

Birdie Cardinal
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EDUCATION

Lamar University, Beaumont, TX

May 2018

Bachelor of Science in Chemical Engineering

Overall GPA: 3.65

WORK EXPERIENCE

Lamar University Center for Career and Professional Development, Beaumont, TX

Student Assistant

November 2014 - Present

- Assist with critiquing resumes for the students of Lamar University
- Aid students with applying for on and off campus jobs
- Continuously compose several guides with advice for creating a winning resume
- Provide assistance to the Testing Director while several tests are being administered

Independent Contractor, Houston, TX

Mathematics Tutor

September 2012 - November 2012

- Aided pupil to achieve higher grades in Algebra 1
- Graded homework, checked over it, and went over the answers

Private Family, Houston, TX

Child Care Provider

December 2011 - July 2014

- Provided outstanding supervisory care for children at the employer's residence
- Bathed, dressed and groomed infants and children ranging from two-five years of age
- Maintained a clean and healthy environment inside the home on a daily basis

VOLUNTEER EXPERIENCE

- Provide academic assistance for children K-6th grade in Golden Triangle- Texas Alliance for Minorities in Engineering (GT-TAME) October 2014 - Present
- Provided information and tools to portray the importance of receiving a college education to Beaumont residents in A Walk For Education (AWFE) November 2014
- Entertained Cancer patients with music and drama at MD Anderson Cancer Center March 2014

SPECIAL QUALIFICATIONS AND SKILLS

- Technical: Word Processing, Internet Explorer, Microsoft Excel, Microsoft PowerPoint
- Efficient in working in teams and independently
- Pioneered mentoring and motivational programs
- Effective organizational communication skills

AWARDS & ACHIEVEMENTS

- **President's List**, Lamar University Fall 2014 - Spring 2015
- **Class of 2014 Scholarship**, Kerr High School June 2014

ORGANIZATIONS

- **Member**, Alpha Chi Omega Women's Fraternity Fall 2015 - Present
- **Vice President**, National Society of Black Engineers May 2015 - Present
- **Member**, Lamar University Ambassadors March 2015 - Present
- **Member**, African Student Association October 2014 - Present
- **Member**, Engineering Learning Community September 2014- December 2015
- **Member**, TRIO Student Support Services February 2015 – August 2015
- **Membership Retention Chair**, National Society of Black Engineers October 2014 – April 2015