Comprehensive Emergency Management Plan

Recovery Plan

Lamar University Essential Functions

1. Office of President and Provost – The Office of the President works with interdependencies to assure a smooth transition from normal operating conditions to continuity activities due to a continuity event. The Office of the Provost works within the academic continuity plan to assure as little interruption as possible to the established curriculum.

2. Lamar University Police Department – LUPD will provide campus security to students, faculty, staff, and property during a continuity event.

3. Information Technology – Information Technology will assure essential record service goes uninterrupted and protected and will maintain communication capability during a continuity event.

4. Facilities Management, Planning & Construction, and Dean of Students – Facilities Management will maintain buildings in operational condition during a continuity event. It will also be involved in reconstitution responsibilities during the reconstitution phase. Planning & Construction will be involved in damage assessment during a continuity event and also have reconstitution responsibilities during the reconstitution phase. Dean of Students will manage student activities, including resident relocation, during a continuity event.

5. Marketing Communications will be responsible for disseminating approved communications from the leadership team during a continuity event.

6. Administrative Services will support emergency purchases and vendor communication during a continuity event. It will also manage lab safety and chemical inventories.

7. Food Service will provide meals for students and continuity personnel during a continuity event.

8. Finance will coordinate with Human Resources to assure payroll and university fiscal matters go uninterrupted during a continuity event.