



LAMAR UNIVERSITY

MEMBER THE TEXAS STATE UNIVERSITY SYSTEM™

INTERNAL CORRESPONDENCE
OFFICE OF THE SENIOR ASSOCIATE PROVOST
CAMPUS BOX 10002
BEAUMONT, TEXAS 77710
(409) 880-8400 / kevin.smith@lamar.edu

To: Lamar University Faculty & Staff
From: Kevin Smith, Senior Associate Provost *Kevin Smith*
Date: May 4, 2017
Subject: Julie & Ben Rogers Community Service Award

Few people contributed more to the communities of southeast Texas than the late Julie and Ben Rogers. Their selfless concern, tireless service and unmatched generosity touched the lives of many in our community and continue to do so today. First established by the Rogers thirty years ago, a service award was their way of recognizing and honoring those who shared the Rogers' devotion and commitment to our community. Now, in their memory, The Julie and Ben Rogers Community Service Award is awarded annually. This prestigious and highly coveted recognition is given to a Lamar University faculty or staff member who has made significant public service contributions to the community. In addition to the recognition, an award of \$1,000 is presented to the honoree. Along with Lamar University, Lamar State College-Port Arthur, Lamar State College-Orange and the Lamar Institute of Technology will each select a recipient, and there will be a fall ceremony to honor all four.

The following guidelines have been established for selection of Lamar University's recipient:

1. All members of the Lamar University faculty and staff below the rank of vice president are eligible to be nominated or to self-nominate.
2. Nominations may be made by students, faculty, staff and members of the community and are due no later than **May 25, 2017**. Those nominated will be contacted and asked for a formal application.
3. Normally, the award will not be presented to previous recipients.
4. All applications must follow the prescribed form (see following page) for the Julie and Ben Rogers Community Service Award and must be made in writing to the Senior Associate Provost, Campus Box 10002, no later than **June 8, 2017**.
5. The selection of the nominee for Lamar University will be made by a campus committee consisting of a representative from the Academic Council, the President of the Faculty Senate, the President of the Council of Instructional Departments, and the President of the Staff Senate (or their designees).

Again, please forward your nomination to this office by **May 25, 2017** or submit your application by **June 8, 2017**, and remember that all applications and nominations must conform to the format shown on the following page. Please call (880-8400) or email to kevin.smith@lamar.edu if there are questions. Thank you.

cc: Kenneth Evans, President
Juan Zabala, VPUA

**2017 JULIE & BEN ROGERS COMMUNITY SERVICE AWARD
LAMAR UNIVERSITY APPLICATION/NOMINATION FORM**
(Include this Cover Sheet & Attach Pages as Necessary)

APPLICATION: ____ OR NOMINATION: ____ (Check one)

NAME OF APPLICANT OR NOMINEE: _____

POSITION AT LAMAR UNIVERSITY: _____

I. GENERAL COMMUNITY SERVICE

Provide the following information under each category for every instance of service

- Voluntary community service rendered
- Description of the service
- Leadership roles occupied
- Length of time involved
- General appraisal of its contributions and merit

A. Service to Civic Groups

B. Service to Cultural Groups

C. Service to Religious Groups

D. Service to Educational Groups (other than Lamar University)

E. Service to Other Groups

II. COMMUNITY SERVICE IN CONJUNCTION WITH LAMAR UNIVERSITY

Provide the following information for each instance of voluntary community service as a representative of--or in connection with--Lamar University.

- Service rendered
- Description of the service
- Length of time involved
- General appraisal of its contribution and merit

III. PROGRAM CONTRIBUTIONS TO COMMUNITY ORGANIZATIONS (last five years)

A. Speeches, performances and program appearances

B. Program development

C. Judging and evaluative services

D. Other

IV. TWO LETTERS OF RECOMMENDATION THAT ADDRESS CONTRIBUTIONS TO THE COMMUNITY (DUE NO LATER THAN JUNE 8th, 2017)

NOMINATIONS ARE DUE BY **MAY 25, 2017**. ALL APPLICATIONS MUST BE SUBMITTED IN WRITING: 2017 ROGERS AWARD, c/o SENIOR ASSOCIATE PROVOST, BOX 10002, BEAUMONT, TX 77710

OR EMAILED TO: kevin.smith@lamar.edu BY **JUNE 8, 2017**.

APPLICATIONS RECEIVED AFTER JUNE 8th WILL NOT BE CONSIDERED.