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# LE GRAND BAL 2022 ENTRY FORMS

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Employee



LAMAR UNIVERSITY



**ARTWORK AUCTION ENTRY FORM: Le GRAND BAL 2022**  
**Please Print**

**Date Received:** \_\_\_\_\_ **Date Returned:** \_\_\_\_\_ **Initials:** \_\_\_\_\_

**NAME:** \_\_\_\_\_ **LU/SSN#:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_ **BEST PHONE:** \_\_\_\_\_

**Please Check 1:** Student (S)  Faculty (F)  Alumni (A)  Friend (FR)

1. **Title of artwork:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Medium:** \_\_\_\_\_ **Size:** \_\_\_\_\_

**Grand Bal Minimum Bid:** \$ \_\_\_\_\_ **Grand Bal # (office use only):** \_\_\_\_\_

**Fair Market Value:** \$ \_\_\_\_\_ **Condition:** \_\_\_\_\_

**Presale Buy It Now Price:** \$ \_\_\_\_\_ (presales close the day before the auction)

2. **Title of artwork:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Medium:** \_\_\_\_\_ **Size:** \_\_\_\_\_

**Grand Bal Minimum Bid:** \$ \_\_\_\_\_ **Grand Bal # (office use only):** \_\_\_\_\_

**Fair Market Value:** \$ \_\_\_\_\_ **Condition:** \_\_\_\_\_

**Presale Buy It Now Price:** \$ \_\_\_\_\_ (presales close the day before the auction)

3. **Title of artwork:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Medium:** \_\_\_\_\_ **Size:** \_\_\_\_\_

**Grand Bal Minimum Bid:** \$ \_\_\_\_\_ **Grand Bal # (office use only):** \_\_\_\_\_

**Fair Market Value:** \$ \_\_\_\_\_ **Condition:** \_\_\_\_\_

**Presale Buy It Now Price:** \$ \_\_\_\_\_ (presales close the day before the auction)

**Please note: All unsold works not claimed within 14 days of the auction become property of the Department of Art & Design. The Art Department of Art & Design is not responsible for the artwork.**

# Le Grand Bal Art Auction Signature Sheet

Your Entry Is Not Complete Until Signature Sheet Is Signed.

**Your signature below constitutes agreement to the following terms:**

Participating artists will receive 40% of the final bid price on artworks. The remaining 60% will be retained by the College of Fine Arts and Communication for student scholarships.

All artworks submitted to the Silent Auction of Le Grand Bal are auction items benefitting student scholarships in the Department of Art & Design, College of Fine Arts and Communication, Lamar University. Any artworks bid on, but not paid for, will be returned to the artist within one month of Le Grand Bal. Any artworks unclaimed by the artist within two weeks of the Silent Auction (if unsold) or two weeks after notification of non-payment by a bidder, will become property of the Department of Art & Design.

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Chair, Department of Art & Design

Artist Signature

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Date

Date

Students/Artists Who Have Worked for Lamar in Any Way  
Information for Determining Employee/Contractor Status

\_\_\_\_\_ Date

Worker's Name: \_\_\_\_\_

Worker's LU#: \_\_\_\_\_

Proposed Date of Service: \_\_\_\_\_

Services to be rendered: Artwork for Friends of the Arts Le Grand Bal Silent Auction 2022

Yes    No

- X                    This worker has been an employee of Lamar for the past 12 months.
- X                    This worker will have a Purchase Order processed for payment of these services.
- X                    This worker provides similar services to the public.
- X                    This worker represents to the public that he is in the business of providing similar services to the public.
- X                    This worker is required to provide all the required tools, materials, and supplies necessary to complete the work.
- X                    This worker is paid on a "per job" basis. The time necessary to complete the work does not effect the worker's remuneration.
- X                    All expenses associated with the performance of these services, including travel and meals are borne by this worker.
- X                    This worker may hire and supervise others to assist in completion of the work. The decision to hire is solely in the control of the worker.
- X                    Assistants hired by this worker are subject to review by the University.
- X                    Any compensation paid to assistants is borne by this worker and in no way effects the agreed upon remuneration.
- X                    Where services are required to be performed on the University's property, the hours at which this worker perform these services is solely at this worker's discretion.
- X                    Where services are not required to be performed on the University's property, the University may require that services be performed within certain hours, but cannot require that this worker be present at any specific time during those hours.
- X                    Lamar does have the right to control the services performed.
- X                    This worker establishes the sequence of tasks to accomplish the work.
- X                    This worker is required to perform the services personally.
- X                    Lamar does train the worker.
- X                    This worker does report to a Lamar employee.
- X                    This worker may be discharged at any time without Lamar incurring liability.
- X                    This worker may quit at any time without incurring liability.
- X                    The service provided by this worker shall be performed for the time period covered in this worker's contract Neither this worker nor the University has the right or obligation to provide or receive services for any period beyond that covered by the contract.

Office use only:

Completed by: \_\_\_\_\_ LU Phone: \_\_\_\_\_ LU P.O. Box: 10027

Payment Information:  Hourly  Salary  Lump Sum  Other-Describe: \_\_\_\_\_

Pay as: x Employee \_\_\_ Contractor

Reviewed by: \_\_\_\_\_

Date: \_\_\_\_\_

Human Resources