SACSCOC Leadership Meeting
Feb. 20, 2018
2pm
Minutes

Present: Dr. Theresa Hefner-Babb, Dr. Judith Mann, Dr. Kenneth Evans, Dr. James Marquart, Dr. Joe Nordgren, Mr. Craig Ness, Ms. Jamie Larson, Dr. Derina Holtzhausen, Dr. Robert Spina, Dr. James Sanderson, Dr. Daniel Bartlett, Dr. Srinivas Palanki, Ms. Sarah Tusa, Ms. Priscilla Parsons, Dr. Vicki McNeil, Dr. Katrina Brent, Mr. Mike Ruland, Dr. Gwinyai Muzorewa, Dr. Zanthia Smith, Dr. Paula Nichols, Dr. Greg Marsh, Dr. Bishar Sethna, Dr. Cruse Melvin, Mr. Jarrod Rossi.

Dr. Hefner-Babb opened the meeting with handing out the new SACSCOC Reaffirmation of Accreditation Timeline and updates on the process along with the Principles of Accreditation from 2012 to 2018.

I. Time line for Reaffirmation Changes
    a. Final drafts of committee report due March 1, 2019
    b. Compliance Certification Report due September 10, 2019
    c. Focus Report and QEP due Feb. 25, 2020
    d. On site visit moved to April 7-9, 2020

II. 2018 Principles of Accreditation
    a. New copy of the standards
    b. Copy of the Crosswalk from 2012 to 2018 versions
    c. Resource Manual for the Principles of Accreditation – in Draft version
    d. Copies of relevant sections distributed during meetings between committees and Dr. Hefner-Babb

    Not required to have the following: org structure, research and community public service, IE continuing education service program, and intellectual properties. Some of this can be merged into other areas. It is just not required to have separate reporting

    Two new principles are; Board self-evaluations and Student debt.

    The Resource Manuel for Principles of Accreditation is in draft. Dr. Hefner-Babb has met with some of the committee chairs and will meet with the others soon. In these meetings she has shared samples of evidence, questions to consider as you write the report and details of how to interrupt the standard. The final version of the manual should be out sometime in March. Dr. Hefner-Babb will let everyone know as soon as it is available.

    The other item provided is the Top 10 most frequent principles in decennial reaffirmation class of 2016 that had 87 schools. I have listed the new standards on your hand out.

    • Faculty competence is flagged the most due to gaps in qualifications of those teaching. This comes from the rooster reports. We will pull the rooster for the spring so we can make sure we have what we need.

- Institutional effectiveness is the other area-this is due to lack of reports. Jarrod Rossi, oversees IE for Lamar and is already making sure the reports are current.
- Financial resources we know that our audit will not be up and ready by then.

III. Next Step
   a. Establish Information Technology committee-Priscilla Parsons will oversee this committee.
   b. Establish Distance Education Committee- Dr. Paula Nichols and Dr. Brenda Nicholas will oversee this committee.
   c. Each committee needs to review standards and the details in the Resource Manual.
   d. Locate needed documentation and indicate documents that are missing. Dr. Hefner-Babb is requesting a report of what you have and any flags that need to be addressed.
   e. We will need committee minutes from any organized university committee that meets on a regular basis. (CR7.1)
   f. Policies, procedures, and practices need to be written down, reviewed and revised and placed in a centralized online policy manual before Fall 2019.
   g. Web sites need to be reviewed and updates before Fall 2019. Make sure the URL have not changed.
   h. Faculty, staff, and administration will need updated job descriptions and vitas/resumes posted before Fall 2019 semester.
   i. Ensure that institutional planning and effectiveness process:
      I. Involves all programs and services, and constituencies
      II. Is linked to the decision-making process at all levels
      III. Provides a sound basis for budgetary decisions and resources allocations (CR7.1)
      IV. Ties into the Mission and Strategic Plan of the University.

Dr. Judith Mann will discuss the QEP.

I. Accreditation changes-Timeline concerns
   We had anticipated writing the proposal would have been written summer 2018 and launch Fall 2018. Now with the extra year which means by the time the onsite team comes we would have taught a year and a half. With the revisions with the QEP, before you had to have project approved but now you can begin your QEP anytime. The proposal will not be able to be submitted until 2020.
   Dr. Evans asked over the next couple of years, how are we going to layer the concerns of the process. It will have to be subject to some change in the future, the issue is how are we going to justify this when we take the data on. The QEP is designed to consume, digest and modify based on the success. We will have to show the process is in play.
   Dr. Mann mentioned that we have a demo this Fall 2018 that hopefully will be 30% of our TSI required students. Dr. Evans says this is going to impose a different set of challenges that you will have to educate the campus and the different groups to help them understand what you are doing and where you are is what makes this a different challenge.

II. WINGS of Success Subcommittees
   a. Assessment
      Expanding Qualitative Measurement
         Addition of Robert Worley
         Spring 2018 Focus Groups
         Artifact Assessment
         Survey Assessment
   b. Budget
      Revisions based on adjusted accreditation date
   c. Literature Review (Program Development)
      Three work groups
         Curriculum development
         Pathways
         Student Support-distance education, library services, & tutoring
   d. Marketing
      Admissions/Advising Information
      Marketing Poster {Save Money, Save Time-WINGS of Success}
      Student Program Kickoff Fall 2018
   e. Professional Development
      Rich Kolasa -ALEKS (software for Math)-will visit Feb. 26, 2018
      Dr. Rebecca Goosen-Will visit March 26, 2018
      Mathematical Association of America/Stat PREP-teach data-centric stats-for Fall 2018 kickoff
   f. Student Subcommittee-20 members
      Mardi Gras Student Forum- Feb. 13, 2018
      Red Talk-March 5, 2018
      SGA Panel-April 4, 2018

adjourned 3pm.