena Francis, Mary Givan (Sub), Tammy Hebert, Charlotte Holliman, Dimples Jones, Shannon Klutts, Cynthia Ksiazek, Anna Lalonde, Gail Martel, Harvilynne McNeel, Kathy Pierce (Sub), Faye Richard, Patrick Stewart (Sub), Kim Wiley, and Donna Wilridge

### I. Call to Order

President, Diana Licatino, called the meeting to order at 10:04am.

### II. Roll Call

Jamie Turner called roll. A quorum was seated.

### III. Minutes

There were no corrections to the January minutes. Gail Martel made a motion to accept the January, 15 2007 minutes and Harvilynne McNeel seconded the motion. The senate unanimously approved the January 15, 2007 minutes.

The March 2007 minutes have not been located.

### IV. Committee Reports

Bylaws Committee:

None

Community Service Committee:

Anna Lalonde said The March of Dimes walk will be on April 19th back here at Lamar. There will be a rally held on February 28th. Selena Green will be the Ambassador for the March of Dimes.

Amanda Doiron has the baskets of candy available; each bar is 75 cents each and there is a wide variety to choose from. The committee is asking for volunteers located in high traffic areas to sell the candy.

Compensation and Budget:

None

Issues Committee:

None

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Nominations Committee:

None

Staff Awards Committee:

Jana Daigle said that the nominees have been turned in and posted on MyLamar. She is asking for

anyone on the list to verify the spelling of their names. The committee is meeting on Thursday to pick the Distinguished Staff Award Recipients.

#### V. Unfinished Business

None

#### VI. New Business

Melinda Prince asked about the paychecks not being accessible when the 1st of the month falls on a weekend. An employee in her area was told by the bank that his employer changed their policy on that. Jana Daigle responded to her by saying that payroll is processed on the 23rd of month and sits in the bank until the 1st working day of the next month. The bank decides if the money is available to you or not; Lamar does not have any control over that.

Melinda Prince asked who determines how often an employee is paid either weekly, bi-weekly or monthly. It is a policy of the State of Texas that we are paid once a month on the 1st and if that falls on the weekend then you are paid on the 1st working day of the month.

There was a discussion about being notified of emergencies on campus and what is the policy on that, because of the incident that happened in the Setzer Center. We will need to ask Dr. Simmons in the next Executive Staff Meeting. It was asked about having to carry around your Lamar ID at all times.

Amanda Doiron asked about the next steps of the approval process for bringing Football back to Lamar. Linda Leblanc responded that the Board of Regents will be here during Homecoming week and the President will ask for their approval. Then the next step is going to the Higher Education Coordinating Board for final approval. After that is met, then the university will start looking for a coach during the summer and recruit 30 players a year. They will hold scrimmages in 2009 and begin playing games in 2010. They will be able to start playing conference games in 2011. We will need to ask Dr. Simmons in the next Executive Staff Meeting.

#### VII. Good of the Order

Linda LeBlanc with the Alumni Affairs spoke to us about putting out the Red, White & U yard signs around our buildings during the Homecoming week, February 18-22 . She said that signs from last year can be used.

Cynthia Ksiazek announced that enrollment is up 16 percent, this is the highest since 1991 due to the New Masters program – Academic Partnership.

Valarie Black announced that Food Fest will be on Thursday, February 21 from 10am to 2pm in Setzer Center. She asked about the status on Steve Ford and Diana Licatino has not received an update on him yet.

Gail Martel said that Dale Fontenot's wife had an aneurysm and was life flighted to Houston on last Friday. She is doing ok now.

Anna Lalonde said that the Academic Services has some changes, the Admissions – Undergraduate

data entry area with Liz Mitchell is moving to Brooks Hall. Debbie Borel and Melissa Gallien are moving to work under the Academic Partnership in Brooks Hall. Their current positions will become vacant and Academic Services will begin to look for new employees to fill those positions.

#### VIII. Adjournment

Gail Martel motioned that the meeting adjourn. Kim Wiley seconded the motion. The meeting adjourned at approximately 10:42 a.m.