I. OPENING DAY INFORMATION

A. Opening Day Schedule:

- noon - 3:00 p.m. Check-in at Setzer Student Center
- 12:30 - 4:00 p.m. Ensemble placement auditions in Setzer Center & Music Building
- 4:30 - 5:00 p.m. Parent Meeting (optional) in the Music Building Recital Hall
- 5:00 – 6:00 p.m. Dinner on your own
- 5:30 p.m.: All campers back at the dorms for walkover to the University Theatre
- 6:00 p.m. Camp Meeting begins in the University Theatre
- 7:00 p.m. First Rehearsals begin
- 9:00 p.m. Rehearsals end. Campers will return to the dorms for floor meetings
- 11:00 p.m. Lights Out

B. Check-in Procedures:

* Option 1: SKIP THE LINES AND CHECK-IN BY MAIL!!

To expedite the check-in process, the following mail check-in procedures are available as an option to all campers. Campers not electing to exercise this option may go through the regular check-in procedures detailed in “Option 2” below.

**Step 1:** Campers may check-in to camp early by mailing the following items to the Band Camp Office before June 2, 2016:

1. Notarized Health Form - all health forms MUST be notarized.
2. Testimonial & Photo Release Form
3. Payment in Full

*So that these items will be received in the Band Camp Office before the beginning of camp, these items must be postmarked no later than May 26, 2016.*

**Step 2:** Beginning at 12 noon on Sunday, June 12, campers who have mailed ALL of the above items to the Band Camp Office before the deadline may report directly to the lobby of the Setzer Student Center where their wrist bands will be
available to be picked up. Please pick up your wrist band from this location BEFORE proceeding to the audition and dorm check-in. YOUR WRIST BAND IS YOUR IDENTIFICATION DURING BAND CAMP. PLEASE WEAR IT AT ALL TIMES.

**Step 3:** As soon as you have picked up your wristband, please proceed to your audition room to audition. Room assignments will be posted throughout the Setzer Student Center and the Music Building. Audition results will be posted before the 6:00 p.m. Camp Meeting in the dorms. Campers must check these results before coming to this meeting.

**Step 4:** After you have auditioned, you may proceed to Cardinal Village to check-in to the dorms. There will be separate check-in areas for boys and girls. LOST KEYS WILL RESULT IN A $150 FINE PER KEY.

**Step 5:** You may move your luggage into the dormitory. It is imperative that you DO NOT HANG OR POST ANYTHING ON THE WALLS, CEILINGS, OR DOORS OF THE DORM ROOMS. Please make sure that you note the condition of your room when you move in. Please report any problems with the room to a band camp counselor immediately.

* Option 2: Regular Check-In Procedures

For those that do not check-in by mail, check-in for camp will take place from 12 noon to 3 p.m. in the Setzer Student Center Ballroom. Every effort has been made to make this procedure as efficient as possible. In some instances, however, it may be necessary for you to wait during this process. Your patience during this time is greatly appreciated.

**Step 1:** Please report to Setzer Student Center for check-in. You will need the following items at that time:

1. Notarized Health Form – All health forms MUST be notarized. For those campers whose health forms have not been notarized, a notary public will be set up during registration at the Setzer Student Center beginning at noon on Sunday. Parents must present a valid identification to the notary public. Campers MUST have their health forms notarized BEFORE entering the line to check-in for camp. *A fee may be included for this service.*
2. Testimonial & Photo Release Form—This form must be filled out by a guardian, or the student may complete the form if they are 18 years or older. This form must be complete BEFORE entering the line to check-in to camp.
3. Balance of tuition due to camp

There will be a line for those who have paid in full and a line for those who need to make a final payment. As you move through the line you will receive your wrist band which will be your identification for camp. PLEASE WEAR THIS WRIST BAND AT ALL TIMES.

**Step 2:** As soon as you have checked in at the Setzer Student Center, please proceed to the appropriate room to audition. Room assignments will be posted throughout the Setzer Student Center and the Music Building. Audition results will be posted before the 6 p.m. Camp Meeting at the dorms. Campers should check these results before coming to this meeting.

**Step 3:** After you have auditioned, you may proceed to Cardinal Village to check-in to the dorms. There will be separate check-in areas for boys and girls. When possible, campers are asked to check-in to Cardinal Village with their roommates. LOST KEYS
WILL RESULT IN A $150 FINE PER KEY.

Step 4: You may move your luggage into the dormitory. It is imperative that you DO NOT HANG OR POST ANYTHING ON THE WALLS, CEILINGS, OR DOORS OF THE DORM ROOMS. Please make sure that you note the condition of your room when you move in. Please report any problems with the room to a band camp counselor immediately.

C. Parent Meeting

There will be an optional information meeting for parents from 4:30-5:00 in the Music Building Recital Hall. Parents are invited to attend.

D. First Camp Meeting

The first camp meeting will be held in the University Theatre at 6:00 p.m. on check-in day. At this time, introduction of camp staff and personnel will be made and camp rules will be discussed. Parents are welcome to attend this meeting if they so choose.

Before reporting to this meeting, please check for the band assignments. These will be posted at the dorms. When you go to the Theatre, specific instruction will be given concerning where to sit.

For this first camp meeting, you should bring all of your equipment - instrument, mallets, and folding music stand. At the conclusion of the meeting, campers will be sent to their rehearsal sites, and the first rehearsals will begin immediately.

Please note: Dinner will NOT be served in the dining hall on the opening evening of camp. Kappa Kappa Psi and Tau Beta Sigma will have hot dogs, chips and drinks for sale prior to the Camp meeting. No food and/or drinks are allowed in the University Theatre.

II. WHAT TO BRING TO CAMP

A. Necessary Housing Items:

Each suite in Cardinal Village is furnished with extra long twin beds. Linens are not provided. Accordingly, campers should bring all bedding items including extra long twin sheets, pillows, towels, and blankets. Toilet paper is not provided. Please plan accordingly. The dorms also do not provide shower curtains. Please keep this in mind.

Since there are no trashcans provided in the rooms, there will be trash bags provided by the camp.

B. Clothing:

Clothing should be worn which is in good taste and which does not attract unnecessary attention. Shoes should be worn at all times. Please note that your camper will be walking quite a bit throughout the duration of camp. A nice set of clothes should be brought for the final concert.
C. Instrument and Equipment:

All campers should provide their own folding music stand, instrument, mutes, valve oil, key oil, pencils, and several reeds for reed instruments. Make sure your instrument is in good playing condition before camp starts. There will not be instrument repair technicians on site.

D. Percussionists

Percussionists should bring their own snare drum, stand, sticks, and mallets. Other percussion equipment will be furnished by the camp. No other instruments will be furnished by Lamar University.

D. Folding Music Stand:

All campers must bring their own folding music stand to Band Camp.

E. Spending Money:

For resident campers, all meals and activities during camp are included in the cost of tuition. Campers may wish to bring a limited amount of cash to spend on band camp souvenirs, at the vending machines, or at pizza and candy sales that take place nightly. Commuters may purchase individual meals in the dining hall.

Commuter Meal Price:

- Breakfast: $5.95
- Lunch: $6.95
- Dinner: $7.95

III. DAILY SCHEDULE INFORMATION

The following is an example of a typical daily schedule. Depending upon which ensemble a camper is placed in, specific schedules will vary.

6:00 Wake-up
7:00 Breakfast
8:15 Band Rehearsal
9:10 Band Sectional
10:10 Class Lessons
11:10 Recreation
12:00 Lunch
1:30 Band Rehearsal
3:30 Elective
5:00 Dinner
7:00 Recitals / Evening Activity
10:00 Room Check
11:00 Lights out

Elective placements will be determined after audition results are posted and will be announced at the first rehearsal. Oversubscribed electives will be determined by the postmark date on the
Private Lessons are available to any interested campers. Times and fees for these lessons may be arranged directly with the faculty member. These should be arranged during free times, and campers should not miss scheduled rehearsals or classes for private lessons.

IV. CAMP REGULATIONS

*Please note: Failure to comply with the following rules could result in the camper being sent home.*

1. The use of alcohol, tobacco, or drugs is strictly prohibited.
2. Campers are not allowed to leave campus. Anyone caught off campus will be sent home.
3. Campers are required to be present and on time to all classes and rehearsals. Roll WILL be checked.
4. Please keep the door to your suite locked at all times, and always keep your key with you.
5. Please do not run, yell, or play loud radios.
6. Wear shoes and proper clothing at ALL times.
7. Please do not hang anything from the ceilings, walls, or doors.
8. Watch for posted meeting times and places.
9. Please use proper conduct while in the dining hall. After you have eaten your meal, please put up your tray.
10. If you are sick or injured, please notify your instructor or counselor or come to the front desk of Cardinal Village immediately.
11. Keep rooms clean at all times. A counselor will check rooms every day. Trash bags are provided for your use.
12. Please do not slam the doors.
13. Campers are required to attend all planned activities throughout the duration of camp.
14. Use vending machines at your own risk. Lamar University is not responsible for lost change.
15. Fire procedures will be discussed in detail at the first dorm meeting.
16. No vandalism. Keep windows and blinds closed at all times.

V. ILLNESS/ACCIDENT PROCEDURES

Every effort is made to maintain a safe camp. At times, however, students may become ill or have an accident while attending camp.

In the event of illness, parents will be notified and will have two options:

1. Pick up the child (if the medical problem is resolved, the student may return to camp).
2. Advise the camp staff to take the child to a local health clinic or hospital. The health clinic or hospital will charge their normal fee.

*Please note: In both instances, the parent or guardian is responsible for any illness expense.*

In the event of an accident, Lamar University Summer Clinics will provide accident insurance that covers the first $100.00 of an accident claim. After the initial amount is used, the insurance company will refer back to the parents’ or legal guardians’ insurance to cover any additional charges. In the event of an extreme emergency, parents or guardians will be notified as the camper is being taken to the emergency room.

*If you do not want the camp staff to follow these procedures, please provide a written statement to the camp director indicating your desires in the event of an emergency, illness, or accident.*
VI. VISITATION RULES
Parents and other family members are welcome to visit their students at camp under the following stipulations:

• After move-in, no visitors will be allowed to go inside of Cardinal Village. All dorm visits must occur in the Cardinal Village Clubhouse. This is for the safety and security of all campers.
• All visitations must conclude by 10 pm so that the camper may prepare for lights-out.

VII. CHECKING-OUT OF CAMP
Parents that need to check their child out of camp for any reason are asked to come to the Front Desk of Cardinal Village to ask for their child. For the safety of our campers, if a parent is unable to pick up his or her child, written permission must be given by the parent to have the child picked up by someone else. Without written consent signed by the parent or legal guardian, the child will not be released from camp.

VIII. FINAL DAY INFORMATION

A. Final Day Schedule

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:00 a.m.</td>
<td>Breakfast</td>
</tr>
<tr>
<td>8:15 - noon</td>
<td>Regular Classes</td>
</tr>
<tr>
<td>noon - 1:00 p.m.</td>
<td>Lunch</td>
</tr>
<tr>
<td>1:00 - 4:00 p.m.</td>
<td>Final Rehearsals/Classes</td>
</tr>
<tr>
<td>4:30 p.m.</td>
<td>Dinner</td>
</tr>
</tbody>
</table>
| 6:15 p.m. | Concert Begins in University Theatre. Performance order: (Students please bring dress clothes for this performance.)
|            | a. Concert Band II (approx. 6:15-6:45) |
|            | b. Concert Band I (approx. 6:45-7:15)  |
|            | c. Symphonic Band II (approx. 7:15-7:45) |
|            | d. Symphonic Band I (approx. 7:45-8:15) |

B. Check-out Procedures
Campers may check-out of the dorms following their final concert. To expedite this process, it is suggested that campers begin to pack in between dinner and the concert.

STEP 1: After the final performance, all campers may return to Cardinal Village to begin check-out procedures.

STEP 2: Before campers check out, their room must be cleaned and straightened. Campers are encouraged to do the majority of this before the final concert. Counselors will be stationed throughout Cardinal Village to assist you with checkout. Once your room is completely clean and straightened, go find a counselor and have him or her inspect your room. If the room passes inspection, a checkout slip will be given to both campers.

STEP 3: Once the camper receives a checkout slip, he or she may take that slip and his or her room key to the dorm personnel. Lost keys will result in a $150 charge per key.

STEP 4: After turning in the key and having a signed checkout slip, the camper is free to leave campus.

STEP 5: HAVE A SAFE TRIP HOME!
IX. COMMUTERS

A. Commuter Drop-Off:

Please drop your child off in the Circle Drive in front of the Setzer Student Center. We will have counselors there to meet your child starting at 7:30 a.m. Your child’s first class begins at 8 a.m.

B. Commuter Pick-Up:

You have two options on this:
1. If the camper does not wish to participate in the evening elective, they may be picked up at 4 p.m. in the Circle Drive in front of the Setzer Student Center.
2. If your camper wishes to participate in the evening elective, they most certainly can do that! Our evening activities end at 9 p.m., after which time you may pick your camper up at the Circle Drive in front of the Setzer Student Center. We will have counselors with them at all times to ensure their safety.

C. Commuter Meals:

Your camper’s tuition for camp does not cover fees for the Dining Hall. Your camper can either pack a lunch to bring with them, or they can bring money to eat at the Dining Hall. The prices and times of the meals are as follows:

- Breakfast @ 7:15 a.m.: $5.95
- Lunch @ 12 p.m.: $6.95
- Dinner @ 5 p.m.: $7.95

CAMP CHECKLIST

Use the following to ensure that you come to camp properly prepared:

Registration Materials:
- Notarized Health Form
- Testimonial & Photo Release Form
- Balance of tuition owed to camp

Personal Items:
- Instrument and Equipment
- Pencils
- Folding Music Stand
- Spending Money
- Bedding and linens
- Cell Phone (optional)
- Toilet paper
- Appropriate clothes for classes and rehearsals
X. DIRECTIONS

From the Southeast Texas Regional Airport

Exit the airport, pass under Highway 69/96 and turn left onto the access road. Enter Highway 69/96; drive until you reach the Martin Luther King exit. Take the exit and merge onto Martin Luther King Blvd. Take the first exit off Martin Luther King. Continue through the first stop sign; turn left at second stop sign (Lavaca). Turn left again at the next stop sign. Drive down the access road, passing the Rothwell Recital Hall, Geology and Psychology buildings, and the Galloway Business Building.

From Houston Area

Take Interstate 10 east to Beaumont. Exit Highway 69/96 (Port Arthur exit) just before the Hilton on the right. Continue down Highway 69/96; take the Martin Luther King exit. Turn left on Martin Luther King; pass under the overpass. Take the first exit off Martin Luther King. Continue through first stop sign; turn left at second stop sign (Lavaca). Turn left again at the next stop sign. Drive down the access road, passing the Rothwell Recital Hall, Geology and Psychology buildings, and the Galloway Business Building.

From Little Cypress-Mauriceville Area

Take Interstate 10 west to Beaumont. Exit Martin Luther King. Turn left on Martin Luther King; pass under the overpass. Continue down Martin Luther King drive, and take the Lamar University exit, just past Washington Blvd. Continue through stop sign; drive down the access road, passing the Rothwell Recital Hall, Geology and Psychology buildings, and the Galloway Business Building.

From Woodville/Lufkin Area

Take Highway 69 or Highway 96 south to Beaumont. Exit Interstate 10 East (to Orange) Take the Martin Luther King exit. Turn right on Martin Luther King, and continue down Martin Luther King, exiting at the Lamar University exit. Drive down the access road,
passing the Rothwell Recital Hall, Geology and Psychology buildings, and the Galloway Business Building.

**From Galveston**

Take the ferry north to Highway 87. Continue down Highway 87, taking the detour route through High Island, until you get to Winnie. Pass Highway 73, turn right onto Interstate 10 East. Exit Highway 69/96 (Port Arthur exit) just before the Hilton on the right. Continue down Highway 69/96; take the Martin Luther King exit. Turn left on Martin Luther King; pass under the overpass. Take the first exit off Martin Luther King. Continue through first stop sign; turn left at second stop sign (Lavaca). Turn left again at the next stop sign. Drive down the access road, passing the Rothwell Recital Hall, Geology and Psychology buildings, and the Galloway Business Building.