LAMAR UNIVERSITY
REINSTATEMENT PROCEDURES
Department of Homeland Security
United State Citizenship & Immigration Services (USCIS)
8 CFR 214.2 (f) (16)
Revised: May 17, 2019

Department of Homeland Security (USCIS - DHS) Director may consider reinstating an F-1 student who makes a request for reinstatement on Form I-539 (Application to Extend/Change Non-immigrant Status) accompanied by a properly completed SEVIS Form I-20 indicating the P/DSO's recommendation for reinstatement. The district director may consider granting the request if the student:

A. Has not been out of status for more than 5 months at the time of filing the request for reinstatement (or demonstrates that the failure to file within the 5 month period was the result of exceptional circumstances and that the student filed the request for reinstatement as promptly as possible under these exceptional circumstances);

B. Does not have a record of repeated or willful violations of Service regulations;

C. Is currently pursuing, or intending to pursue a full course of study in the immediate future at the school which issued the Form I-20;

D. Has not engaged in unauthorized employment;

E. Is not deportable on any ground other than section 237 (a)(1)(B) or (C)(I) of the ACT;

F. Establishes to the satisfaction of USCIS, by a detailed showing, either that:

- The violation of status resulted from circumstances beyond the student's control. Such circumstances might include serious injury or illness, closure of institution, a natural disaster; or inadvertence, oversight, or neglect on the part of the PDSO/DSO. This does not include instances where a pattern of repeated violation or a willful failure on the part of the student resulting in the need for reinstatement.

- The violation related to a reduction in the student's course load that would have been within a PDSO/DSO's power to authorize, and that failure to approve reinstatement would result in extreme hardship to the student.

If USCIS reinstates the student, the adjudication officer will update SEVIS to reflect the decision. If USCIS does not reinstate the student, the student may not appeal the decision.

FINAL RULE: Specifies two specific grounds of eligibility for reinstatement. This new provision makes students that have been out status for more than 5 months ineligible for reinstatement, unless they can show exceptional circumstances. The final rules tightens the criteria for what constitutes "beyond the student's control," but does recognize certain failures on the part of the PDSO/DSO as circumstances beyond the control of the student. The only ground for reinstatement that does not depend on circumstances beyond a student's control are situations where the student reduced his or her course load without prior PDSO/DSO approval, and where the reduced course load (RCL) would have been in the PDSO/DSO's power to authorize. To qualify for reinstatement on this ground, the student would have to also show that not being reinstated would result in "extreme hardship" to the student.

LISTED BELOW ARE THE DOCUMENTS THAT ARE REQUIRED TO FILE FOR REINSTATEMENT:

1. Reinstatement Biographical Application
2. Form I-539 (Click here to download)
3. $370.00 ***Money Order*** made payable to: Department of Homeland Security (Do Not Abbreviate)
4. All previous I20s and current I20
5. Written letter by the student stating reasons of being out of status
6. Written documentation from the student's Chairperson or Academic Advisor, stating student's academic status and length of time needed to complete degree
7. Form I-94 Arrival/Departure Card
8. Copies of all biographical and visa pages of passport
9. Financial statement
10. Lamar University official transcript showing all course work and grades

NOTE: If you were required to enroll and complete a Lamar Language Institute developmental academic English course, you will need to submit enrollment verification from that department

After you have submitted all of these documents to the International Office and if all Lamar University's policies and USCIS' federal regulations are met, a SEVIS I20 will be issued. You will be required to sign the document. After signing, all documents will be sent to the Houston District Office for processing.

Attention International Students: ***The Office of International Student Programs and Services will only correspond with you using your Lamar University Email Account (MyLamar.Edu). It is your responsibility to check your email daily for updates and/or additional requirement(s) about your reinstatement.***

Lamar University
Reinstatement
Biographical Application
May 17, 2019

PLEASE PRINT:

LUID NO: _____ SEVIS NO: N_____

Name: _____
LAST FIRST MIDDLE

US Street
Address: _____

_____

Date of Birth: _____ (MM/DD/YEAR) Gender ☐ Female ☐ Male

Birth Country: _____ Country of Citizenship: _____

Passport No: _____ Date of Expiration: _____ (MM/DD/YEAR)

Visa No: _____ Visa Expiration: _____ (MM/DD/YEAR)

I-94 No: _____

Level of Study: ☐ Bachelors ☐ Masters ☐ Doctor ☐ PhD ☐ LLI Program

Major Program of Study/Branch: _____

Driver's License No: _____ Issued by State of: _____

Telephone No: _____ Social Security No: _____

PLEASE PRINT:
MyLamar email address: _____@my.lamar.edu

_____ _____
Student's Signature Date