



LE GRAND BAL ENTRY FORMS

Non-Employee
(currently not employed by the university)



LAMAR UNIVERSITY



ART WORK AUCTION ENTRY FORM: Le GRAND
BAL
Please Print

Date Received: _____ **Date Returned** _____ **Initials:** _____

NAME: _____ **LU#(if available) or SSN#:** _____
L# will expedite payment

ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

TELEPHONE: _____ **Email:** _____

Please Check 1: Student Faculty Alumni Friend (FR)
(S) (F) (A)

1. Title of artwork: _____ Date: _____

Medium: _____ Size: _____

Grand Bal Minimum Bid: \$ _____ **Grand Bal #:** _____

Fair Market Value: \$ _____ **Condition:** _____

Buy it now: \$ _____

2. Title of artwork: _____ Date: _____

Medium: _____ Size: _____

Grand Bal Minimum Bid: \$ _____ **Grand Bal #:** _____

Fair Market Value: \$ _____ **Condition:** _____

Buy it now: \$ _____

3. Title of artwork: _____ Date: _____

Medium: _____ Size: _____

Grand Bal Minimum Bid: \$ _____ **Grand Bal #:** _____

Fair Market Value: \$ _____ **Condition:** _____

Buy it now: \$ _____

Please note: All unsold works not claimed within 14 days of the auction become property of the Department of Art & Design. The Art Department of Art & Design is not responsible for the artwork.

Le Grand Bal Art Auction Signature Sheet

Your Entry Is Not Complete Until Signature Sheet Is Signed.

Your signature below constitutes agreement to the following terms:

Participating artists will receive 50% of the final bid price on artworks. The remaining 50% will be retained by the College of Fine Arts and Communication for student scholarships.

All artworks submitted to the Silent Auction of Le Grand Bal are auction items benefitting student scholarships in the Department of Art & Design, College of Fine Arts and Communication, Lamar University. Any artworks bid on, but not paid for, will be returned to the artist within one month of Le Grand Bal. Any artworks unclaimed by the artist within two weeks of the Silent Auction (if unsold) or two weeks after notification of non-payment by a bidder, will become property of the Department of Art & Design.

Chair, Department of Art & Design

Artist Signature

Date

Date

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
	<input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ►	<input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
	5 Address (number, street, and apt. or suite no.) See instructions.	Requester's name and address (optional)
	6 City, state, and ZIP code	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
				-			-		
or									
Employer identification number									
		-							

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ►	Date ►
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.