



Biweekly Progress Report on QEP Impact Report due March 1, 2025

March 17, 2024

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Guiding Principles

- A. Must have a timeline and advertise it with flexibility.
- B. Must read the handbook to understand Policies and Bylaws.
- C. Meetings with Agenda and Minutes
- D. Meetings at least every month
- E. Organize Narrative by subsections (use present or past tense).

Relevant items from the previous report:

1. Cardinal View Event on March 2, 2024, Prepared.
 - a. See below (update #1) for a short report.
2. QEP Faculty and Student Survey results and one-page summaries are further shared with the QEP committee members.
3. Monthly QEP Leadership Committee meeting held on 2/27.
 - a. Continuous improvement on the QEP SSOs and the connection between Lamar's strategic plan (and mission) to QEP's goals and SSOs are stressed. This should be documented in the first section of the Impact Report.
 - b. On improving SSOs each year, we need to look at the data on a) students on math pathway courses and their outcomes and any effort/changes made to those QEP math pathway courses. This should be documented in the second and third section of the Impact Report.

In this report, the following items are updated:

1. Cardinal View Event on March 2, 2024
2. Monthly QEP Assessment Committee meeting held on 3/5.
3. Monthly QEP Advising Committee meeting held on 3/7.
4. The QEP Website is restructured and updated.
5. QEP Information Session Meetings with Deans and Chairs are scheduled.

1. Cardinal View Event on March 2, 2024: Department Showcases for Prospective Lamar Students

A. The QEP - Math to a Degree booth is set up along with the Math department booth from 8:30AM till 11:30PM.

B. Director of QEP presented the QEP Math Pathway information individually Approximately 60 prospective students. Math pathway flyers and marketing items are handed out to about 80 students including parents.

2. Monthly QEP Assessment Committee meeting held on 3/5.

- A. Continuous improvement on QEP math courses and the resources for those courses, including Math Shop, are discussed.
- B. Our goal is to institutionalize the QEP – helping students to follow the recommended math pathways.
- C. Need to read SOCSOS standard language carefully to check each SSOs and document findings in the reflections section in the Impact Report.
- D. DOIs, math pathways, degree plans, and their alignment is being checked.
 - a. Need to identify reasons why students do not follow chosen math pathways and document them in the Impact Report.
- E. We want to solicit student testimonials that showcase for example a degree completion thanks to following chosen math pathways.

3. Monthly QEP Advising Committee meeting held on 3/7.

- A. Extensive discussions on DOI process and Degree Plan alignment occurred among all stakeholders. Minutes are not available yet. A summary will be provided on the next biweekly report.
- B. We started working on creating two lists of programs/departments:
 - a. List A: programs/departments that did not submit DOIs.
 - b. List B: programs/departments that did submit DOIs, but their degree plans do not match their chosen math courses in their DOIs.

4. QEP Website Restructuring and Update

- A. The QEP website has an updated menu for easy access to reports – annual reports and biweekly progress reports.
- B. The changes are not fully approved yet by the webmaster. We expect the public side of the website to be updated in a week or two.

5. QEP Information Session Meetings with Deans and Chairs Scheduled.

- A. The first two college meetings will be held on April 3 – College of Arts and Sciences and College of Fine Art and Communication.