

## Lamar University Education Graduate Admissions Required Items Teacher Leadership

### Applicant Instructions for Required Items:

Candidates are required to submit the following items to the department for enrollment. After collecting all the required documents, please click the link <https://www.lamar.edu/forms/education/education-assessment/smartsheet-student-artifact.html> to access the form to submit your required documentation. **You will need to save your documents as a PDF or JPEG. Please title your documents correctly.**

1. **Teacher Certificate:** Texas educators will find their teacher certificate by searching in the following website: <http://secure.sbec.state.tx.us/SBECOnline/virtcert.asp> Out-of-state educators may be able to access a copy of their certificate from their state's Department of Education website. Attach an image of your teaching certificate; do not provide a link.

2. **Appendix A Candidate Signature Page:** Affidavit that you acknowledge you have read the handbook and code of ethics. You also agree to the policies and procedures.

- a. Please read the Texas Educator Code of Ethics. The link to the code of ethics at: [https://texreg.sos.state.tx.us/public/readtac\\$ext.ViewTAC?tac\\_view=4&ti=19&pt=7&ch=247&rl=Y](https://texreg.sos.state.tx.us/public/readtac$ext.ViewTAC?tac_view=4&ti=19&pt=7&ch=247&rl=Y)
- b. Please read the Educator Preparation Program handbook. The link to the Educator Preparation Program handbook at: <https://www.lamar.edu/education/files/documents/ed-prep-handbook-spring2023.pdf>
- c. Please initial each item, sign, and date the bottom. Click for the signature page: <https://www.lamar.edu/education/files/documents/student-handbook-signature-page-10-21.pdf>