



OFFICE OF INTERNATIONAL
EDUCATION AND SERVICES
LAMAR UNIVERSITY

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Student Name _____

L#: _____

Reduced Course Load Approval - To be completed by academic adviser:

In general, permission to register for less than full time should occur rarely in a student's career. By immigration law the international student should be full time during each fall and spring semesters. If the student's activity is equivalent to full time but actually requires less than full-time registration (e.g., writing a thesis), this form is to be endorsed by the academic adviser and forwarded to the International Office.

Semester Requested: _____ Currently enrolled for _____ credit hours.

Requesting reduced hours to _____ semester credit hours for same semester.

Student may use one of the following reasons only once and remain registered for at least half-time enrollment:

- "Initial" (first semester of enrollment) difficulty with reading requirements.
- "Initial" (first semester of enrollment) difficulty with the English language.
- Unfamiliarity with American teaching methods (first semester of enrollment)
- Improper course level placement (within first two (2) semesters).
- Illness or medical condition. Required to submit an original and currently dated documentation from a U.S. medical doctor outlining your illness, time limit for your recovery, etc.
- Student to complete course of study this semester and scheduled to graduate _____.

I endorse and recommend less than full-time enrollment for this student for the reason & semester indicated above. The course(s) that the student has my approval to drop are: _____

Academic Adviser (Print): _____ Date: _____

Department of: _____ Phone No: _____

Approved _____

Not Approved _____ Academic Adviser Signature _____ Date _____