

## Observation Rooms

Observation rooms are limited in space and need to be used to everyone's best advantage. While all interested clinicians are encouraged to observe, supervisors and parents/caregivers have top priority for observing therapy sessions. Please heed the following rules when observing: 1) Be quiet. If communication is necessary, step away from the window and whisper; 2) Do not leave hallway doors open as light from the hallways can be seen in the therapy rooms through the one-way mirror; 3) Do not lean too closely to the mirror as shadows can be seen in the therapy rooms; and 4) No more than three people per observation room. This includes parents/caregivers and supervisors. If there is one supervisor and two caregivers, the room is full.

## **Client & Student Specific Guidelines**

- LU students will be allowed to observe for classes and assignments provided they have permission from the Clinical Supervisor for that client and have successfully completed the LU HIPAA training module.
- Students must be signed in by the appropriate clinical supervisor or the academic instructor for the class for which the observation is required.
- Only CURRENTLY ENROLLED students are permitted to make observations.
- Students must sign in and sign out in the front office and receive a student observer name badge before entering the observation hallway.
- Because the observation room is located within the Lamar University Speech & Hearing Clinic, STUDENTS are expected to wear appropriate clinical dress. See clinical handbook for rules and suggestions
- No notes with identifying information of the patient may be made.
- Be quiet. If communication is necessary, step away from the window and whisper.
- Do not leave hallway doors open as light from the hallways can be seen in the therapy rooms through the one-way mirror.
- No more than three people per observation. This includes parents/caregivers and supervisors. If there is one supervisor and two caregivers, the room is full.
- The door to the Observation Room will remain closed and locked at all times other than when observers are in the process of entering or leaving.
- All outside observers will observe only the child/adult in their care; and if they are observed doing otherwise, they will be asked to leave the observation area and will give up their rights to observe any subsequent sessions.
- Observers are asked to be quiet and respectful of the others who are trying to observe and supervise other sessions. It is understood that there will be some quiet interaction between observers and supervisors but this should be kept at a low volume.
- No food or drink will be allowed.
- All persons using the Observation Room will make sure that no trash is left behind when they have finished their observation period.
- No cell phone use will be permitted.
- No persons under the age of 16 years will be allowed in the Observation Room.