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## Dual Credit Partnership Agreement for Lamar Instructors in Schools Program (LIS)

This agreement is entered into and between Lamar University and \_\_\_\_\_; the conditions are set forth and agreed to by both parties. The purpose of this agreement is to provide Lamar University dual credit courses to \_\_\_\_\_ in accordance with the following terms. This agreement is binding for one year with an automatic renewal. This partnership, however, may be cancelled with written notice, 120 days prior to the renewal date.

### Eligible Courses

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Lamar University shall offer courses for LIS dual credit in its approved core curriculum course inventory. See attached “Course Listing” for approved dual credit courses.

### Student Eligibility

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Students will be eligible to participate if they meet state eligibility requirements (THECB Title 19, Part 1, Chapter 4, Subchapter D, Rule 4.85) and the admission requirements of Lamar University. (See attached admissions criteria) Students must meet all the Lamar University prerequisites designated for the courses they wish to enroll in. Dual credit students must have high school standing at the sophomore, junior or senior level unless they have demonstrated outstanding academic performance and capability and received approval from the principal of the high school and the chief academic officer of the university. (See attached admissions criteria) The class load of a high school student shall not exceed three university courses in their first semester of dual credit with Lamar University unless the student has demonstrated outstanding academic performance and capability and received approval from the principal of the high school and the chief academic officer of the university. After successfully completing dual credit courses at Lamar, students may enroll in up to four courses each semester. (See attached admissions criteria)

### Location of Course

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LIS dual credit courses will be taught on the high school campus

### Student Composition of Class

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LIS dual credit courses may be composed of LIS dual credit students only. **Note: multiple courses may not be taught simultaneously in the same classroom.** Per university policy, courses must have a minimum of 10 dual credit students

enrolled in order to proceed. In addition, university policy requires that writing-intensive courses (all courses with the ENGL prefix) be capped at a maximum of 25 dual credit students.

## Faculty Selection, Supervision, and Evaluation

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Instructors of LIS dual credit courses are Lamar University faculty. They are supervised and evaluated by the academic department in accordance with university policy.

## Course curriculum, Instruction, and Grading

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Lamar University will ensure that a LIS dual credit course and the corresponding course offered on campus are equivalent with respect to the curriculum, materials, instruction, and method/rigor of student evaluation. Academic policies applicable to traditional courses taught at Lamar University must also apply to LIS dual credit courses. These policies include, but are not limited to, the following: class composition, drop/withdraw policy, and academic honesty.

## Tuition

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Per approval by the Texas State University System Board of Regents, LIS dual credit tuition will be offered at the rate of \$133 per credit hour. This calculates to \$399 for a 3-hour course (e.g. ENGL 1302) and \$532 for a 4-hour course (e.g. BIOL 1407).

## Student Support Services

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LIS dual credit students are afforded many of the same academic support services as traditional students including: use of Mary and John Gray Library, Lamar's Writing Center, tutoring services, and access to academic advisors in the university's Undergraduate Advising Center.

## Transcription of Credit

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College credit will be transcribed immediately upon a student's satisfactory completion of the course. Student transcripts are available upon the request of the student through the Lamar University Records office.

## Program Goals

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The Lamar University Dual Credit Program provides students with the opportunity to earn both high school and university credit as a means to encourage and facilitate degree completion, and subsequently to empower students with the skills and knowledge to thrive in their personal lives and chosen fields of endeavor. To effectively accomplish this, the dual credit program provides information, resources, and courses to assist high school students as they set and achieve post-secondary academic goals. The objectives of the Lamar University Dual Credit Program are aligned with state goals for dual credit as described below.

**Goal 1** - Independent school districts and institutions of higher education will implement purposeful and collaborative outreach efforts to inform all students and parents of the benefits and costs of dual credit, including enrollment and fee policies.

Through a variety of means, Lamar University provides information about the various aspects of its dual credit program. Informational documents are created and sent to high school counselors and administrators across the state each semester. These documents are also available on the university Dual Credit website at <https://www.lamar.edu/lu-online/dual-credit/index.html>. In addition, dual credit informational meetings are held on high school campuses. At these meetings, the university Dual Credit Program Coordinator partners with high school administrators to provide information and answer questions for students and parents.

**Goal 2:** Dual credit programs will assist high school students in the successful transition to and acceleration through postsecondary education.

Lamar University is eager to help students smoothly transition into higher education, and students are directed to representatives in various departments on campus to assist with the transition. Questions related to subjects such as admissions requirements, transcripts, financial aid, academic advising, housing, etc. can be answered directly by a department representative or via information found on departmental websites. Students in Lamar University's dual credit program are afforded access to most of the resources for success that traditional university students have access to. See resources listed in the section, Student Support Services.

**Goal 3:** All dual credit students will receive academic and college readiness advising with access to student support services to bridge them successfully into college course completion.

Prior to enrolling in dual credit courses, students receive assistance from their high school counselor who works closely with the university dual credit program coordinator to make sure that courses satisfy both high school and university requirements. Once enrolled, students in Lamar University's dual credit program are afforded access to most of the resources for success that traditional university students have access to. See resources listed in the section, Student Support Services.

**Goal 4:** The quality and rigor of dual credit courses will be sufficient to ensure student success in subsequent courses.

Lamar University ensures that an LIS dual credit course and the corresponding course offered on campus are equivalent with respect to the curriculum, materials, instruction, and method/rigor of student evaluation.

## Compliance and Indemnification

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**Lamar University shall** comply with all rules, regulations, and policies as set forth by the Southern Association of Colleges and Schools, Texas Higher Education Coordinating Board and The Texas State University System Board of Regents.

**The ISD shall** meet policies and procedures as set forth by Lamar University for LIS dual credit courses. The district agrees to abide by all policies and procedures regarding tuition and fees and all drop/withdrawal and refund dates published in the university catalog as well as probation and suspension policies. The school district agrees that the counselor and/or high school representative shall select and approve qualified applicants and provide student advisement regarding LIS dual credit. The counselor or high school representative shall collect and submit the Lamar University High School Co-Enrollment Application, high school transcript, and required test scores. The school district shall determine if the textbooks are to be purchased by the high school or the student. The utilization of the university grade in relation to high school credit is determined by the school district.

**The ISD shall** protect, defend, indemnify, and save harmless, Lamar University, its officers, directors and employees from and against any and all claims, demands, losses, suits, liabilities, or expenses (including court costs and attorney's fees) for property damage, for injury to or death of persons, or occasion by any activities engaged in or conducted in connection with this agreement, howsoever caused, whether by negligence of the ISD or its subcontractors, their agents or employees, or their invitee, lessees or trespassers, whether by defects of unfitness on the premises or any equipment, building or structure thereon, wheresoever occurring, or contributed to, actually or alleged by the sole, concurrent or comparative negligence of Lamar University or its officers, directors, or employees. The ISD agrees that such indemnity shall be supported by, but not limited to, available liability insurance, under which the insurer has no right of subrogation against the indemnitee/Lamar University.

**High School Representative**

**Signature:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**ISD Representative**

**Signature:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Lamar University Representative**

**Signature:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_