

Staff Senate

Held on: August 9, 2005, 10:00 AM
Held at: John Gray Library

Lamar University Staff Senate
August 9, 2005

Senators present:

Jana Daigle, Ben Bythewood, Lena Francis, Royce McGuire, Dawna Mitchell, Gail Cokley, Charlotte Holliman, Frances Morris, Diana Licatino, Gail Davis, Shannon Klutts, Gene Moye, Julie Alford, Cathy Dunaven, Helen Lack, Sandra Robbins, Valerie Black, Sherri Fitzgerald, Wendy LeBlanc, Dave Stafford, Donna Blaisdell, Steve Ford, and Sharon Marrs.

I. Call to Order

The meeting was called to order at 10:01 a.m. by President, Jana Daigle.

II. Roll call

The roll was checked by Secretary, Diana Licatino. There were 23 senators present at roll call. A quorum was seated.

III. Minutes

There was one correction to the July minutes, Darlene Guidry's name was listed as Darlene Harvey, and was changed. A motion to approve the May, June & July minutes with the correction made to the July minutes, was made by Ben Bythewood and seconded by Steve Ford. May, June and July minutes were approved unanimously..

IV. Committee Reports

Executive Committee: The Executive Committee will meet with Dr. Simmons tomorrow, Wednesday, August 10, 2005.

Staff Awards – Donna Blaisdell reported that the vendor, CA Short, now has the stationary for the letters from Dr. Simmons to the Service Award's recipients. The list of Service Award's recipients should be sent to the vendor soon. Also, the Distinguished Staff Award Committee has met and selected the five Distinguished Staff Award recipients from the 16 submissions..

Nominations Committee: Royce McGuire reported that she had received only 3 nominations forms. Nominees were: Royce McGuire, President, Dawna Mitchell, Vice President, Donna Blaisdell, Secretary and Diana Licatino, Treasurer.

Community Service: Shannon Klutts reported that we will participate in the DESK campaign, but will wait until later in the year to participate.

Everyone was reminded of the WOW Week of Welcome move in on Saturday, August 20.

Issues Committee: None

ByLaws Committee: Sherri Fitzgerald that all changes to the by-laws have been made and will be posted.

V. Unfinished Business

None

VI. New Business

It was reported that a piece of new equipment installed to measure air-borne chemicals was recalibrated by an unauthorized electrician and needs to be addressed. It was recommended that Risk Management be notified. It was also reported that a sensor placed on the carpenter shop was installed in an unsuitable area.

Cathy Dunaven suggested that a cover be installed over the area between Wimberly and Plummer, where handicap students wait for the bus. Dawna Mitchell said that the building supervisor would have to contact physical the physical Plant.

Dave Stafford stated that there is a parking issue for physical plant employees. Parking spaces for physical plant employees have been removed and they are forced to park in the student lot. Employees often have to park a distance away from the physical plant carrying heavy items to and from their vehicles.

VII. Good of the Order

New Senators were introduced.

Jana Daigle gave her outgoing speech as President.

VIII. Adjournment

A motion was made by Dave Stafford and seconded by Sherri Fitzgerald to adjourn. The meeting was adjourned at 10:25 a.m.