LAMAR UNIVERSITY
SCIENCE AND TECHNOLOGY

Science and Technology Building (S&T)
Access Request Form

Student and Faculty Access: Email all forms and Training certificates to scitech@lamar.edu with subject line reading "S&T Access Request".

A. User Information: (Check All that apply)

☐ Student Access ☐ Faculty Access ☐ Makerspace Only ☐ Research Lab Entry ☐ Teaching Assistant

Last Name	First Name	L#	LU Email Address

Contact Telephone # _____

B. Room #s Requesting Access to: _____

C. Key Card Request Form: (Note: Only Graduate Students and or Students involved in Special Projects will be given Scan/Key Access. If you are approved for Personal Key Access and your ID is not already programmable (meaning you already have used it on campus via the dorms and or other on campus access requests), a key card will need to be requested. Please Allow Extra time for this process. Once your Key card is created you will receive a phone call to pick up at the Parking Office in Wimberly after 5-7 days. Once received please notify this office via email at scietech@lamar.edu so your specific doors can be added.) Please report lost or stolen cards immediately.

☐ Current ID is not programmable/new Key Card is needed

☐ Will not have Personal Key Access   ☐ Key Access needed and Current ID Programmable

D. Authorization

_____   _____   _____
Supervising Professor/Staff Member Signature   Date   Telephone Ext.

If requesting access to <u>Makerspace Only</u>, approval is required from Mr. Walter Wheeler. S&T room 175 or wwheeler4@lamar.edu