

## **Staff Accompanist Policy**

### **General Accompanying Policy**

The purpose of these policies is to provide all students reasonable accompanying services for recitals and juries, while maintaining the loads of staff accompanists as evenly and appropriately as possible throughout the academic year.

### **Staff Accompanist Priority List**

Departmental Recitals (Fridays at 10:20 am)  
Choral Ensembles and Opera  
Student Degree Recitals  
End of Semester Juries (Fall and Spring)  
Honors Auditions and Recital (Spring)  
Faculty Recitals  
Guest Artists Recitals  
Studio Recitals  
Studio Classes

### **Departmental Student Recitals (Fridays at 10:20 am)**

- Accompanist will provide **up to two, 30-minute rehearsals** prior to students' weekly Friday recitals.
- Students are responsible to submit their music and schedule rehearsals with accompanists **two weeks prior** to their performances.
- Two rehearsals should be scheduled on two different days, preferably in two different weeks, and students must complete their rehearsals by Thursdays at 5:00 pm. There will be no rehearsal offered on Fridays.

### **Degree Recitals**

- Accompanists will provide **up to five, one-hour rehearsals and one dress rehearsal** prior to students' degree recitals. Each rehearsal must be scheduled weekly from **six weeks** prior to their recital dates.
- Applied instructors are responsible for providing at the beginning of each semester, names and contact information of students who are planning to have their degree recitals to accompanists.
- Students are responsible for confirming recital dates with accompanists and submitting their recital music **ten weeks prior** to their recital dates.
- There will be no rehearsal offered on the day of a recital other than brief sound checks thirty minutes prior to the recital.

### **End of Semester Juries (Fall and Spring semesters)**

- Accompanists will provide **one, 30-minute rehearsal** for instrumental major students for their end of semester juries in both fall and spring semesters.
- There will be no rehearsals offered for voice major students unless specifically requested by the student's applied voice instructor.
- **Applied instructors** are responsible to collect and submit music for their studio **four weeks prior** to the finals week.
- For instrumental majors, there will be a sign-up sheet posted where students are responsible to sign up for their rehearsals.

### **Honors Auditions and Recital (Spring semester)**

- Accompanists will provide **up to two, 30-minute rehearsals** prior to the departmental honors auditions and recital in the spring semester.
- **The Honors Recital Chairperson (currently Dr. Jacob Clark)** is responsible for submitting students' music **four weeks** prior to the competition, and **students** are responsible for scheduling their rehearsals **three weeks prior** to their competition.
- Two rehearsals should be scheduled on two different dates, preferably in two different weeks. There will be no rehearsal offered on the day of the competition.

### **Studio Recitals**

- Accompanists may assist studio recitals depending on their availability and current load allowance. If a staff accompanist is not available for a studio recital, the applied instructor may seek another pianist within or outside of Lamar University.
- Studio instructors have to confirm their recital dates with accompanist at least **eight weeks** prior to their recital dates.
- Accompanists are only responsible to play for studio recitals that will be scheduled for the first part of each semester: **September and October** for the fall semester, and **January, February, March before the spring break** for the spring semester.
- Accompanists may provide **one 30-minute individual rehearsal** and **one dress rehearsal**.
- Applied studio instructors are responsible to collect and submit music **four weeks prior**, and students are responsible to schedule rehearsals **two weeks prior** to their recital.

### **Studio Classes**

- At their discretion, staff accompanists may assist applied instructors' studio classes upon request, depending on their availability.
- There will be no rehearsals offered for students, and instructors should confirm their class times with the accompanists **the week prior**.

### **Cancellation and Rescheduling Rehearsals**

Once the rehearsal schedule is established, students cannot change or reschedule rehearsals for personal reasons. Students must be present at their assigned time with repertoire prepared. No-shows or tardiness may result in a cancelled performance and failure in a student's recital/applied credit. In order to schedule make-up rehearsals, students must inform accompanists of their situation at least 24 hours prior to the rehearsal, and provide official excuse documents approved by the university.

### **Recording**

Staff accompanists may assist recording sessions for the purpose of students' auditions and competitions. Since recording is not the part of required departmental activity, there will be a minimum charge of \$30 for a 30-minute recording session. Once the session exceeds 30 minutes, there will be extra charge of \$1 per a minute (45 minute recording = \$45, an hour recording = \$60). Students can set up 30-minute, 45-minute, and 60-minute sessions, and are required to pay these fees to accompanists prior to their recording sessions.

### **Off-Campus Competition**

Staff accompanists may assist students for off-campus competitions. Since off-campus competitions are not part of required departmental activity, students will be charged a fee that will be paid to the accompanist prior to the competition. This fee will be set by the accompanist, and will vary depending on the difficulty and amount of repertoire as well as the location of the competition.