

Watermark: Planning & Self-Study

A GUIDE TO ADDING PROGRAM ASSESSMENT TO WATERMARK

Accessing Watermark

- You can access Planning & Self-Study by going to the Lamar University web page: <https://www.lamar.edu>
- Click on **LU Connect** in the top left.
- Choose **Faculty Success/Evals (Watermark)** under the Faculty/Staff section.

I Faculty/Staff

Buying Technology

LinkedIn Learning

Cardinal Purch

Navigate

Facilities Work Order

New Vendor Onboarding

Faculty Success/Evals (Watermark)

Publicity Submission

Faculty Syllabi

Travel (Chrome River)

Faculty Tenure and Promotion

Weave

HR Training Nest



Accessing Planning & Self-Study

- Log into Watermark.
- You may not see all the options listed in this example.
- Choose **Planning & Self-Study**.

Welcome to Watermark!

Choose your Watermark Product:

**Course
Evaluations & Surveys**

Faculty Success

Planning & Self-Study

System Administration



Creating New Outcomes

➤ Choose **ENTER PROGRAM** beside the program in which you would like to create a new outcome.

My Leadership

View and access the course(s), program(s), or organization(s) you lead. You will receive guided prompts and tasks for effective leadership. Navigate to their profile(s) to access more insights about its progress, success, and improvement.



BS in Hosp Admin Culinary Arts - BS-HACA

ENTER PROGRAM

PROJECTS IN PROGRESS

2023-2024 Plan

1 organization included | 0 outcomes being assessed

Outcome Progress and Results

There are no outcomes for this plan.



Program Review 2023-2024

1 organization included | 0 pieces of evidence

Sections by Narrative Status

Not Started In Progress Complete

PROFILE PROGRESS

Mission: **Add Mission**

Outcomes: **Create Outcomes**

Outcomes Mapped: **Not Mapped**

Curriculum Map: **Create Map**

Creating New Outcomes

➤ You will be sent to the **Program Information** tab on the left side bar.

➤ Choose **MANAGE OUTCOMES**.

Home > BS in Hosp Admin Culinary Arts - BS-HACA

BS in Hosp Admin Culinary Arts - BS-HACA

In Progress

Program Information

Curriculum

Actions

Docs & Reports

Program Information

Communicate the purpose and design of your organization, program or course through creation of outcomes and alignment to related organizations and courses for powerful reporting and connections.

Mission Statement

ADD MISSION

No mission added yet.

Outcomes

MANAGE OUTCOMES

Creating New Outcomes

➤ Choose **CREATE NEW OUTCOME**.

× Manage Outcomes

DONE

LEARNING OUTCOMES (0)

SUCCESS OUTCOMES (0)

Learning Outcomes

Learning Outcomes articulate the knowledge, skills, and dispositions attained by students through learning and/or co-curricular experiences.

BS in Hosp Admin Culinary Arts - BS-HACA Le... 

Get started by creating learning outcomes for this program.

CREATE NEW OUTCOME



Creating New Outcomes

- You must enter a Title for your New Outcome.
- Lamar University does require that Outcome Description be filled in.
- Tags are optional.
- Choose **CREATE**.

Create New Outcome

×

Enter details to describe the new outcome.

Fields marked with * are required.

Outcome Title*

Label the outcome by proficiency area if applicable. e.g. Written Communication, Critical Thinking, Civil Engagement.

Outcome Description

Test

Tags

0/30

Tags added: 0/5

CANCEL


CREATE

Editing Outcomes

- Choose **ENTER PROGRAM** beside the program in which you would like to edit an outcome.

My Leadership


View and access the course(s), program(s), or organization(s) you lead. You will receive guided prompts and tasks for effective leadership. Navigate to their profile(s) to access more insights about its progress, success, and improvement.



BS in Hosp Admin Culinary Arts - BS-HACA

ENTER PROGRAM


PROJECTS IN PROGRESS

 **2023-2024 Plan**

1 organization included | 0 outcomes being assessed

Outcome Progress and Results

There are no outcomes for this plan.

 **Program Review 2023-2024**

1 organization included | 0 pieces of evidence

Sections by Narrative Status

Not Started

In Progress

Complete

PROFILE PROGRESS

Mission:

Add Mission

Outcomes:

Create Outcomes


Outcomes Mapped:

Not Mapped

Curriculum Map:

Create Map

➤ **Choose Program Information.**




Editing Outcomes


➤ Choose **MANAGE OUTCOMES**.

[Home](#) > [BS in Hosp Admin Culinary Arts - BS-HACA](#)


BS in Hosp Admin Culinary Arts - BS-HACA

 In Progress

 **Program Information**

 Curriculum

 Actions

 Docs & Reports

Program Information

Communicate the purpose and design of your organization, program or course through creation of outcomes and alignment to related organizations and courses for powerful reporting and connections.

Mission Statement

[ADD MISSION](#)

No mission added yet.

Outcomes

[EDIT OUTCOME MAP](#)

[MANAGE OUTCOMES](#)




Editing Outcomes

- Choose the pencil to edit the title of your outcome.
- Or choose the 3 dots to edit, revise, or archive your outcome.
- Or you can **CREATE NEW OUTCOME**.

The screenshot shows a web interface for managing learning outcomes. At the top, there are two tabs: 'LEARNING OUTCOMES (1)' and 'SUCCESS OUTCOMES (0)'. The 'LEARNING OUTCOMES (1)' tab is active. Below the tabs, the section is titled 'Learning Outcomes' with a description: 'Learning Outcomes articulate the knowledge, skills, and dispositions attained by students through learning and/or co-curricular experiences.' A list of outcomes is displayed. The first outcome is 'BS in Hosp Admin Culinary Arts - BS-HACA Le...'. To the right of this title is a pencil icon, which is highlighted by a red arrow. To the right of the list is a button labeled 'CREATE NEW OUTCOME', also highlighted by a red arrow. Below the outcome title, there is a section labeled 'Test' with the text 'Last updated: Sep 13, 2024' and 'Test'. To the right of this section is a three-dot menu icon, which is highlighted by a red arrow. A dropdown menu is open from this icon, showing three options: 'Edit' (Minor changes that will not be recorded.), 'Revise' (Significant changes that will be recorded in the history.), and 'Archive' (Removes the outcome from this list but still keeps it in the records.).


LEARNING OUTCOMES (1) SUCCESS OUTCOMES (0)

Learning Outcomes
Learning Outcomes articulate the knowledge, skills, and dispositions attained by students through learning and/or co-curricular experiences.

BS in Hosp Admin Culinary Arts - BS-HACA Le... 

Test
Last updated: Sep 13, 2024
Test

CREATE NEW OUTCOME



Edit
Minor changes that will not be recorded.

Revise
Significant changes that will be recorded in the history.

Archive
Removes the outcome from this list but still keeps it in the records.

Editing Outcomes

- If you choose to Edit your Outcome, you can update the title, description, or tags.
- Choose **UPDATE** when done.

Edit Outcome

Make changes to the existing outcome details.

Fields marked with * are required.

Outcome Title*

4/70

Label the outcome by proficiency area if applicable. e.g. Written Communication, Critical Thinking, Civil Engagement.

Outcome Description

Tags

0/30

Tags added: 0/5

Tags allow you to track outcomes across organizations using Bloom's Taxonomy or your own institutional labels. You can add up to 5 tags.

CANCELUPDATE

Editing Outcomes

➤ When you have completed creating and editing outcomes, choose **DONE**.

× **Manage Outcomes**


LEARNING OUTCOMES (1)

SUCCESS OUTCOMES (0)

Learning Outcomes

Learning Outcomes articulate the knowledge, skills, and dispositions attained by students through learning and/or co-curricular experiences.

BS in Hosp Admin Culinary Arts - BS-HACA Le...




CREATE NEW OUTCOME

Test

Last updated: Sep 13, 2024

Test



**DONE**

Create New Measure

➤ Under Program Information, choose **MANAGE MEASURES**.

watermark™
Planning & Self-Study

Home > BS in Hosp Admin Culinary Arts - BS-HACA

BS in Hosp Admin Culinary Arts - BS-HACA

- In Progress
- Program Information**
- Curriculum
- Actions
- Docs & Reports

Program Information

Communicate the purpose and design of your organization, program or course through creation of outcomes and alignment to related organizations and courses for powerful reporting and connections.

Mission Statement

No mission added yet.

ADD MISSION

Outcomes

EDIT OUTCOME MAP

MANAGE OUTCOMES

LEARNING OUTCOMES

SUCCESS OUTCOMES

Learning Outcomes articulate the knowledge, skills, and dispositions attained by students through learning and/or co-curricular experiences.

Test

Test

Mapping: No connections

Assessment Status: Not Assessed

MANAGE MEASURES

Create New Measure

➤ Choose **CREATE NEW MEASURE**.

←

Manage Measures

Test

DONE

Manage Measures

Add measures to demonstrate assessment activities and provide evidence of student learning.

Test Measures

Get started by adding measures to this outcome.

CREATE NEW MEASURE

Create New Measure

- You must enter a Title for your new measure.
- Description is found on template:
PLAN -
Assessment
Method(s)
and
Proficiency.

Create New Measure

Test

BACK

CREATE MEASURE

Fields marked with * are required.

Measure Definition

Add details for the measure, set results preferences, and assign to outcomes.

Title*

Enter a title for the measure

0/100

Method

Select Method

Description

B i U FONT FAMILY [font icons]

[text area]

Characters : 0/2000

Outcome

Test

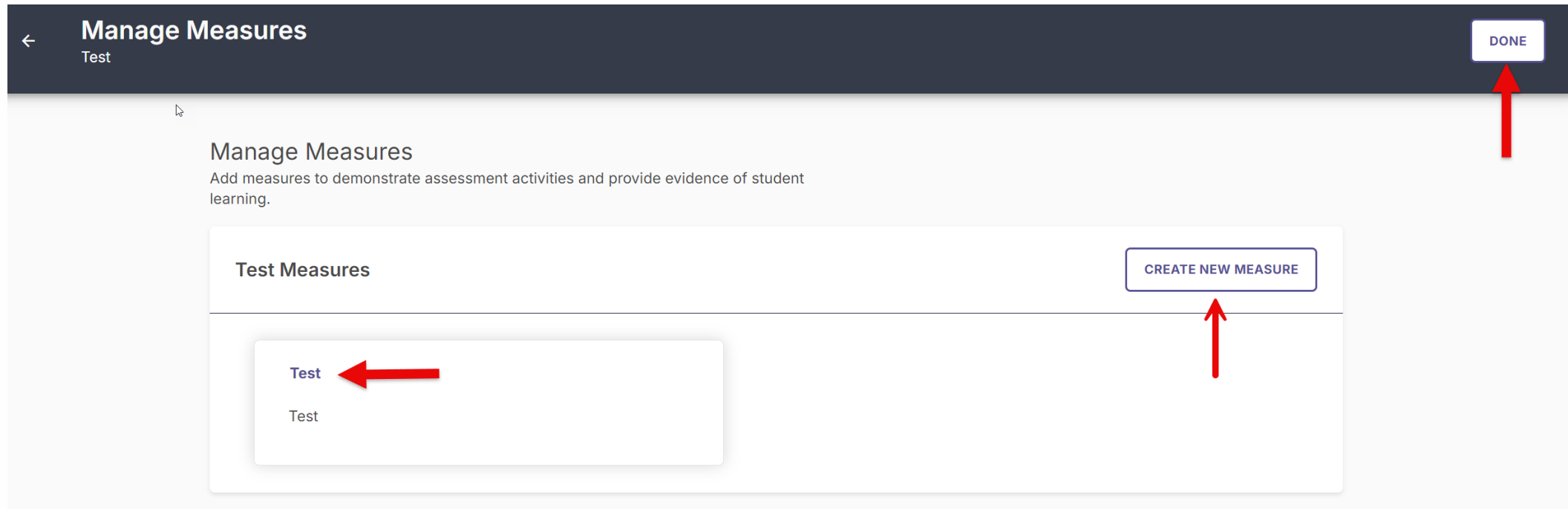
Create New Measure

- You must choose a Course.
- Target is found on template: DO - Benchmark.
- Attach any necessary files.
- Choose **CREATE MEASURE**.

The screenshot shows a web form titled "Create New Measure" with a close button (X) and a "Test" label. At the top right are "BACK" and "CREATE MEASURE" buttons. A red arrow points to the "CREATE MEASURE" button. The form contains several sections: a large text area for a description (with a "Characters : 0/2000" limit), an "Outcome" section with the value "Test", a "Program" section with the value "BS in Hosp Admin Culinary Arts - BS-HACA", and a "Course*" section with a dropdown menu labeled "Select a course for this meas...". A red arrow points to this dropdown. To the right of the dropdown is a checkbox labeled "This is a non-course based measure". Below these is a "Target" section with a text area labeled "Enter the target or criteria of success for this measure". Underneath the target area is an example sentence: "For example, 80% of the students will achieve a score of 3 or above." At the bottom is an "Attachments" section with an "ATTACH FILES" button, a file limit of "0 of 5 Files", and a "Maximum file size 100 MB". A list of accepted file types is provided at the very bottom: ".pdf, .txt, .log, .xml, .doc, .docx, .xls, .xlsx, .ppt, .pptx, .gif, .jpg, .jpeg, .png, .csv".

Editing Your Measure

- If you are finished adding measures, choose **DONE**.
- If you would like to add a new measure, choose **CREATE NEW MEASURE**.
- If you would like to edit your measure, choose the name of your measure.



Editing Your Measure

- If you chose to edit your measure, choose **EDIT MEASURE**.

× **Measure Details**
Test

EDIT MEASURE

DONE

Measure Definition
View the definition of the measure.

Title:

Test

Method:

Exam (Course)

Description:

Test

Program:

BS in Hosp Admin Culinary Arts - BS-HACA

Course:

HOSP 3375: Beverage Mgmt & Wine Apprec

Outcome:

Test

Target:

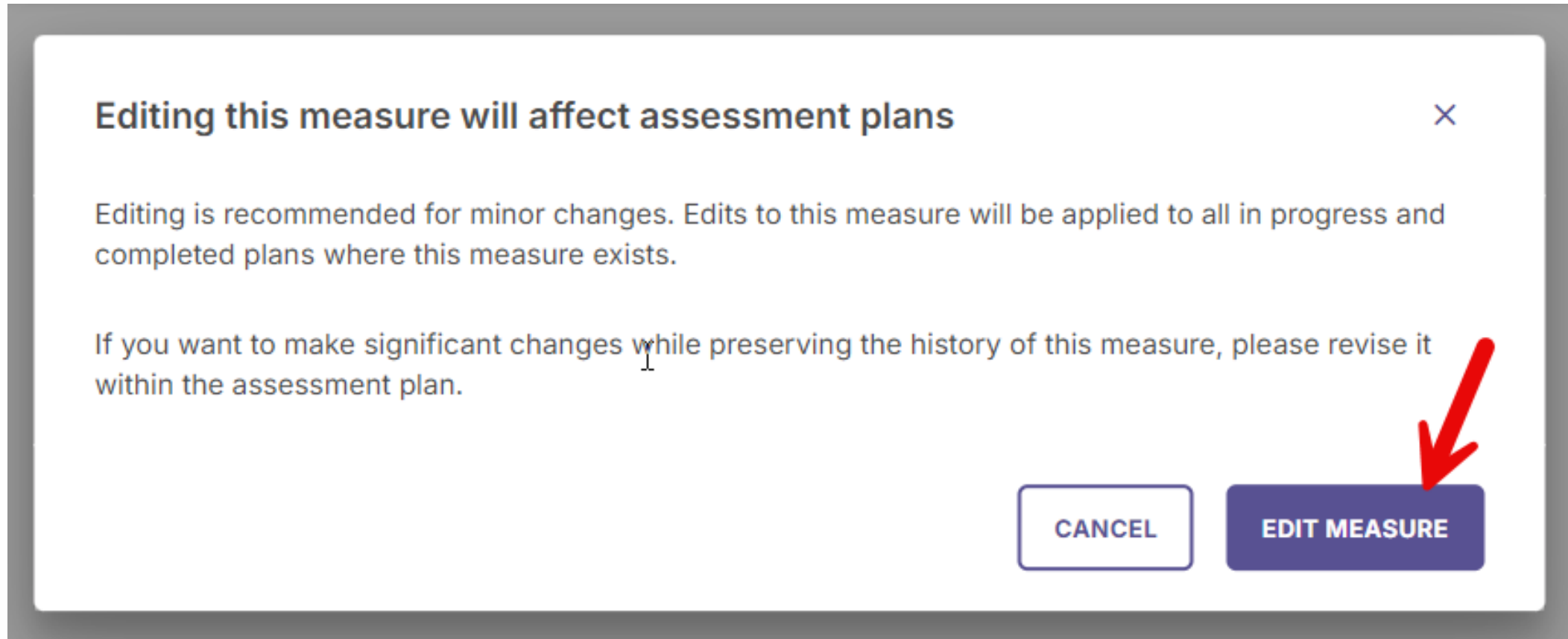
Test

Attachments:

No Attachments

Editing Your Measure

- Choose **EDIT MEASURE**.



Editing Your Measure

- A screen will come up that lets you edit your measure.
- You have the option to **Delete Measure** at the bottom.
- Either **CANCEL** or **SAVE & CLOSE**.

Edit Measure

Test

Measure Definition
Add details for the measure, set results preferences, and assign to outcomes.

Title*
Test 4/100

Method
Exam (Course) Direct

Description
Test
Characters: 4/2000

Outcome
Test

Program
BS in Hosp Admin Culinary Arts - BS-HACA

Course*
HOSP 3375: Beverage Mgmt ...
Course can't be changed since the measure is in use

Target
Test

For example, 80% of the students will achieve a score of 3 or above.

Attachments
0 of 5 Files
Maximum file size 100 MB
Accepted file types: .pdf, .txt, .log, .xml, .doc, .docx, .xls, .xlsx, .ppt, .pptx, .gif, .jpg, .jpeg, .png, .csv

Delete Measure

Editing Your Measure

➤ Choose **DONE**.

× **Measure Details**
Test 2

EDIT MEASURE

DONE

Measure Definition
View the definition of the measure.

Title:

Test 2

Method:

Survey

Description:

Survey Test

Program:

BS in Hosp Admin Culinary Arts - BS-HACA

Course:

HOSP 3315: Restaurant Applications

Outcome:

Test

Target:

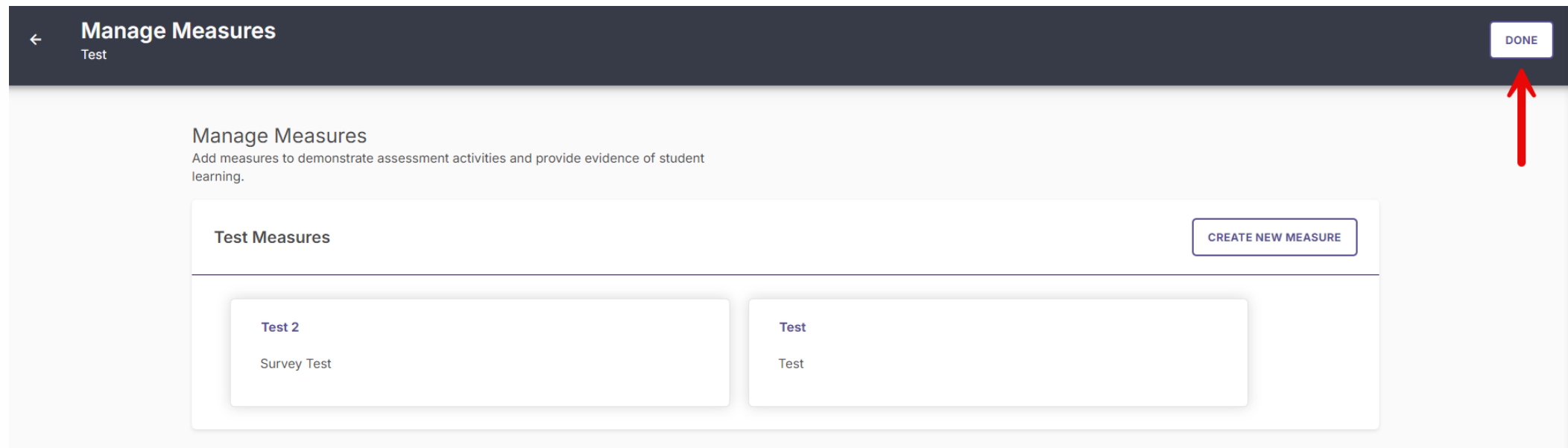
Customer Service Survey

Attachments:

No Attachments

Editing Your Measure

➤ Choose **DONE**.



Adding Results

- Choose the name of the program in which you would like to add results.

My Leadership

View and access the course(s), program(s), or organization(s) you lead. You will receive guided prompts and tasks for effective leadership. Navigate to their profile(s) to access more insights about its progress, success, and improvement.



BS in Hosp Admin Culinary Arts - BS-HACA



ENTER PROGRAM

PROJECTS IN PROGRESS

2023-2024 Plan

1 organization included | 1 outcome being assessed

Outcome Progress and Results

■ Not Started ■ In Progress ■ Met ■ Not Met



Program Review 2023-2024

1 organization included | 0 pieces of evidence

Sections by Narrative Status

■ Not Started ■ In Progress ■ Complete



PROFILE PROGRESS

Mission: [Add Mission](#)

Outcome: **1**

Outcomes Mapped: [Create Map](#)

Curriculum Map: [Create Map](#)

Adding Results


➤ You will be sent to the **In Progress** tab on the left side bar.


➤ Choose the appropriate **Academic Year Plan**.

[Home](#) > [BS in Hosp Admin Culinary Arts - BS-HACA](#)


BS in Hosp Admin Culinary Arts - BS-HACA

 **In Progress**

 Program Information

 Curriculum

 Actions

 Docs & Reports

Projects In Progress

Access, monitor and track this program's projects that are active and in progress from this page.

Continuous Improvement Project(s) *3 projects*

 **2023-2024 Plan**

DETAILS

| | | | |
|-------------|------------|--------------|-----------------|
| Status: | Due: | Last Update: | Last Update by: |
| In Progress | 05/31/2025 | 08/28/2024 | Johnny Jarrell |

QUICK STATS

1 Outcome **1** Measure **0** Actions Proposed

Outcome Progress and Results

 Not Started  In Progress  Met  Not Met



Adding Results

➤ Choose **ADD RESULTS**.

←

2023-2024 Plan

Reporting Year: Academic year 2024-2025 Plan Admin: Johnny Jarrell

REVIEW AND SUBMIT

BS in Hosp Admin Culinary Arts - BS-HACA

ADD/EDIT OUTCOMES

ACTIONS

BS in Hosp Admin Culinary Arts - BS-HACA Learning Outcomes

Test

Test

Test

No results added.

ADD RESULTS

New Measure

Adding Results

- Choose to enter the count of students who meet/do not meet the criteria.

Results

Evaluation of the measure activity

Select the results format that you would like to use for this measure.
You will also be able to include a summary once results have been added.



I want to upload the assessment
results files



I want to enter the count of students
who meet/do not meet the criteria



Collect results from another system

Adding Results

- Enter the numbers that you have available.
- Choose **VIEW RESULTS**.

Results

Evaluation of the measure activity

[Change Collection Method](#)

Enter met/not met counts

Select the level of detail for met/not met counts:*

☒ Overall counts for this measure activity.
If you do not have values for some of the categories, you can leave them blank.

| | | | |
|----------------------|----------------------|----------------------|----------------------|
| Exceeded | Met | Approached | Not Met |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Met Total: | | Not Met Total: | |

☐ Counts for each section
Enter counts for individual course sections, based on the term they occurred in.
Unavailable: This plan is not associated to a course section

[VIEW RESULTS](#)

Include result files and a summary of results (optional)

▼

Adding Results

- A graph showing you the results will appear.
- In order to edit your input, choose **EDIT**.

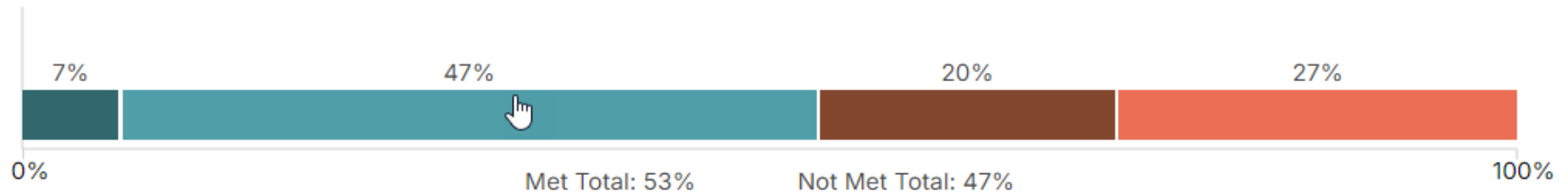
Results

Evaluation of the measure activity

[Change Collection Method](#)

Overall Proficiency

Exceeded Met Approached Not Met



EDIT RESULTS

Include result files and a summary of results (optional)



Adding Results

- Must choose Met or Not Met under **Measure Status**.
- **Analysis** is found on template: DO -Results of Assessment and STUDY - Analysis of Results.
- Choose **ADD NEW ACTION** or **SAVE & CLOSE**.

2023-2024 Plan > Test 2

×

Test 2

SAVE & CLOSE

Findings

Analysis of the results

PAST FINDINGS

Measure Status

Select Measure Status

Analysis

B*i*U FONT FAMILY ¶ ☰ ☲ ☳ ☴ ☵ ☶ ☷ ↶ ↷ ↺ ↻

Characters : 0/2000

Actions

There are no actions for this measure

⊕ ADD NEW ACTION

Adding Results

- Listed are the Action Types you can choose to add to your results.
- Actions are found on template: ACT-Improvement Plan for (Academic Year).
- Use "Other" for Action Types not listed.
- Select your Action Type.

Add New Action

×

Select the type of action you recommend.

Revise Curriculum

Restructure Outcome Statement

Revise Measurement / Assessment

Gather Additional Data

Revise Benchmark / Target

Implement New Program Or Services

Community Partnership

Modify Position / Personnel

Modify Policies / Procedures

Adopt Or Expand Technologies

Additional Training

Collaborate With Another Department / Unit / Program

Modify Physical Environment

Maintain Assessment Strategy

Other

What type of Action?

Action Type

Be succinct. You can add more details on the next screen.

NEXT


Adding Results

- Fill in the Status, Description, and Recommended Due Date.
- Choose **CREATE ACTION.**

Add New Action

Action Type

Revise Curriculum

 Change Action Type

Status

Not Started

Action Description*

Describe your recommended Action

Recommended Due Date

mm/dd/yyyy

CANCEL

CREATE ACTION

Adding Results

➤ Once you have added all of your information, choose **SAVE & CLOSE**.

2023-2024 Plan > Test

×

Test

SAVE & CLOSE

Fields marked with * are required.

Definition

Details of the measure activity

⋮

^

Method:

Exam (Course)

Outcome:

Test

Program:

BS in Hosp Admin Culinary Arts - BS-HACA

Course:

HOSP 3375: Beverage Mgmt & Wine Apprec

Title:

Test

Target:

Test

Description:

Test

📎 ATTACH DESCRIPTION DOCUMENTS

0 of 5 Files
Maximum file size 100 MB

Accepted file types: .pdf, .txt, .log, .xml, .doc, .docx, .xls, .xlsx, .ppt, .pptx, .gif, .jpg, .jpeg, .png, .csv

Adding Results

➤ Choose **REVIEW AND SUBMIT**.

← **2023-2024 Plan**
Reporting Year: Academic year 2024-2025 Plan Admin: Johnny Jarrell

BS in Hosp Admin Culinary Arts - BS-HACA

REVIEW AND SUBMIT

ADD/EDIT OUTCOMES **ACTIONS**

BS in Hosp Admin Culinary Arts - BS-HACA Learning Outcomes

Test
Test

Test
Student counts added.

ANALYZE RESULTS

New Measure

Adding Results

➤ You will see a summary of your Outcomes.

➤ Choose **SUBMIT**.

2023-2024 Plan

Reporting Year: Academic year 2024-2025 Plan Admin: Johnny Jarrell

BS in Hosp Admin Culinary Arts - BS-HACA

EDIT

SUBMIT

Review Assessment Report: BS in Hosp Admin Culinary Arts - BS-HACA

Review your assessment report for this Program. You can continue to edit in the outcomes workspace by clicking "Edit". Once submitted, you will still be able to edit this report until it is permanently closed by the administrator.

2023-2024 PLAN

BS in Hosp Admin Culinary Arts - BS-HACA

Download as a PDF

Academic year 2024-2025

BS in Hosp Admin Culinary Arts - BS-HACA Learning Outcomes

Test

Test

| MEASURES | RESULTS | ACTIONS |
|---|---|--|
| <div>Test</div> <div>Direct - Exam (Course)</div> <div>Beverage Mgmt & Wine Apprec: HOSP 3375</div> | <div>Test</div> <div><div>Exceeded Met</div><div>Approached Not Met</div></div> <div><div>0%100%</div><div><div>Exceeded: 7%</div><div>Met: 47%</div><div>Approached: 20%</div><div>Not Met: 26%</div></div><div>Met Total: 53%</div><div>Not Met Total: 47%</div></div> <div>Analysis</div> <div>Test...</div> | <div>Gather Additional Data</div> <div>Not Started</div> <div>Test</div> <div>Recommended Due Date: 09/30/2024</div> |

Adding Results

- You will have the opportunity to leave a comment.
- Choose **SAVE COMMENT.**
- Choose **DONE.**

The screenshot displays the '2023-2024 Plan' interface. At the top, a dark header bar contains a back arrow, the title '2023-2024 Plan', the reporting year 'Academic year 2024-2025', the plan administrator 'Johnny Jarrell', and 'EDIT' and 'DONE' buttons. A red arrow points to the 'DONE' button. Below the header, a light gray bar shows the current plan 'BS in Hosp Admin Culinary Arts - BS-HACA' and the last submission date '09/17/2024'.

The main content area is titled '2023-2024 PLAN' and 'BS in Hosp Admin Culinary Arts - BS-HACA'. It includes a 'Download as a PDF' button. The section 'Academic year 2024-2025' is titled 'BS in Hosp Admin Culinary Arts - BS-HACA Learning Outcomes'. Under the 'Test' section, a table displays performance data:

| MEASURES | RESULTS | ACTIONS |
|--|---|--|
| Test Test Direct - Exam (Course) Beverage Mgmt & Wine Apprec: HOSP 3375 Target Test | Test ■ Exceeded ■ Met ■ Approached ■ Not Met 0% 100% Exceeded: 7% Met: 47% Approached: 20% Not Met: 26% Met Total: 53% Not Met Total: 47% Analysis Test... | Gather Additional Data Not Started Test Recommended Due Date: 09/30/2024 |
| Test 2 Survey Test Indirect - Survey Restaurant Applications: HOSP 3315 | No results have been added. | No actions have been added. |

On the right, a 'Comments' sidebar is open, showing a text input field with the placeholder 'Leave a comment...' and 'CANCEL' and 'SAVE COMMENT' buttons. A red arrow points to the 'SAVE COMMENT' button.


Analyze Outcome


➤ In the **In Progress** tab on the left side bar, choose the appropriate **Academic Year Plan**.

[Home](#) > [BS in Hosp Admin Culinary Arts - BS-HACA](#)


BS in Hosp Admin Culinary Arts - BS-HACA

 **In Progress**

 Program Information

 Curriculum

 Actions

 Docs & Reports

Projects In Progress

Access, monitor and track this program's projects that are active and in progress from this page.

Continuous Improvement Project(s) *3 projects*

 **2023-2024 Plan**

DETAILS

| | | | |
|-------------|------------|--------------|-----------------|
| Status: | Due: | Last Update: | Last Update by: |
| In Progress | 05/31/2025 | 08/28/2024 | Johnny Jarrell |

QUICK STATS

1 Outcome **1** Measure **0** Actions Proposed

Outcome Progress and Results

 Not Started  In Progress  Met  Not Met



Analyze Outcome

➤ Choose ANALYZE OUTCOME.

←

2023-2024 Plan

Reporting Year: Academic year 2024-2025 Plan Admin: Johnny Jarrell

REVIEW AND SUBMIT

BS in Hosp Admin Culinary Arts - BS-HACA

ADD/EDIT OUTCOMES

ACTIONS

BS in Hosp Admin Culinary Arts - BS-HACA Learning Outcomes

Test

Test

Test

Student counts added.

Action: Gather Additional Data

ANALYZE RESULTS

Test 2

NOT MET

Action: Gather Additional Data

View Results

+

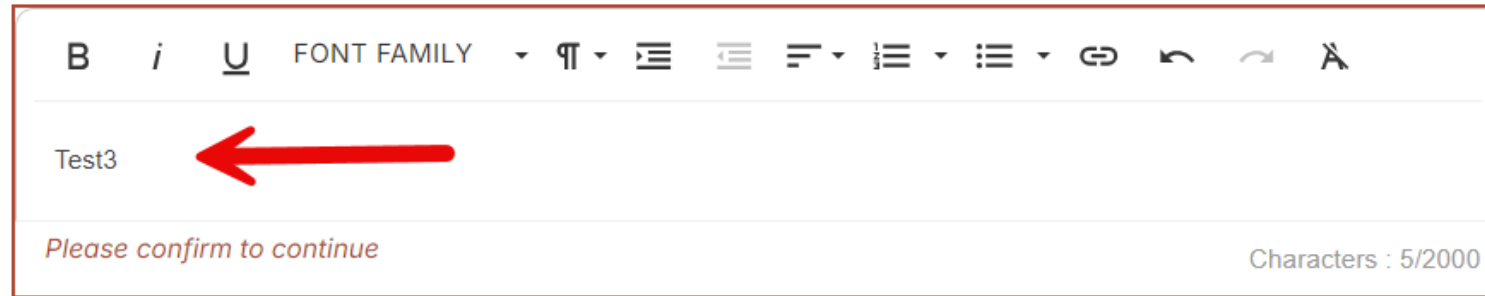
New Measure

ANALYZE OUTCOME

Analyze Outcome

- **Outcome Analysis** are found on template: DO - Results of Assessment, STUDY - Analysis of Results, and ACT - Improvement Plan for 2024-2025.
- Must confirm by choosing the **Check Mark**.
- Must choose Met or Not Met under **Outcome Status**.
- Choose **ADD NEW ACTION** to add a new action.

Outcome Analysis



The screenshot shows the 'Outcome Analysis' form. A red box highlights the top section. Inside, there is a text input field containing 'Test3' with a red arrow pointing to it. Below the text field is a confirmation message 'Please confirm to continue' and a character count 'Characters : 5/2000'. To the right of the text field, there are two circular buttons: one with a checkmark and one with a circle and a diagonal line. A red arrow points to the checkmark button. Below the text field, there is a dropdown menu for 'Outcome Status' with 'Not Met' selected and a red arrow pointing to it. At the bottom, there is a button labeled 'ADD NEW ACTION' with a red arrow pointing to it.

Outcome Status

Not Met

General Outcome Actions

⊕ ADD NEW ACTION

Analyze Outcome

- Listed are the Action Types you can choose to add to your results.
- Actions are found on template:
ACT - Improvement Plan for
(Academic Year).
- Use "Other" for Action Types not listed.
- Select your Action Type.

Add New Action

×

Select the type of action you recommend.

Revise Curriculum

Restructure Outcome Statement

Revise Measurement / Assessment

Gather Additional Data

Revise Benchmark / Target

Implement New Program Or Services

Community Partnership

Modify Position / Personnel

Modify Policies / Procedures

Adopt Or Expand Technologies

Additional Training

Collaborate With Another Department / Unit / Program

Modify Physical Environment

Maintain Assessment Strategy

Other

What type of Action?

Action Type

Be succinct. You can add more details on the next screen.

NEXT

Analyze Outcome

- Fill in the Status, Description, and Recommended Due Date.
- Choose **CREATE ACTION.**

Add New Action

×

Action Type

Revise Curriculum

✎ Change Action Type

Status

Not Started

▼

Action Description*

Describe your recommended Action

Recommended Due Date

mm/dd/yyyy

📅

CANCEL

CREATE ACTION

Analyze Outcome

➤ Choose
**REVIEW
AND
SUBMIT.**

←2023-2024 Plan
Reporting Year: Academic year 2024-2025 Plan Admin: Johnny Jarrell

BS in Hosp Admin Culinary Arts - BS-HACA

ADD/EDIT OUTCOMES

ACTIONS

BS in Hosp Admin Culinary Arts - BS-HACA Learning Outcomes

Test
Test

Test
Student counts added.
Action: Gather Additional Data
ANALYZE RESULTS

Test 2
NOT MET
Action: Gather Additional Data
View Results

+

New Measure

Outcome Analysis

Test3

Outcome Status
Not Met

General Outcome Actions
ADD NEW ACTION

Analyze Outcome

➤ Choose
SUBMIT.

2023-2024 Plan
Reporting Year: Academic year 2024-2025 Plan Admin: Johnny Jarrell

BS in Hosp Admin Culinary Arts - BS-HACA

Review Assessment Report: BS in Hosp Admin Culinary Arts - BS-HACA
Review your assessment report for this Program. You can continue to edit in the outcomes workspace by clicking "Edit". Once submitted, you will still be able to edit this report until it is permanently closed by the administrator.

2023-2024 PLAN
BS in Hosp Admin Culinary Arts - BS-HACA

Download as a PDF

Academic year 2024-2025
BS in Hosp Admin Culinary Arts - BS-HACA Learning Outcomes

Test NOT MET

Test

| MEASURES | RESULTS | ACTIONS |
|---|--|--|
| Test Test Direct - Exam (Course) Beverage Mgmt & Wine Apprec: HOSP 3375 Target Test | <div>Test</div> <div>Exceeded Met Approached Not Met</div> <div><div>0%100%</div><div>Exceeded: 71% Met: 47% Approached: 20% Not Met: 26% Met Total: 53% Not Met Total: 47%</div><div>Analysis Test...</div></div> | Gather Additional Data Not Started Test Recommended Due Date: 09/30/2024 |
| Test 2 Survey Test Indirect - Survey Restaurant Applications: HOSP 3315 Target Customer Service Survey | <div>NOT MET</div> <div>Test 2</div> <div>Exceeded Met Approached Not Met</div> <div><div>0%100%</div><div>Exceeded: 8% Met: 8% Approached: 42% Not Met: 42% Met Total: 17% Not Met Total: 83%</div><div>Analysis Test</div></div> | Gather Additional Data Not Started Test... |

Conclusion
Test3

Analyze Outcome

➤ You have the option to leave a comment.

➤ Choose **SAVE COMMENT.**

➤ Choose **DONE.**

The screenshot displays the '2023-2024 Plan' interface. At the top, there are 'EDIT' and 'DONE' buttons. The main content area shows 'BS in Hosp Admin Culinary Arts - BS-HACA' with a 'Download as a PDF' icon. Below this, it lists 'Academic year 2024-2025' and 'BS in Hosp Admin Culinary Arts - BS-HACA Learning Outcomes'. A table with three columns: MEASURES, RESULTS, and ACTIONS, displays two tests. The first test, 'Direct - Exam (Course) Beverage Mgmt & Wine Apprec: HOSP 3375', shows a 'NOT MET' status with a bar chart indicating performance levels (Exceeded: 7%, Met: 67%, Approached: 20%, Not Met: 26%). The second test, 'Survey Test Restaurant Applications: HOSP 3375', also shows 'NOT MET' with a bar chart (Exceeded: 8%, Met: 8%, Approached: 42%, Not Met: 42%). To the right, a 'Comments' sidebar is visible, featuring a 'Leave a comment...' text box and 'CANCEL' and 'SAVE COMMENT' buttons. Red arrows point to the 'DONE' button at the top right and the 'SAVE COMMENT' button at the bottom right of the comments sidebar.

| MEASURES | RESULTS | ACTIONS |
|---|---|--|
| Test Test Direct - Exam (Course) Beverage Mgmt & Wine Apprec: HOSP 3375 Target Test | Test ■ Exceeded ■ Met ■ Approached ■ Not Met 0% 100% Exceeded: 7% Met: 67% Approached: 20% Not Met: 26% Met Total: 53% Not Met Total: 47% Analysis Test... | Gather Additional Data Not Started Test Recommended Due Date: 09/30/2024 |
| Test 2 Survey Test Indirect - Survey Restaurant Applications: HOSP 3375 Target Customer Service Survey | NOT MET Test 2 ■ Exceeded ■ Met ■ Approached ■ Not Met 0% 100% Exceeded: 8% Met: 8% Approached: 42% Not Met: 42% Met Total: 17% Not Met Total: 83% Analysis Test | Gather Additional Data Not Started Test... |


Revising Outcome


➤ In the **In Progress** tab on the left side bar, choose the appropriate **Academic Year Plan**.

Home > BS in Hosp Admin Culinary Arts - BS-HACA


BS in Hosp Admin Culinary Arts - BS-HACA

 In Progress

 Program Information

 Curriculum

 Actions

 Docs & Reports

Projects In Progress

Access, monitor and track this program's projects that are active and in progress from this page.

Continuous Improvement Project(s) *3 projects*

 **2023-2024 Plan**

DETAILS

| | | | |
|-------------|------------|--------------|-----------------|
| Status: | Due: | Last Update: | Last Update by: |
| In Progress | 05/31/2025 | 08/28/2024 | Johnny Jarrell |

QUICK STATS

1 Outcome 1 Measure 0 Actions Proposed

Outcome Progress and Results

 Not Started  In Progress  Met  Not Met



Revising Outcome

➤ In order to revise the **Outcome Analysis**, choose the pencil.

←

2023-2024 Plan

Reporting Year: Academic year 2024-2025 Plan Admin: Johnny Jarrell

REVIEW AND SUBMIT

BS in Hosp Admin Culinary Arts - BS-HACA

ADD/EDIT OUTCOMES

ACTIONS

BS in Hosp Admin Culinary Arts - BS-HACA Learning Outcomes

Test

Test

Test

Student counts added.

Action: Gather Additional Data

ANALYZE RESULTS

Test 2

NOT MET

Action: Gather Additional Data

View Results

+

New Measure

Outcome Analysis

Test3

✎

Outcome Status

Not Met

General Outcome Actions

ADD NEW ACTION

Revising Outcome

➤ You must choose the **Check Mark** to confirm your changes.

➤ Choose **REVIEW AND SUBMIT**.

The screenshot displays the '2023-2024 Plan' interface. At the top, a dark header bar contains a back arrow, the title '2023-2024 Plan', and the text 'Reporting Year: Academic year 2024-2025 Plan Admin: Johnny Jarrell'. A red arrow points to a 'REVIEW AND SUBMIT' button in the top right corner. Below the header, a light gray bar shows the current path 'BS in Hosp Admin Culinary Arts - BS-HACA' and buttons for 'ADD/EDIT OUTCOMES' and 'ACTIONS'. The main content area is titled 'BS in Hosp Admin Culinary Arts - BS-HACA Learning Outcomes'. It features a 'Test' section with a 'Test' card (containing 'Student counts added.' and 'Action: Gather Additional Data' with an 'ANALYZE RESULTS' button) and a 'Test 2' card (marked 'NOT MET' with 'Action: Gather Additional Data' and a 'View Results' button). Below these is a 'New Measure' button with a plus icon. The 'Outcome Analysis' section includes a rich text editor with 'Test3' and a character count of '5/2000'. To the right of the editor, a red arrow points to a checkmark icon, with an 'X' icon next to it. At the bottom, there is an 'Outcome Status' dropdown menu set to 'Not Met' and a 'General Outcome Actions' section with an 'ADD NEW ACTION' button.

Revising Outcome

➤ Choose
SUBMIT.

2023-2024 Plan

Reporting Year: Academic year: 2024-2025 Plan Admin: Johnny Jarrell

BS in Hosp Admin Culinary Arts - BS-HACA

Review Assessment Report: BS in Hosp Admin Culinary Arts - BS-HACA

Review your assessment report for this Program. You can continue to edit in the outcomes workspace by clicking "Edit". Once submitted, you will still be able to edit this report until it is permanently closed by the administrator.

2023-2024 PLAN

BS in Hosp Admin Culinary Arts - BS-HACA

Download as a PDF

Academic year 2024-2025

BS in Hosp Admin Culinary Arts - BS-HACA Learning Outcomes

Test

NOT MET

Test

| MEASURES | RESULTS | ACTIONS |
|--|--|--|
| <div>Test</div> <div>Test</div> <div>Direct - Exam (Course)</div> <div>Beverage Mgmt & Wine Apprec: HOSP 3375</div> <div>Target</div> <div>Test</div> | <div>Test</div> <div><div>Exceeded</div><div>Met</div><div>Approached</div><div>Not Met</div></div> <div><div>0%</div><div>100%</div></div> <div>Exceeded: 7%</div> <div>Met: 47%</div> <div>Approached: 20%</div> <div>Not Met: 26%</div> <div>Met Total: 53%</div> <div>Not Met Total: 47%</div> <div>Analysis</div> <div>Test...</div> | <div>Gather Additional Data</div> <div>Not Started</div> <div>Test</div> <div>Recommended Due Date: 09/30/2024</div> |
| <div>Test 2</div> <div>Survey Test</div> <div>Indirect - Survey</div> <div>Restaurant Applications: HOSP 3315</div> <div>Target</div> <div>Customer Service Survey</div> | <div>NOT MET</div> <div>Test 2</div> <div><div>Exceeded</div><div>Met</div><div>Approached</div><div>Not Met</div></div> <div><div>0%</div><div>100%</div></div> <div>Exceeded: 8%</div> <div>Met: 8%</div> <div>Approached: 42%</div> <div>Not Met: 42%</div> <div>Met Total: 17%</div> <div>Not Met Total: 83%</div> <div>Analysis</div> <div>Test</div> | <div>Gather Additional Data</div> <div>Not Started</div> <div>Test...</div> |

Conclusion

Test3

Revising Outcome

- You have the option to leave a comment.
- Choose **SAVE COMMENT**.
- Choose **DONE**.

The screenshot displays the '2023-2024 Plan' interface. At the top, there are 'EDIT' and 'DONE' buttons. The main content area shows 'BS in Hosp Admin Culinary Arts - BS-HACA' with a 'Download as a PDF' button. Below this, it lists 'Academic year 2024-2025' and 'BS in Hosp Admin Culinary Arts - BS-HACA Learning Outcomes'. A table shows two tests: 'Test' (NOT MET) and 'Test 2' (NOT MET). Each test entry includes a bar chart showing performance metrics (Exceeded, Met, Approached, Not Met) and a summary of results. The 'Test' entry shows: Exceeded: 7%, Met: 47%, Approached: 20%, Not Met: 26%, Met Total: 53%, Not Met Total: 47%. The 'Test 2' entry shows: Exceeded: 8%, Met: 8%, Approached: 42%, Not Met: 42%, Met Total: 17%, Not Met Total: 83%. A 'Comments' sidebar on the right allows users to leave a comment, with 'CANCEL' and 'SAVE COMMENT' buttons at the bottom. Red arrows highlight the 'DONE' button at the top right and the 'SAVE COMMENT' button at the bottom right of the comments sidebar.

2023-2024 Plan
Reporting Year: Academic year 2024-2025 Plan Admin: Johnny Jarrell

BS in Hosp Admin Culinary Arts - BS-HACA

2023-2024 PLAN
BS in Hosp Admin Culinary Arts - BS-HACA

Academic year 2024-2025
BS in Hosp Admin Culinary Arts - BS-HACA Learning Outcomes

Test NOT MET

Test

| MEASURES | RESULTS | ACTIONS | |
|----------|---|--|--|
| Test | <p>Test</p> <p>Direct - Exam (Course) Beverage Mgmt & Wine Apprec: HOSP 3375</p> <p>Target</p> <p>Test</p> | <p>Exceeded: 7% Met: 47% Approached: 20% Not Met: 26% Met Total: 53% Not Met Total: 47%</p> <p>Analysis Test...</p> | <p>Gather Additional Data</p> <p>Not Started</p> <p>Test</p> <p>Recommended Due Date: 09/30/2024</p> |
| Test 2 | <p>Survey Test</p> <p>Indirect - Survey Restaurant Applications: HOSP 3315</p> <p>Target</p> <p>Customer Service Survey</p> | <p>NOT MET</p> <p>Test 2</p> <p>Exceeded: 8% Met: 8% Approached: 42% Not Met: 42% Met Total: 17% Not Met Total: 83%</p> <p>Analysis Test</p> | <p>Gather Additional Data</p> <p>Not Started</p> <p>Test...</p> |

Conclusion

Test3

Comments

Start the conversation by leaving a comment below.

Leave a comment...

CANCEL SAVE COMMENT

Need Assistance?

- Contact darpa@lamar.edu if you need assistance or have any questions.