

Lamar University Staff Senate

April 12, 2011

Senators present:

Sherri Fitzgerald, Diann Brodnax, Kathleen Andrews, Chris Baur, Dr. Robert Corbett, Lisa Cowart, Steve Ford, Lena Francis, Dr. Mary Gagne, Angel Griffin, Tom Griffin, Megan Hale, Sharlene Hatch, Dimples Jones, Irma Jones, Cynthia Ksiazek, Richard Lanoue, Peggy Moss, Debby Piper, Ellen Pruett, Lisa Roach, Doug Sampson, Carmen Savant, Kirk Tribes, Linda Turner, and Natasha Walker.

I. Call to Order

President, Sherri Fitzgerald, called the meeting to order at 10:05 am.

II. Roll Call

Secretary, Diann Brodnax called roll. A quorum was seated.

III. Minutes

Lisa Roach made a motion and Linda Turner seconded to accept the March 2011 minutes without corrections. The Senate unanimously approved the March 2011 minutes.

IV. Committee Reports

Executive Committee:

The executive committee met with Dr. Lassen on March 31, 2011.

The following questions were addressed at the meeting:

1. On Wednesday, March 9, 2011 at approximately 11:00 am a siren from a plant sounded.

There was not a notification via Connect Ed telling us what we should do. Why?

Answer: Plants have their own alarm systems and contact local officials and LU Police directly. The Police have access to the Connect Ed (an emergency reporting system for faculty/staff/students) along with Brian Sattler in University Advancement who handles Connect Ed as an alternate mean. University emergencies go straight to the Police Department. There are two types of emergency settings: Student Blue Light Emergency Poles (we have 27 around the campus) - students pull those and it goes straight to police. Emergency Sirens (2) - LU police activates those and handles Connect Ed.

Dr. Lassen stated at the Staff Senate meeting that a better system will be put in place to alert the Lamar community when a test alarm will sound.

2. Is it possible to have a stop sign on Rolfe Christopher at the corner next to the Catholic Center?

Answer: Lenny Caballero met with the city about 3 months ago on this issue. The city reported that traffic flow and patterns do not warrant a four-way stop. If Staff Senate would like one stop sign there, Mr. Caballero will look into having one placed there.

3. How do we know who the building coordinators are for each building?

Answer: Per Lennie Caballero~Two months ago we re-established and updated the building coordinator list. We are currently putting together a game plan on how they will report to dispatch and how often we should meet on projects. We are meeting with building coordinators one on one as of now as needed...it has been very successful so far. Lisa Cowart asked if anyone could volunteer to be their building's coordinator. Dr. Lassen said yes if you want to be the building coordinator, you can volunteer.

Bylaws Committee:

None

Community Service Committee:

Sharlene Hatch thanked everyone that participated in the Relay for Life walk. Donations for the Relay for Life campaign will continue to be accepted. The goal is \$250.00. The committee has raised \$72.00.

The March for Babies walk will take place on Saturday, April 16, 2011 at the Lamar University John Gray Center. Registration will begin at 9:00 a.m. with the walk starting at 10:00 a.m.

MOD t-shirts are on sale through May 31, 2011. Contact Sharlene Hatch for more information about purchasing a shirt.

A bake sale will be held Thursday, April 14, 2011 to help raise money for the MOD walk. If you would like to volunteer or donate baked goods, please contact Sharlene Hatch as soon as possible at X 7690.

Sherri Fitzgerald needs volunteers to help set up the canopy. Please contact her for more information at X 1833.

March of Dimes- www.marchforbabies.org (Select join a team)

Compensation and Budget:

None

Issues Committee:

None

Nominations Committee:

None.

Staff Awards Committee:

Sherri Fitzgerald announced the Staff Awards Ceremony was great this year.

V. Unfinished Business

Kirk Tribes made a motion for the Bylaws Committee to add in the bylaws that any employee that passes away before the Awards Ceremony be honored if they are receiving an award that year. Megan Hale seconded to accept the motion. The Senate unanimously approved the motion.

VI. New Business

Megan Hale asked if the Cardinal Club membership dues could be paid under payroll deductions for faculty and staff instead of one lump payment out of pocket.

VII. Good of the Order

Don't forget to attend the March of Dimes ~ March for Babies walk April 16, 2011 at 9:00am.

The College of Education Job Fair will be held April 14, 2011 from 2:00pm-4:00pm in the Montagne Center.

Dr. Mary Gagne thanks Dr. Lassen for speaking today at the Staff Senate meeting and for sharing his ideas with the senators. She feels he is an inspiration to Lamar and we all look forward to working with him in the future.

VIII. Adjournment

Motion was made by Dimples Jones to adjourn, Lisa Roach seconded, and all were in favor.

The meeting was adjourned at 11:11 a.m.

OPEN MEETING

**LAMAR UNIVERSITY
STAFF SENATE MEETING**

**May 10, 2011
10:00 A.M.
Gray Library 8th Floor**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. APPROVAL OF MINUTES**
- IV. COMMITTEE REPORTS**
- V. UNFINISHED BUSINESS**
- VI. NEW BUSINESS**
- VII. GOOD OF THE ORDER**
- VIII. ADJOURNMENT**