



Lamar University | LIT

Veterans Benefits

HAZLEWOOD EXEMPTION ACT



Name: _____ Student ID: _____ Phone: _____

☒ HW ☐ CH. 3 ☐ DEP

Process for applying to Lamar University or LIT

1. Apply for admission to Lamar University or Lamar Institute of Technology at the ApplyTexas website: <https://www.applytexas.org>
2. Once accepted to the school, enroll in classes through the University Advising Center (if a freshman or sophomore) or through the department for the degree being sought
NOTE: The University Advising Center telephone number is: 409-880-8822 (Lamar University students ONLY)
3. Register in the Texas Veteran's Commission's database: <http://www.tvc.texas.gov/Hazlewood-Act.aspx>
4. Submit OFFICIAL school transcripts from high school and/or all colleges attended
5. Submit placement test scores as required (SAT, ACT, ACCUplacer, THEA, Compass)
6. Submit OFFICIAL military transcripts to Admissions
7. Submit a copy of the DD-214 (Member-4 copy) to Admissions

Process for using Hazlewood Benefits

1. Turn in all required paperwork to the Veterans Affairs Office at Lamar University to be certified for classes. See the first page of Hazlewood application for a list of required documentation.

Texas State Standards of Progress Requirements

Review the following regarding Standards of Progress and initial next to each:

- _____ Students receiving aid must **maintain a 2.00 cumulative** Grade Point Average (**GPA**). Students must **ALSO complete 75% of the hours they attempt**. Students who feel that extenuating circumstances prevented them from achieving the academic progress standard may address a written appeal to the Director of Financial Aid.
- _____ Students must submit the Hazlewood Exemption Application/Renewal to the VA Office prior to the start of the Fall semester. The benefit will be automatically applied to all semesters during the current school year (Fall – Summer).
- _____ Students will be responsible for notifying the VA Office if they wish to stop their Hazlewood.
- _____ Students understand that if they do not wish to attend classes for a semester in which Hazlewood has been applied, they **MUST** formally drop classes via their myLamar or Records Office.
- _____ Students are responsible for viewing their myLamar student account to verify that the Hazlewood has been applied.
- _____ All male students, age 18 to 25, must register with the selective service at <https://www.sss.gov/regver/wfregistration.aspx>

If there are any questions about the new Hazlewood procedures, students should contact the VA Office **IMMEDIATELY** for clarification.

I HAVE READ AND UNDERSTOOD THE ABOVE POLICIES AND I AGREE TO ABIDE BY THEM. I UNDERSTAND THAT BY NOT FOLLOWING THESE GUIDELINES AND SUBMITTING PAPERWORK IN A TIMELY MANNER MY HAZLEWOOD BENEFITS MAY BE DELAYED OR HALTED UNTIL THE GUIDELINES ARE ADHERED TO.

Student Name (Print)

Signature

Date



Texas Hazlewood Act Exemption Documentation Checklist

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1. Required for Veteran
 - ☐ Hazlewood Application
 - ☐ DD Form 214, Certificate of Release or Discharge from Active Duty
 - ☐ DD Form 215, Correction to DD Form 214, Certificate of Release or Discharge from Active Duty (*if necessary*)
 - ☐ VA Certificate of Eligibility for GI Bill benefits (required if Veteran served on or after 9/11/2001)
2. Required for Legacy Applicant:
 - ☐ Hazlewood Application
 - ☐ Veteran's DD Form 214, Certificate of Release or Discharge from Active Duty
 - ☐ DD Form 215, Correction to DD 214 Certificate of Release or Discharge from Active Duty (*if necessary*)
 - ☐ VA Certificate of Eligibility for GI Bill benefits (required if Veteran served on or after 9/11/2001)
 - ☐ Birth Certificate, or Marriage Certificate, or Adoption Documentation, or IRS Transcript of Tax Return (<https://www.irs.gov/Individuals/Get-Transcript>) from current or previous year indicating dependency of child, and identification of designee if applicable
 - ☐ Death Certificate for deceased Veteran
3. Required for Spouse or Child (other than Legacy):
 - ☐ Hazlewood Application
 - ☐ DD Form 1300, Report of Casualty if the Veteran died while on active duty
 - ☐ Veteran's DD Form 214, Certificate of Release or Discharge from Active Duty
 - ☐ DD Form 215, Correction to DD 214 Certificate of Release or Discharge from Active Duty (*if necessary*)
 - ☐ VA Certificate of Eligibility for GI Bill benefits (required if Veteran served on or after 9/11/2001)
 - ☐ Letter from VA indicating the Veteran's death was service-related
 - ☐ VA Rating Decision Letter if the Veteran is disabled
 - ☐ Birth Certificate, or Marriage Certificate, or Adoption Documentation, or IRS Transcript of Tax Return (<https://www.irs.gov/Individuals/Get-Transcript>) from current or previous year indicating dependency of child, and identification of designee if applicable
4. To verify military service prior to January 1, 1950 the following forms are acceptable:
 - ☐ Record/Report of Service: WD AGO 53, WD AGO 53-55, WD AGO 53-58
 - ☐ Notice/Report of separation: NAVCG- 553, NAVMC 78-PD, NAVPERS-553
5. The DD Form 214 and other military records may be requested from the National Archives at the following website: <http://www.archives.gov/veterans/>. A NA Form 13038 may be substituted for a DD Form 214 upon National Archives verification that the Veteran's DD Form 214 has been lost or destroyed. The Veteran still must prove home or record or place of entry into active duty as Texas per the procedures in Block 7 below.
6. Veterans with qualifying service on or after September 11, 2001, are required to provide a VA Certificate of Eligibility statement with their application regarding their Post 9/11 GI Bill eligibility (applies to all applicants, except as listed below). *Legacy recipients where the Veteran's DD Form 214 has a separation date after September 10, 2001 and prior to August 1, 2009 do not need to submit a VA Certificate of Eligibility if the type of separation is listed as "Discharge" or "Retirement" (to include those medically retired, temporary or permanent).*
7. Veterans whose DD Form 214 does not indicate a home of record at time of entry into active duty or the place of entry into active duty as Texas will be required to provide a Texas high school transcript indicating their graduation within one year of their enlistment. If the entry date is more than one year after high school graduation, the Veteran will be required to provide one of the following: lease or mortgage documentation, pay stubs, W2s, or any other documentation the school may require, verifying Texas residency in accordance with Subchapter B, Chapter 54, Texas Education Code.



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For (Term) _____ (Year) _____ at (Institution) _____

Submit this application to your college or university, not to the Texas Veterans Commission

Each Veteran, child, or spouse applying to receive an exemption through the Hazlewood Act, (Texas Education Code §54.341) must complete and sign this application and provide the institution with the documentation required to verify eligibility as indicated in this packet. Submit this application and all supporting documentation to your institution's Hazlewood Act Exemption administrator.

I am applying as (check only one):

- ☐ a Veteran intending to use the Hazlewood Exemption (*Complete Parts A, C, & D*)
☐ a child intending to receive a Legacy transfer of benefits (*Complete Parts A-E*)
☐ a child of a totally disabled, service-related deceased, KIA, or MIA Veteran (*Complete Parts A-D*)
☐ a spouse of a totally disabled, service-related deceased, KIA, or MIA Veteran (*Complete Parts A-D*)

I am (check only one):

- ☐ an applicant applying for the first time; or
☐ a previous Hazlewood recipient who has used ____ hours at ____ institution(s).

Total prior hours used: Veteran____, Legacy (transferred hrs.)____, Spouse____, Child (w/own hrs.) ____

Part A – Veteran's Information

Veteran's Name: _____
Last Name First Name MI

Veteran's SSN: _____ Date of Birth: ____/____/____ (MM/DD/YYYY)

Veteran's Student ID# (if applicable): _____

Address: _____
Street City State Zip Code

Phone Number: _____ Email address: _____

Part B – Other User Information

Relationship to Veteran:

☐ Biological Child ☐ Step-child ☐ Adopted Child ☐ IRS Dependent ☐ Spouse

Child's/Spouse's Name: _____
Last Name First Name MI

Child's/Spouse's SSN: _____ Date of Birth: ____/____/____ (MM/DD/YYYY)

Child's/Spouse's Student ID# : (if applicable) _____

Permanent Address: _____
Street City State Zip Code

Phone Number: _____ Email address: _____

Part C – Loan Verification

To qualify for the Hazlewood Exemption, the Veteran, child or spouse cannot be in default on a loan that is made or guaranteed by the state of Texas. State loans can be viewed at <http://www.hhloans.com/>.

Does the Veteran, child or spouse have a loan through the Texas Higher Education Coordinating Board?

☐ Yes ☐ No

If yes, is the loan in default status?

☐ Yes ☐ No ☐ Not Applicable



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Part D – Veteran, Child, and Spouse Certification and Consent

The Texas Hazlewood Act Exemption entitles eligible persons to an exemption of tuition and specified fees of up to 150 semester credit hours at public institutions of higher education in Texas. Except for recipients who are the spouse or children of eligible Veterans killed in action, missing in action, or whose death resulted from a service-related injury or illness; all other Hazlewood recipients meet the grade point average satisfactory academic progress requirements and other requirements of Texas Education Code §54.2001.

I grant permission to any institution I have enrolled in or intend to enroll in to release credit hour information pertaining to my enrollment to the Texas Veterans Commission and the Texas Higher Education Coordinating Board, and further grant permission to the Commission and Board to share such information with any institution that I might attend. I certify that the information I have provided is true and correct to the best of my knowledge. I further understand that if I have provided inaccurate, incomplete, or untrue information on this application, I may be required to reimburse the institution for tuition, fees, and penalties pertaining to the Hazlewood Exemption.

Veteran's Signature: _____ Date: _____
(Veteran's signature is not required if the eligible Veteran is totally disabled, service-related deceased, MIA, or KIA.)

Child's/Spouse's Signature: _____ Date: _____
(If applicable.)

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Part E – Legacy Child Certification and Consent

The Texas Hazlewood Exemption allows eligible Veterans or a designee to transfer all unused hours of the exemption, up to 150 semester credit hours, to a child who is 25 years old or younger on the first day of the term. Legacy recipients will receive an exemption for the number of degree certified hours associated with the specific degree or certificate program he or she is enrolled in consistent with the program length as defined in the school catalog as approved by the regional accreditation commission. Legacy recipients must meet the grade point average satisfactory academic progress requirements and other requirements of Texas Education Code §54.2001. Assigned hours may be revoked by the Veteran or the designee.

I (Veteran) _____ waive the right to all of the unused portion of my Hazlewood Exemption and grant permission to transfer those unused Hazlewood hours under Texas Education Code §54.341(k) (Legacy Act) to my eligible child, (child) _____. I agree to release current term and historic credit hour information to the Texas Veterans Commission and the Texas Higher Education Coordinating Board to determine the balance of my unused hours. I grant permission for the Commission and Board to share such data with any institution that my eligible child might attend. I understand that only one eligible person may use my hours for a particular term. I hereby certify the information I have provided is true and correct. I understand that if I fail to provide accurate information, I may be required to reimburse the institution and penalties may be imposed.

Veteran's Signature: _____ Date: _____

* If the qualifying Veteran is deceased, the Veteran's Designee (Print Name) _____
may sign above in Veteran's place*

Veteran's Child's Signature: _____ Date: _____

Submit this application to your college or university, not to the Texas Veterans Commission

Useful Contact Information:

Lamar University and LIT Admissions Office:

Admissions

John Gray Center

Office Hours: M-F 8am – 5pm

admissions@lamar.edu | 409-880-8888 (LU) | 409-880-8321 (LIT)

Lamar University and LIT Veterans Affairs Office:

Veterans Affairs Office

Wimberly Building, Rm 101

Office Hours: M-F 8am – 5pm

va@lamar.edu | 409-880-7198 | 409-880-7341 (FAX)

Eric Matthews, Certifying Official – 409-880-8437

Norma Cumbaa, Certifying Official/Coordinator – 409-880-8998

Texas Veterans Commission:

<http://tvc.texas.gov>

Veterans Hotline: 800-252-VETS

info@tvc.texas.gov | Austin HQ: 512-463-5538 | Fax: 512-463-3932

LU Financial Aid:

Julie Walker – 409-880-7282 – julie.walker@lamar.edu

www.FAFSA.ed.gov

Tuition Assistance:

Ashley Sheehan – 409-880-7796 – ashley.sheehan@lamar.edu