

Online Course Proposal

Please complete this form and submit the proposal to the Division of Distance Learning to be forwarded to the Distance Education Committee for a recommendation to be forwarded to the Provost.

(email: LuOnline@lamar.edu or fax# 880-2191)

NOTE: All courses within a program approved for online development do not need an individual course proposal form.

Department: _____ Submission Date: _____

Course Number/Title: _____

Proposed method of delivery: _____ (5-wk, 8-wk, 15-wk)

Delivery method: _____ CDE (traditional online) _____ AP(accelerated online)

Developer(s): _____

Developer(s): _____

Anticipated semester of offering online: _____

Note: Course should be approved 4 months prior to this date and must be in course inventory.

Prerequisites: _____

Are all prerequisites offered online? _____ Yes _____ No _____ NA

Is development money being requested? _____ Yes _____ No

Has this course ever been delivered in an online format? _____ Yes _____ No

Is this course currently offered on campus? _____ Yes _____ No

If so, what was the average enrollment from last year? _____ per semester

What is the purpose in putting this course online? How will it benefit students?

List degree plans that will require this course.

Anticipated enrollment _____

Signatures:

Department Chair: _____ Date: _____

Dean: _____ Date: _____

Chair, Distance Ed Committee: _____ Date: _____

Provost: _____ Date: _____