

**ADDENDUM TO 8/24/10 DOCUMENT, “AD HOC COMMITTEE ON TENURE & PROMOTION TO ASSOCIATE PROFESSOR FOUNDATIONAL AGREEMENTS”**

In response to numerous questions concerning who is eligible to vote on the members of the Personnel Committee at all three levels (i.e., department, college, university), the following is added to the document, “Ad Hoc Committee on Tenure & Promotion to Associate Professor Foundational Agreements,” and subsequently to the *Faculty Handbook* as university policy, effective in fall 2012:

1. Regardless of rank or tenure status, only faculty who have been employed full-time at Lamar University for two concurrent long semesters (i.e., fall and spring or spring and fall) may vote on the members of any Personnel Committee.
2. Annually in each academic department, all tenured and tenure track faculty who satisfy the criterion in #1 above will vote first on their representative on the College Personnel Committee and the University Personnel Committee. These elections will be conducted by the faculty senators in each college. In each department, those tenured faculty remaining (i.e., elected to neither the College nor University Personnel Committee) who are not themselves candidates for promotion and who satisfy the criterion in #1 above will serve as the Department Personnel Committee.
3. Modify #3 on the document, “Ad Hoc Committee on Tenure & Promotion to Associate Professor Foundational Agreements,” to read: Only tenured faculty at the rank of associate professor and professor may serve on college and university personnel committees.
4. Modify #9 on the document, “Ad Hoc Committee on Tenure & Promotion to Associate Professor Foundational Agreements,” to read: The membership of departmental and college committees will be established according to guidelines in this document and non-contradictory processes in the *Faculty Handbook* no later than September 15 of each year.