

## **Staff Senate**

Held on: February 10, 2004, 10:02 am  
Held at: 8th floor John Gray Library

Lamar University Staff Senate  
February 10, 2004

Senators present:

Julie Alford Connie DeSha Shannon Klutts Peggy Pavlowich Tina Wright Valerie Black Cathy Dunaven Helen Lack Kathy Pierce Donna Blaisdell Sherrie Fitzgerald Wendi LeBlanc Bill Skinner Debbie Borel Mary Givan Diana Licatino Wendy Smith Gail Cokely Tom Griffen Royce McGuire Dave Stafford Jana Daigle Faye Johnnie Dawna Mitchell Karen Wells Gail Davis Tina Johnson Gene Moye Margerie Weston

### **I. Call to Order**

The meeting was called to order at 10:02 a.m. by President Jana Daigle.

### **II. Roll call**

The roll was checked by Diana Licatino and a quorum was seated.

### **III. Minutes**

January minutes were motioned to be approved by Dawna Mitchell and seconded by Royce McGuire. Minutes were unanimously approved. December minutes were also approved with a motion by Royce McGuire and seconded by Sherrie Fitzgerald.

### **IV. Committee Reports**

By-laws Committee: Sherrie Fitzgerald said a question was asked about whether or not there was anything in the by-laws that spoke against changing the day of a meeting. She reported that in Article IV Section 2 states that a regularly scheduled meeting may be canceled or postponed at the preceding meeting by a two-thirds vote of the Staff Senate representatives. This was brought up due to the fact that so many people are busy during registration that we should change the day of the meeting in August and January.

Nominations Committee: Dawna Mitchell has sent out nomination forms to the departments of Kay Adamson (resigned) and Karen Wells (retired) to replace them as Staff Senators.

Awards Committee: Is setting up a meeting.

Issues Committee: Will have a meeting next week.

### **V. Unfinished Business**

⌘ \$2.00 fee for Staff bonuses is gone and will not be done.

⌘ Not all staff received 2% raise – JoAnn Russell spoke and basically read the memo attached to the January minutes and answered any questions raised.

⌘ Staff Appreciation Luncheon – Dawna Mitchell and Jana Daigle have been working on getting door prizes for the luncheon and have come up with a lot of stuff. Dawna said she needed volunteers to pick up some of the gifts as follows:

Logans Road House – Cathy Dunaven

Champagnes – Royce McGuire

Carlo's – Kathy Pierce

Don's Seafood – Sherrie Fitzgerald

Johnny Carino's – Wendy Smith

Hands on Massage – Tina Johnson

Honey B Ham Calder – Cathy Dunaven

Cracker Barrel – Sherrie Fitzgerald

Things that can be put in campus mail can be mailed to Jana Daigle or brought to her office. There are other vendors that are giving several gift certificates

Such as Chick-fil-A and the Wildcatters hockey team and Mark Asteris will decide what will be the grand prize

⌘ There was a question brought up about classes starting after Labor day in the Fall and Diana Licatino said she had spoken to Phyllis York and classes were to start on August 25th.

⌘ Budget – If you have questions about the budget and how it is put together, call Mike Logan or look at the book on the 2nd floor of the library.

⌘ Question was brought up about why the holidays were not presented to the Staff Senate before approval. JoAnn Russell said she used to set up the holidays and send them to the Staff Senate for discussion before sending them to administration but that doesn't happen anymore. We think this changed when we joined with TSUS and Jana will discuss this with Dr. Simmons and Mr. Ferguson at the next Executive Committee meeting.

## VI. New Business

None

## VII. Good of the Order

March of Dimes: The candy is paid for. Our team number for WalkAmerica is B276 and the walk will take place on April 24, 2004.

Heart Association – We were asked why we did not participate in the walk for the Heart Association and were told that the association needs to present their package to the Staff Senate so the Community Service Committee can pick it up.

Homecoming – Juan Zabala spoke about the homecoming events and tying the Alumni Reunion in with it. The reunion will be February 27 & 28. He would like everyone to put their RED, WHITE & YOU signs out again and blanket the campus with them. He also talked about something new they are doing called Grad Fair, where graduates can take care of all their graduation business in one place. That will be held March 17 & 18.

Physical Plant Email – There is something being worked on.

## VIII. Adjournment

Meeting was adjourned at 11:02 with a motion made by Tina Johnson, a move to accept by Dawna Mitchell and seconded by Shannon Klutts.