

PRINCIPAL CERTIFICATION

IMPORTANT NOTE FOR PROSPECTIVE STUDENTS:

This summary of educational requirements is provided as a reference tool for our Educational Leadership students and graduates. While every effort is made to ensure this information is accurate and up-to-date, certification requirements are subject to change at any time without notice. Licensure requirements vary from state-to-state. Students are advised to contact their home state's department of education to obtain the applicable requirements, rules, and regulations for determining whether an online distance education program will meet the requirements for certification prior to enrolling. **Students who complete the practicum/internship on a campus outside of Texas are not eligible to take the Texas principal certification exam or apply for Texas principal certification.**

STATE	AGENCY	LICENSE	EDUCATIONAL PREREQUISITES	COMMENTS
ALABAMA	<p>Alabama Department of Education Educator Certification: 334-353-8567</p> <p>https://www.alsde.edu/sec/ec/Pages/home.aspx</p>	<p>Class A Professional Leadership Certificate as an Instructional Leader</p>	<p>Hold a master's degree from a regionally-accredited institution</p> <p>Complete an Alabama-approved program in instructional leadership with a minimum GPA of 3.25 in all courses</p> <p>Complete a special education course focused primarily on methods of accommodating instruction to meet the needs of students with exceptionalities in inclusive settings, multicultural education, teaching English language learners, rural education or urban education</p> <p>Complete an internship, as defined in Ala. Admin. Code 290-3-3-.48</p>	<p>State authorization to provide a program related to the preparation of teachers or other P-12 school/system personnel does not indicate eligibility for an Alabama certificate. Applicants who complete an educator preparation program at an institution outside of Alabama must apply for an Alabama professional educator or professional leadership certificate through the Alabama Certificate Reciprocity Approach.</p> <p>Students who reside in Alabama are not eligible to enroll in M.Ed Educational Administration, M.Ed Educational Technology Leadership or the Professional Preparation Program for Principal Certification.</p>
ALASKA	<p>AK Dept. of Education & Early Development (907) 465-2831 tcwebmail@alaska.gov</p> <p>https://education.alaska.gov/teachercertification/typeb</p>	<p>Administrative Certificate (Type B)</p>	<p>To qualify for a regular Type B Administrative certificate, an applicant must meet the following requirements:</p> <ul style="list-style-type: none"> • At least three (3) years experience as a certificated teacher or special service provider • Completion of an approved teacher education program in school administration • Master's degree or higher from a regionally accredited institution • Recommendation of the preparing institution • Six (6) semester hours or nine quarter hours of credit earned during the five-year period preceding the date of application (See below.) 	<p>Applicants meeting all other requirements for certification, but who lack six (6) semester hours of credit earned during the five-year period preceding the date of application or lack three (3) semester hours of credit in Alaska studies and/or three (3) semester hours of credit in multicultural education or cross-cultural communications, may apply for a non-renewable Provisional Type B Administrative certificate, valid for two years.</p>

			<ul style="list-style-type: none"> • Three (3) semester hours of approved Alaska studies and three semester hours of approved multicultural education/cross-cultural communications** • Complete application packet, which includes a signed and notarized application, the institutional recommendation form, official transcripts, two sets of completed fingerprint cards, and all processing fees (All fees are non-refundable.) 	
ARIZONA	Arizona State Dept. of Education Teacher Certification 602-542-4367 http://www.azed.gov/educator-certification	Standard Professional Principal Certificate - grades P-12	Hold a master's degree or higher from an accredited institution Complete a program in educational administration for principals that includes at least 30 graduate semester hours of educational administration courses based on the Professional Administrative Standards, including three credit hours in school law and three credit hours in school finance. Complete a practicum as a principal or have two years of verified experience as a principal or assistant principal under the supervision of a certified principal in grades P-12	Lamar University's Principal Certification Programs do not include a course in school finance. Candidates seeking certification in AZ may take a course in school finance that is offered in the Superintendent Certification Program (in addition to the 30-hour M.Ed. program). This course may not be covered by financial aid.
ARKANSAS	Arkansas Department of Education http://www.arkansased.gov/	Building-Level Administrator License	Hold a master's degree or higher from an accredited college or university in education, educational leadership or a licensure content area	Students who reside in Arkansas are not eligible to enroll in M.Ed Educational Administration, M.Ed Educational Technology Leadership or the Professional Preparation Program for Principal Certification.
CALIFORNIA	Commission on Teacher Credentialing https://www.ctc.ca.gov/	Preliminary Administrative Services Credential (Candidates Prepared Out of State)	Possession of a bachelor's or higher degree from a regionally - accredited institution of higher education Satisfy the basic skills requirement. See Commission leaflet CL-667, entitled Basic Skills Requirement, for additional information. Complete a professional teacher preparation program in another state Completion of an administrator preparation program at a regionally-accredited college or university located in another state (alternative administrator programs are not acceptable) Possession of, or eligibility for, an administrative services credential in another state	Unable to determine whether M.Ed Educational Administration, M.Ed Educational Technology Leadership or the Professional Preparation Program for Principal Certification lead to certification in California.
COLORADO	CO Department of Education The Educator Talent Licensing Office 303-866-6628 CDELicensing@cde.state.co.us	Initial Principal License	Bachelor's or higher degree from an accepted institution of higher education. Has completed an approved principal preparation program at an accepted institution of higher education or in approved alternative principal program. Professional Principal License:	

	http://www.cde.state.co.us/cdeprof/checklist-initialprincipal		<p>Master's degree from an accepted institution of higher education and has successfully completed an approved principal preparation program at an accepted institution of higher education; or an initial principal's license</p> <p>Three or more years of full-time, successful experience as a licensed or certificated professional in a public or nonpublic elementary or secondary school in this state or another state</p>	
CONNECTICUT	<p>Connecticut State Dept of Education Phone: 860-713-6969 Email: teacher.cert@ct.gov</p> <p>https://portal.ct.gov/SDE/Certification/Administrative-Endorsements</p> <p>https://portal.ct.gov/SDE/Certification/Out-of-State-Certified-Administrators</p>	Initial Educator Certificate for Intermediate Administrator or Supervisor	<p>Master's degree from an approved institution;</p> <p>18 semester hours of graduate credit beyond the master's degree;</p> <p>50 school months of successful teaching experience or service;</p> <p>Institutional recommendation based on completion of a state-approved certification program specific to school administration, including graduate course work in each of the following: psychological and pedagogical foundations of learning, curriculum development and program monitoring, school administration, personnel evaluation and supervision, and contemporary education problems and solutions; and</p> <p>A course of study in special education comprised of not fewer than 36 clock hours, which shall include study in understanding the growth and development of exceptional children, including handicapped and gifted and talented children and children who may require special education, and methods for identifying, planning for and working effectively with special-needs children in the regular classroom.</p>	Connecticut State Dept of Education does not "pre-approve" any out of state educator preparation programs for Connecticut certification purposes.
DELAWARE	<p>Delaware Department of Education PHONE: 302-857-3388 Email: deeds@doe.k12.de.us</p> <p>https://www.doe.k12.de.us/domain/512</p>	Standard Certificate as a School Principal	<p>A master's or doctoral degree from a regionally accredited college or university in educational leadership offered by an NCATE specialty organization recognized educator preparation program or state approved educator preparation program where the state approval body employed the appropriate NASDTEC or NCATE specialty organization standards; OR</p> <p>A master's or doctoral degree from a regionally accredited college or university in any field and the successful completion of one of the following:</p> <p>A School Principal Course of Study, as defined in 14 DE Admin. Code 1595 Certification Programs for Leaders in Education; or</p> <p>A School Principal Certification Program pursuant to 14 DE Admin. Code 1595 Certification Programs for Leaders in Education.</p>	

<p>FLORIDA</p>	<p>Florida Department of Education Bureau of Educator Certification Phone: 800-445-6739</p> <p>http://www.fldoe.org/teaching/certification/index.shtml</p>	<p>Certification in Educational Leadership</p>	<p>1) Hold a master's degree or higher from an acceptable institution</p> <p>2) Successfully complete the Florida Educational Leadership core curriculum through one of the following paths:</p> <ul style="list-style-type: none"> a) Complete a Florida-approved pre-service program in educational leadership offered by an acceptable institution b) Hold a master's degree with a major in educational administration, administration and supervision or educational leadership awarded by an acceptable institution c) Hold a master's degree with a major in a different subject and complete a Florida-approved modified program in educational leadership offered by an acceptable institution d) Hold a master's degree with a major in a different subject awarded by an acceptable institution and 30 semester hours of graduate credit which includes credit in each of the principal leadership standard areas and an internship or a course with associated field experience in educational leadership e) Complete a state-approved educational leadership training program offered by a Florida public school district 	
<p>GEORGIA</p>	<p>Georgia Professional Standards Commission 404-232-2500 – Metro Atlanta area and Out of State 800-869-7775 – In-state, outside the Metro area</p> <p>https://www.gapsc.com/Certification/Home.aspx</p>	<p>Performance-Based Professional Certificate in Educational Leadership - Tier II</p>	<p>Hold an Educational Leadership - Tier I Certificate (required for all leadership positions below principal) or a Standard Professional Certificate in Educational Leadership - Tier II (issued to an educator meeting reciprocity requirements) and complete an approved Educational Leadership - Tier II performance-based certification program</p> <p>Complete, or be exempted from, all applicable special Georgia requirements including: 1) receive a passing score on the Ethics for Educational Leadership Assessment - Program Exit, 2) complete the special education requirement, 3) receive a passing score on the GACE Education Leadership Content Assessment and 4) receive a passing score on the performance-based assessment for school leaders for educators completing Tier II programs.</p>	
<p>HAWAII</p>	<p>Hawaii State Dept of Education</p> <p>http://www.hawaiipublicschools.org/ConnectWithUs/Employment/LicensureAndCertification/Pages/home.aspx</p>	<p>K-12 School-Level Administrator License</p>	<p>Possesses current, valid K-12 school-level administrator license</p> <p>Holds a Master's Degree in Educational Administration or Educational Leadership from an accredited university</p> <p>Has a minimum of five (5) years K-12 school level experience, to include four (4) years satisfactory performance as a licensed, K-12 school level principal or higher, in a public school system (private school and/or charter school experience not accepted at this time). Duties performed must be comparable to a HIDOE principal</p>	

IDAHO	<p>Idaho State Dept. of Education PHONE: (208) 332-6882 certification@sde.idaho.gov</p> <p>http://www.sde.idaho.gov/cert-psc/cert/</p>	Administrator Certificate with a School Principal Endorsement P-12	<p>Hold a master's degree from an accredited college or university.</p> <p>Have completed an administrative internship in a state-approved program, or have one (1) year of experience as an administrator in grades Pre-K-12.</p> <p>Provide verification of completion of a state-approved program of at least thirty (30) semester credit hours, forty-five (45) quarter credit hours, of graduate study in school administration for the preparation of school principals at an accredited college or university. This program shall include the competencies of the Idaho Standards for School Principals.</p>	A copy of a current, valid out-of-state certificate is required if you did not complete an NCATE, TEAC, OR CAEP-approved certification program in the last 2 years. If you completed an NCATE, TEAC, or CAEP-approved certification program in the last 2 years, an Institutional Recommendation will be accepted in place of the out-of-state certificate
ILLINOIS	<p>Illinois State Board of Education PHONE 217-557-6763 licensure@isbe.net</p> <p>https://www.isbe.net/Pages/Professional-Educator-License-Administrative-Endorsements.aspx</p>	Principal Endorsement - P-12	<p>Hold a master's degree or higher from a regionally-accredited college or university</p> <p>Complete an approved principal preparation program</p> <p>Have completed an administrative internship in a state-approved program, or have one (1) year of experience as an administrator in grades Pre-K-12</p>	
INDIANA	<p>Indiana Department of Education PHONE: (317) 232-9010 licensinghelp@doe.in.gov</p> <p>https://www.doe.in.gov/licensing/administrative-licenses</p>	Building Level Administrator License	<p>Master's degree or higher from an accredited institution</p> <p>Successfully completes an approved program in building level administration.</p>	
IOWA	<p>Iowa Board of Educational Examiners PHONE: 515-281-3587 greg.horstmann@iowa.gov</p> <p>https://boee.iowa.gov/licauthorization/initial-administrator</p>	Initial Administrator License	<p>Complete a state-approved P-12 principal and P-12 supervisor of special education program</p> <p>Complete an evaluator approval program</p> <p>Receive institutional recommendation for the specific license and administrator endorsement</p> <p>Note: Different requirements exist for candidates prepared in a professional service endorsement preparation program. (Must get license in state of the institution)</p>	<p>https://www.boee.iowa.gov/licauthorization/administrator-exchange-out-state-applicants</p> <p>Students who reside in Iowa are not eligible to enroll in M.Ed Educational Administration, M.Ed Educational Technology Leadership or the Professional Preparation Program for Principal Certification.</p>
KANSAS	<p>Kansas State Dept. of Education PHONE: 785-296-2288</p> <p>https://www.ksde.org/Agency/Division-of-Learning-Services/Teacher-Licensure-and-Accreditation</p>	Initial School Leadership License	<ol style="list-style-type: none"> 1. Graduate degree and 3.25 graduate GPA 2. Completion of the appropriate, approved program 3. Valid out-of-state school specialist or school leadership license 4. Accredited experience and/or teaching license 5. "Recency"— one year of teaching experience or eight semester credit hours completed within the last six years 6. Content test 	<p>https://www.ksde.org/Agency/Division-of-Learning-Services/Teacher-Licensure-and-Accreditation/Licensure/License-Application/Form-2-Out-of-State</p>

				Students who reside in Kansas are not eligible to enroll in M.Ed Educational Administration, M.Ed Educational Technology Leadership or the Professional Preparation Program for Principal Certification.
KENTUCKY	Education Professional Standards Board PHONE: (502) 564-5846 E-mail: KDELicensure@education.ky.gov http://www.epsb.ky.gov/mod/page/view.php?id=20	Provisional Certificate for Instructional Leadership - School Principal, Level 1	No online programs located outside of Kentucky are currently accredited to offer education programs in Kentucky.	Students who reside in Kentucky are not eligible to enroll in M.Ed Educational Administration, M.Ed Educational Technology Leadership or the Professional Preparation Program for Principal Certification.
LOUISIANA	Louisiana Department of Education Division of Educator Licensure PHONE: 1-877-453-2721 https://www.teachlouisiana.net/	Entry-level Educational Leader Certificate Level 1 (EDL 1)	Complete a competency-based graduate degree preparation program in the area of educational leadership from a regionally accredited institution of higher education	
MAINE	Maine Dept of Education Phone: 207-624-6603 Email: cert.doe@maine.gov https://www.maine.gov/doe/cert https://www.maine.gov/doe/cert/requirements	Certificate 040: Building Administrator	<p>You will be eligible for a conditional certificate as a building administrator in Maine upon completion of:</p> <ol style="list-style-type: none"> 1) Section A. 1., 2., and 4. 2) at least five areas in Section C. Part I including 2. OR Section C. Part II; 3) submission of a plan for a mentorship supervised by an employed Maine principal or career and technical education administrator. (See Section D.3.) <p>You will be issued a five-year professional certificate once you complete all Section A, Section B, Section C Part I or Part II, and Section D. NOTE: The number in () indicates the number of semester hours required.</p> <p>Section A:</p> <ol style="list-style-type: none"> 1. Bachelor's degree conferred 2. Three years of satisfactory public or private teaching experience 3. Master's degree from an accredited institution 4. Criminal history record check approval – based on fingerprints <p>SECTION B:</p> <ol style="list-style-type: none"> 1. Federal and Maine civil rights and education laws (3) 2. Special education law (3) 	

			<p>SECTION C: Part I</p> <ol style="list-style-type: none"> 1. School finance and budget 2. Supervision and evaluation of personnel 3. Organizational theory and planning 4. Community relations 5. Educational leadership 6. Instruction leadership 7. Curriculum development 8. Cultural differences 9. Ethical decision making <p>SECTION C: Part II School Leader Licensure Assessment: Test 6011 Score 163</p> <p>SECTION D: (Choose one.) Approved internship for a building administrator</p> <ol style="list-style-type: none"> 1. Completion of a graduate level state-approved building administrator internship program for a minimum of fifteen weeks 2. Completion of one school year as a certified assistant principal, assistant career and technical education administrator, principal out-of-state, or career and technical administrator out-of-state 3. Completion of a mentorship plan for a building administrator approved by the Certification Office, with duration of the plan being a minimum of one academic year. <p>SECTION E: Teaching exceptional students in the regular classroom (3) ***</p>	
MARYLAND	<p>Maryland State Dept of Education Phone: 410-764-2400</p> <p>http://marylandpublicschools.org/about/Pages/DEE/Certification/index.aspx</p>	Administrator II Certificate	<p>master's degree from an IHE and one of the following:</p> <ol style="list-style-type: none"> 1) A Department-approved program which leads to certification as a supervisor of instruction, assistant principal, or principal that includes the Professional Standards for Educational Leaders; 2) An approved program which leads to certification as a supervisor of instruction, assistant principal, or principal in accordance with the interstate agreement; or 3) 18 semester hours of graduate course work taken at an IHE at the post-baccalaureate level <p>Practicum, internship, or a collaboratively designed and supervised experience by the local school system and IHE to include Department approved instructional leadership outcomes with verification of this experience submitted by the applicant.</p>	

MASSACHUSETTS	Massachusetts Department of Elementary & Secondary Education PHONE: 781-338-6600 http://www.doe.mass.edu/licensure/	Initial License as School Principal	Demonstrate the Professional Standards for Administrative Leadership through either 1) completion of an approved master's program that includes a supervised 500 hour practicum or equivalent, 2) completion of a 500 hour administrative apprenticeship/internship with a trained mentor or 3) receiving approval through a panel review	Practicum is 500 hours
MICHIGAN	Michigan Department of Education PHONE: 517-241-5000 Email: MDE-EducatorHelp@michigan.gov https://www.michigan.gov/mde/0,4615,7-140-5683_14795---,00.html	School Administrator Certificate with a P-12 Building Endorsement	1) Hold a master's degree or higher from a regionally-accredited college or university 2) Complete a Michigan-approved school administrator preparation program at the master's degree level or higher, including at least 18 semester hours of graduate credit in P-12 school administration, and receive institutional recommendation	
MINNESOTA	Minnesota Board of School Administrators PHONE: 651-582-8754 https://bosa.mn.gov/BOSA/index.htm	Initial Educational Administrative License	For candidates prepared at a program outside of Minnesota, in general, Minnesota licenses can be granted to persons prepared in other states, provided: The program the applicant completed is recognized by the state as qualifying the applicant for such licensure within that state; The program the applicant completed is at a college or university that is regionally accredited by the Association for the Accreditation of Colleges and Secondary Schools; The program the applicant completed is essentially equivalent in content in approved programs offered by Minnesota colleges and universities under the board rules of the Board of School Administrators governing the licensure field. Educational equivalency is determined by board staff. In addition to equivalent coursework content, the program must contain 30 semester credits beyond a master's degree or 60 semester credits beyond a bachelor's degree, including a master's, specialist, or doctoral degree; and, The college or university which offers offering the program leading to licensure verifies that the applicant has completed an approved licensure program at that institution and recommends the applicant for a license in a licensure field at a licensure level.	Students who reside in Minnesota are not eligible to enroll in M.Ed Educational Administration, M.Ed Educational Technology Leadership or the Professional Preparation Program for Principal Certification
MISSISSIPPI	Mississippi Department of Education PHONE: 601-359-3483 https://www.mdek12.org/OEL	Entry Level Administrator License	An approved master's, specialist, or doctoral degree in educational administration/leadership from a state approved or regionally/nationally accredited institution of higher learning Institutional recommendation documenting completion of an approved planned program in educational leadership/supervision through a	

			state-approved or regionally/nationally accredited institution of higher learning.	
MISSOURI	<p>Missouri Department of Elementary & Secondary Education Phone: (573) 751-0051 E-mail: certification@dese.mo.gov https://dese.mo.gov/educator-quality/certification/become-certified-administrator</p>	Initial Administrator Certificate (elementary or secondary)	<p>Completion of a master's degree in educational leadership from a college or university or the equivalent thereof from another educational leadership program</p> <p>Specific courses (must be separate graduate courses of at least two (2) semester hours) (I) Foundations of Educational Administration, including components of Career and Special Education; (II) Career Education Administration (including Adult Education); (III) Career Education Curriculum; (IV) School Supervision; and (V) School Law;</p> <p>Clinical Experiences (three (3) semester hours with a minimum of three hundred (300) clock hours</p> <p>Completion of a course in Psychology/Education of the Exceptional Child</p>	Students who reside in Missouri are not eligible to enroll in M.Ed Educational Administration, M.Ed Educational Technology Leadership or the Professional Preparation Program for Principal Certification.
MONTANA	<p>Montana Office of Public Instruction PHONE: 406-444-3150 https://opi.mt.gov/Class3AdmLicenseSP</p>	Class 3 Administrative License with a K-12 Principal Endorsement,	<ol style="list-style-type: none"> 1) Hold a master's degree in educational leadership from an accredited professional educator preparation program or a master's degree related to education from a regionally-accredited college or university 2) Complete an accredited educator preparation program for K-12 principals and receive institutional recommendation 3) Complete three semester credits of college courses in Montana school law, including special education law 4) Complete the online course "an introduction to Indian education for all in Montana" 5) Have at least three years of teaching experience with a standard, unrestricted license. <p>Note: Slightly different requirements exist for candidates seeking an Elementary or Secondary Principal Endorsement (see Mont. Admin. R. 10.57.415 & Mont. Admin. R. 10.57.416).</p>	All applicants must complete: Three semester credits of college coursework in each of the following: Montana school law, Montana school finance and Montana collective bargaining and employment law.
NEBRASKA	<p>Nebraska Department of Education Phone: 402-742-2359 E-mail: nde.tcrtweb@nebraska.gov https://www.education.ne.gov/tcert/</p>	Standard Administrative Certificate	<ol style="list-style-type: none"> 1) Hold a bachelor's degree 2) Complete a teacher education program at a state-approved college or university 3) Hold a master's degree in educational administration or educational leadership, or have received a subject area master's degree with completion of additional coursework in an approved program in the area of endorsement sought 	Must have 36 or 45 graduate semester hours of credit in an approved program in educational administration. Courses in addition to the 30-hour M.Ed. program may not be covered by financial aid.

			<p>4) Complete 36 or 45 graduate semester hours of credit in an approved program in educational administration (hour requirements depend on the candidates previous level of endorsement)</p> <p>1) Internship/Field-Based Experiences: This endorsement requires 250 clock hours of internship/ field-based experiences in approved or accredited elementary, middle, or secondary schools. These hours must be completed at the level(s) for the endorsement(s) being sought.</p> <p>2) Complete the human relations training requirement</p> <p>3) Complete the special education training requirement</p>	
NEVADA	<p>State of Nevada Department of Education Phone: 775-687-5980 Fax: 702/486-7258 E-mail: license@doe.nv.gov</p> <p>http://www.doe.nv.gov/Educator_Licensure/</p>	Administrator of a School Endorsement	<p>1) Hold a master's degree;</p> <p>2) Hold a valid renewable license to teach in elementary, middle, junior high, secondary or special schools;</p> <p>3) Have and submit to the Department evidence of 3 years of teaching experience in kindergarten or grades 1 through 12 in schools approved by the State; and</p> <p>4) Have completed at least 24 semester hours of graduate courses in the administration of a school, including:</p> <ul style="list-style-type: none"> (I) Administration and organization of a school; (II) Supervision and evaluation of instruction; (III) Development of personnel; (IV) Finances of a school; (V) The laws that apply to schools; (VI) Curriculum; (VII) Research; (VIII) Internship or field experience; and (IX) Other courses considered to be part of an administrative program for educators; and <p>Must:</p> <ul style="list-style-type: none"> (1) Have completed an additional 12 semester hours of graduate courses which may include other courses considered to be part of an administrative program for educators; or (2) Hold a master's degree or higher in educational administration from a college or university accredited by a regional accrediting association. 	
NEW HAMPSHIRE	<p>New Hampshire Department of Education Phone: (603) 271-2409 Cert.Info@doe.nh.gov</p> <p>https://www.education.nh.gov/who-we-are/division-of-educator-support-and-higher-education/bureau-of-credentialing</p>	Principal Instructional Leader	<p>Complete a board-approved master's program in educational leadership and receive institutional recommendation, complete a master's program in education and demonstrate leadership competencies or complete a master's program and demonstrate experience in comparable education leadership positions in education or other professions, as defined</p>	

<p>NEW JERSEY</p>	<p>State of New Jersey Department of Education Phone: (609) 376-3500 https://nj.gov/education/license/sl/</p>	<p>Principal Certificate of Eligibility</p>	<p>Complete a minimum of 30 graduate credits, either within the master's program or in addition to it, aligned with the Professional Standards for School Leaders set forth in N.J.A.C. 6A:9-3.4 AND</p> <p>Option 1) Hold a master's or higher degree in educational leadership, in curriculum and instruction, or in one of the recognized fields of leadership or management from a regionally accredited college or university;</p> <p>Option 2) Hold a master's degree from a regionally accredited college or university and complete a post-master's program resulting in a CEAS in educational administration and supervision;</p> <p>Option 3) Hold a master's degree from a regionally accredited college or university and complete a post-master's program in a coherent sequence of 30 semester-hour credits as they appear on the candidate's transcript. The study must be completed at one institution in fields outlined in (a)1i above; or</p> <p>Option 4) Hold a master's degree from an appropriate nationally accredited program in educational leadership from an out-of-State college or university</p> <p>Complete a 300-hour internship in educational leadership aligned to the Professional Standards for School Leaders in N.J.A.C. 6A:9-3.4 and in accordance with the roles and responsibilities as a principal, independent of other 117 course requirements. This internship either must appear on a transcript from a four-year regionally accredited college or university or be certified by a Commissioner-approved program for preparing school principal</p>	<p>33 graduate hours are needed to be eligible for certification. NJ will not accept an internship as "credit."</p> <p>Students may take an additional course, however, this course may not be covered by financial aid.</p>
<p>NEW MEXICO</p>	<p>New Mexico Public Education Department Phone: (505) 827-1436 https://webnew.ped.state.nm.us/bureaus/licensure/</p>	<p>Standard License in Educational Administration</p>	<p>1) Bachelor's degree and Master's degree from a regionally accredited college or university or hold current certification by the national board for professional teaching standards AND</p> <p>2) Complete a minimum of 18 semester hours of graduate credit in a department-approved educational administration program which addresses the department's approved functional areas and related competencies in educational administration</p> <p>Complete a department-approved administration apprenticeship program at a college or university through an educational administration program consisting of a minimum of 180 hours for one calendar year or complete an apprenticeship program under the supervision of a local school superintendent, private school official, charter school licensed</p>	

			administrator or state agency educational administrator consisting of a minimum of 180 hours for one calendar year	
NEW YORK	<p>State Education Dept. Office of Teaching Initiatives Certification (518) 474-3901</p> <p>http://www.highered.nysed.gov/tcert/certificate/teachrecother.html</p>	Initial Certificate as a School Building Leader	<p>Complete a comparable,¹ approved principal-level school administration program at a college in another U.S. State or Territory that:</p> <ol style="list-style-type: none"> 1. Would result in a recommendation for principal-level certification in the State the College is located. 2. Includes at least 21 semester-hours of graduate level coursework in school leadership, plus a comparable administrative internship <p>Bachelor's degree Master's degree</p>	<p>New York does not pre-approve teacher preparation programs completed in states outside of New York. The Office of Teaching Initiatives can not determine eligibility for certification until an application as been submitted, and review of your credentials has been completed.</p> <p>Please contact the Office of Teaching Initiatives for further information.</p>
NORTH CAROLINA	<p>State Board of Education Department of Public Instruction 800-577-7994 within North Carolina 919-807-3310 outside of North Carolina E-mail: asklicensure@dpi.nc.gov</p> <p>http://www.dpi.state.nc.us/licensure/</p>	School Administrator - Principal	<ol style="list-style-type: none"> 1) Hold a bachelor's degree from an accredited college or university 2) Hold either 1) a master's degree from a public school administration program that meets established program approval standards, 2) a master's degree from an accredited college or university and complete a public school administration program that meets established program approval standards or 3) equivalent education and training determined by the state board 	
NORTH DAKOTA	<p>ND Department of Public Instruction 701-328-2260 dpi@nd.gov</p> <p>https://www.nd.gov/dpi/SchoolStaff/SAO/credentials/principals/</p> <p>Education Standards and Practices Board 2718 Gateway Ave, Suite 204 Bismark, ND 58503 701-328-9641 espinfo@nd.gov</p> <p>https://www.nd.gov/esp/licensure/license-information</p>	Elementary or Secondary Principal's Credential, Level I	<p>At least three years of teaching or administrative experience at the grade levels applicable.</p> <p>A Master's degree in Educational Administration or another field certifiable by the Education Standards and Practices Board with course preparation aligned to the following standards:</p> <ul style="list-style-type: none"> o Mission, vision, and improvement. o Ethics and professional norms. o Equity, inclusiveness, and cultural responsiveness. o Learning and instruction. o Operations and management o Building professional capacity. o Internship specific to the grade levels of the credential being applied for (Elementary, Secondary, K-12). <p>Applicants can apply for a provisional credential that will allow them to serve as a Principal while completing either or both the coursework and experience requirements.</p>	<p>If you have questions regarding Principal Credentials, please contact the NDDPI at (701) 328-4571.</p>
OHIO	<p>Ohio Department of Education 877-644-6338 contact.center@education.ohio.gov</p>	Professional Principal License	Hold a master's degree	http://education.ohio.gov/Topics/Teaching/Licensure/Out-of-State-Licensure

	https://education.ohio.gov/Topics/Teaching/Licensure		Complete an approved program of preparation and receive institutional recommendation	Students who reside in Ohio are not eligible to enroll in M.Ed Educational Administration, M.Ed Educational Technology Leadership or the Professional Preparation Program for Principal Certification.
OKLAHOMA	Oklahoma State Department of Education Teacher Certification 405-521-3337 http://sde.ok.gov/sde/teacher-certification	School Principal	Hold a master's degree Complete a commission-approved program in education administration with an emphasis on curriculum, instruction and building-level leadership skills	
OREGON	Oregon Department of Education 503-947-5600 https://www.oregon.gov/ode/educator-resources/Pages/Teacher-Licensure.aspx	Basic Administrator Endorsement	1) Hold a bachelor's and master's degree or higher in the arts and sciences or an advanced degree in the professions from a regionally-accredited institution 2) Complete, as part of the master's degree or separately, an initial graduate program in school administration at an approved institution 3) Complete a course on Oregon School Law and Finance or demonstrate equivalent competency	Students who reside in Oregon are not eligible to enroll in M.Ed Educational Administration, M.Ed Educational Technology Leadership or the Professional Preparation Program for Principal Certification.
PENNSYLVANIA	Pennsylvania Department of Education 717-783-6788 https://www.education.pa.gov/Educators/Certification/Pages/default.aspx	Administrative Certificate	<ul style="list-style-type: none"> • Holds a baccalaureate degree from a regionally or nationally accredited college/university. • Satisfies the requirements set forth in section 24 P.S. § 12-1209 relating to good moral character. • Provides verification of three years of relevant professional experience. For the purpose of this section, relevant professional experience is "professional experience in an educational setting that is related to the instructional process." • Completes a Pennsylvania-approved, graduate-level principal certification program that includes an internship/practicum or an equivalent out-of-state program. A 3.0 program Grade Point Average (GPA) is required. • Provides evidence of satisfactory achievement on the Pennsylvania required test. 	https://www.education.pa.gov/Educators/Certification/OutOfState/Pages/Completed-Approved-Preparation-Program-Outside-of-Pennsylvania.aspx
RHODE ISLAND	State Dept. of Elementary & Secondary Education- Educator Quality & Certification 401-222-8893 E-mail: EQAC@ride.ri.gov http://www.ride.ri.gov/TeachersAdministrators/EducatorCertification/GettingCertified.aspx	Building Level Administrator P-12 Certificate	Hold a master's degree or higher from a regionally-accredited institution 2) Complete an approved certification program 3) Complete an internship consisting of a minimum of a 300 hours.	https://www.ride.ri.gov/TeachersAdministrators/EducatorCertification/PathstoCertification.aspx#23212-reciprocity Internship is 300 hours
SOUTH CAROLINA	South Carolina Department of Education 803-896-0325	Elementary or Secondary School	1) Hold a master's degree	An educator seeking to add a service or leadership field through an out-of-

	E-mail certification@ed.sc.gov https://ed.sc.gov/educators/certification/	Principal and Supervisor (Tier 1) Certificate	2) Complete an advanced board-approved preparation program for elementary/secondary principals and supervisors	state program must submit a program approval request to the Office of Educator Services at least sixty days before enrolling in the program to determine if it is approved for certification purposes in the target area. Individual districts may require partnership agreements between the district and an out-of-state institution. The Dept. of Educational Leadership is not entering into formal partnerships/agreements at this time. Please confirm prior to enrolling.
SOUTH DAKOTA	South Dakota Department of Education (605) 773-3134 https://doe.sd.gov/certification/administrators.aspx	Elementary or Secondary School Principal and Supervisor (Tier 1) Certificate	1) Hold a master's degree in education 2) Demonstrate competence related to the age/grade span for which authorization is sought 3) Participate in an internship to include all job responsibilities of the principalship at the age/grade span for which authorization is sought	Other requirements: 1) A South Dakota Indian studies course approved by the department; and 2) Incorporation of the Code of Professional Ethics created by the South Dakota Professional Teachers Practices and Standards Commission contained in chapter 24:08:03 in at least one of the courses required by a basic administrative program.
TENNESSEE	Tennessee Department of Education Educator.Licensure@tn.gov https://www.tn.gov/education/licensing/educator-licensure/out-of-state-educators.html	Instructional Leadership License – with Out-State-Recommendation	<ul style="list-style-type: none"> • be at least 18 years old; • hold a graduate degree from a regionally accredited college or university; • provide evidence of three (3) years qualifying pre-K-12 education working experience, using the experience verification form; • submit qualifying scores on required assessment(s)* (required assessment information can be found here); • ensure that the department has official transcripts of all credits earned through an institution of higher education. The transcript must be submitted by the institution of higher learning to Educator.Licensure@tn.gov through an approved clearinghouse, or mailed to 710 James Robertson Parkway, 12th Floor, Nashville, TN 37243. For more information, review the Academic Transcripts Operating Procedures; and • have a recommendation from the out-of-state instructional leader preparation provider where the applicant completed 	Students who reside in Tennessee are not eligible to enroll in M.Ed Educational Administration, M.Ed Educational Technology Leadership or the Professional Preparation Program for Principal Certification.

			preparation. All out-of-state instructional leader preparation programs must meet conditions stipulated in State Board Rule 0520-02-04 .	
UTAH	Utah Division of Occupational and Professional Licensing P.O. Box 146741 Salt Lake City, UT 84114-6741 Phone: 801/530-7632 Fax: 801/530-6511 https://www.schools.utah.gov/curr/licensing	Education Leadership License	1) Hold a master's degree or higher 2) Complete a board-approved education leadership licensure program or hold a valid education leadership license issued by a NASDTEC member state	Students who reside in Utah are not eligible to enroll in M.Ed Educational Administration, M.Ed Educational Technology Leadership or the Professional Preparation Program for Principal Certification.
VERMONT	Vermont Standards Board for Professional Educators (802) 479-1700 AOE.LicensingInfo@vermont.gov https://education.vermont.gov/educator-licensure	Administrative Endorsement - Principal	1) Hold a master's degree 2) Demonstrate competence in the Vermont Core Leadership Standards 3) Complete an administrative internship consisting of a minimum of 300 hours of supervised, substantive field experience in two or more types of school settings.	Internship requires 300 hours
VIRGINIA	Virginia Department of Education Email: licensure@doe.virginia.gov http://www.doe.virginia.gov/teaching/licensure	Level I Administration and Supervision P-12 Endorsement	1) Hold a master's degree from a regionally-accredited college or university 2) Complete an approved program in administration and supervision from a regionally-accredited college or university 3) Complete a minimum of 320 hours of a deliberately structured and supervised internship that provides exposure to multiple sites with diverse student populations	Internship requires 320 hours
WASHINGTON	Office of Superintendent of Public Instruction Phone: 360-725-6400 http://www.k12.wa.us/certification/default.aspx	Principal Certificate	<ul style="list-style-type: none"> Completion of a master's degree. Must submit official transcripts showing degree Completion of a state approved administrator preparation program Form 4001E, OR Three years of full-time, out of state administrator experience AND a copy of an out of state administrator certificate Form 4020F-1 Submission of fingerprints for a background check is required, if a valid certificate is not already on record Additional Requirements: <ul style="list-style-type: none"> Hold or have previously held a regular teacher, educational staff associate or Initial/Continuing CTE Certificate Verification of three years of successful school-based instructional experience in an educational setting. Form 4001F 	

WASHINGTON DC	Office of the State Superintendent of Education PHONE: (202) 727-6436 Email osse@dc.gov https://dcps.dc.gov/page/school-leader-eligibility-and-certification	Standard Administrative Services Credential	<ul style="list-style-type: none"> • Holds a completed bachelor's degree • Has completed an approved program that leads to a state certification in school leadership and supervision OR holds a completed master's degree or higher • Has completed four years of school based teaching, instructional leadership or pupil services experience. Substitute teaching experience does not apply. • Has passing scores for the DC-required school leadership licensure exam 	
WEST VIRGINIA	West Virginia Department of Education Phone: 304-558-7010 https://wvde.us/certification-and-professional-preparation/certification/	Administrative Certificate endorsed as principal	<ol style="list-style-type: none"> 1) Hold a master's degree from an accredited institution of higher education with a minimum 3.0 GPA 2) Complete state-approved educational leadership program and receive institutional recommendation 	
WISCONSIN	Wisconsin Department of Public Instruction PHONE: (608) 266-3390 https://dpi.wi.gov/tepd/pathways/administrator	Principal License	Wisconsin administrator licenses require a master's degree, six semesters of successful teaching/pupil services experience, and eligibility to hold a teaching or pupil services license at the Provisional Educator level.	Students who reside in Utah are not eligible to enroll in M.Ed Educational Administration, M.Ed Educational Technology Leadership or the Professional Preparation Program for Principal Certification.
WYOMING	Professional Teaching Standards Board PHONE: 307-777-7291 Email: wyoptsb@wyo.gov http://wyomingptsb.com/licensure/becoming-licensed/	Initial Administrator Endorsement	Complete an educational leadership program, from a nationally or regionally accredited college/university, which leads to an Institutional Recommendation in Educational Leadership, School Principal, Educational Administrator, or other endorsement area equivalent to the endorsement level sought.	Students who reside in Utah are not eligible to enroll in M.Ed Educational Administration, M.Ed Educational Technology Leadership or the Professional Preparation Program for Principal Certification.