

Center for History and Culture Fellowships Request for Proposals

The Center for History and Culture (CHC) invites applications, both Lamar and non-Lamar, for up to two fellowship positions that are open to Lamar and non-Lamar candidates. The Center is an interdisciplinary, multi-cultural center promoting the creation, preservation, and transmission of knowledge—broadly conceived--about the region of Southeast Texas and the Upper Gulf Coast. Through public engagement, especially the production of high quality publications, creative exhibits and cultural performances; sponsorship of lectures and symposia; development of innovative curriculum; and support of faculty and students in their focused research, the Center strives to be the historical and cultural hub that tells the story of the area.

Working in tandem with the Center's Director, Dr. Mary L. Scheer, two Center Fellows will be chosen to contribute to the programming of the Center. Their one-year Fellowship will represent the highest honor of distinction. Fellows will be expected to produce high quality outcomes (publications, lectures, creative activity, etc.), which address important problems and/or enhance the historical/cultural understanding of the region in areas such as energy, history, art, music, literature, environment, society, government and others. They will also give a lecture/exhibition/performance to invited guests, faculty, and the community, as well as students. For their service, Lamar Fellows will be given up to a \$5,000 grant to cover their related expenses and a one semester 25% teaching load reduction. Non-Lamar fellows will receive a \$5,000 grant. If warranted, Fellows may apply for an additional year.

Criteria for Lamar Fellows:

- a. Full-time tenured or tenure-track Lamar faculty with at least one year of full time service to receive funding.
- b. Endowed chair holders and administrators above the level of chair are ineligible.
- c. Faculty may not hold more than one fellowship at a time.
- d. Only applicants with "adequate performance and merit" or higher on the F2.08s are eligible.
- e. Evidence of professional accomplishments in discipline.

Criteria for Non-Lamar Fellows:

- a. Record of professional accomplishments in discipline.
- b. Evidence of a commitment for a high quality outcome (ie. book contract, upcoming exhibition/performance, developmental leave from another institution, etc.)

The deadline for applications is **March 24, 2017**. For more information about the Center please visit lamar.edu/historyandculture. Please send your application electronically to Dr. Mary L. Scheer, mary.scheer@lamar.edu. Fellowship recipients will be announced **April 21, 2017**.

Center for History and Culture of Southeast Texas and the Upper Gulf Coast

Fellow Application

The application shall consist of the following:

- **Title Cover with Abstract**
- **Narrative description**
- **Budget up to \$5000**
- **Budget Justification (explain each item; one-page form)**

Narrative Description Outline (five page limit)

1. **PLAN AND SIGNIFICANCE:** Description of the project. Experimental plan, research design, or description of creative project. Discuss significance of the project, pertinent literature references, and relevance to the mission of the CHC. Be especially clear about your methods.

2. **WAYS IN WHICH THIS PROJECT WOULD INVOLVE / BENEFIT STUDENTS:** Describe student participation in gathering and analyzing data, writing reports, presenting papers, etc. Discuss ways in which this project would benefit students (i.e., budget contains funds for student assistants, project will be part of course, project will yield information valuable to student support, etc.) If a project is not conducive to direct student participation, the researcher should explain why and emphasize the indirect advantages to teaching / students.

3. **EXPECTED FOLLOW-UP PLANS:** Indicate how the proposed project will form the basis for any professional presentations, publications, exhibitions, and / or lead to an external grant proposal.

4. **PREVIOUS GRANTS:** Give dates and titles for all previous internal and external grants/funding received in the last 5 years. List the grants, exhibitions, presentations, and / or publication resulting from such grants.

5. **PROFESSIONAL RECORD OF SCHOLARSHIP:** May use abbreviated vitae. Do not list abstracts, informal talks or performances, or other professional activities which are not refereed by peers.

Internal Routing Sheet

CHC Fellow Proposal

Project Director (Name/LU Dept and contact information):

Project Title:

Amount of this request: \$_____ Period Covered: Sept. 1, 2017 to August 31, 2018

Are you a tenured or tenure-track faculty member at LU? **Yes** **No**

Does this project require?

	Yes	No
Humans in Research	<input type="checkbox"/>	<input type="checkbox"/>
Animals in Research	<input type="checkbox"/>	<input type="checkbox"/>
Additional Building Space	<input type="checkbox"/>	<input type="checkbox"/>
If "Yes", person authorizing space commitment:		

Maintenance Cost	<input type="checkbox"/>	<input type="checkbox"/>
If "Yes", source of funds (e.g., account#):		

IT Support and Maintenance Cost	<input type="checkbox"/>	<input type="checkbox"/>
If "Yes", source of funds (e.g., account#):		

Routing:

Signature

Date

Principal Investigator

Department Chair

College Dean

Title Cover Sheet

CHC Center Fellow Proposal

Date: _____

Title of Proposal:

Principal Investigator(s): Lamar: Name, Academic Rank, Department, phone, email; Non-Lamar: Name, job or position, phone, email.

Education and Employment: Degrees, Previous Professional Appointments (dates and locations). You may attach an up to 2 page vita.

Abstract: Brief description, 150 words or less, understandable by one not an expert in the field. Relevance to the mission of the Center of History and Culture, broadly defined, should be stated.

BUDGET

CHC Center Fellow Proposal

Justification;

A. Student salaries-

B. Expense items-

1. Travel

M&O: Budget Request Summary

A. STUDENT ASSISTANTS

GRADUATE STUDENTS	\$ _____
UNDERGRADUATE STUDENTS	\$ _____
TOTAL STUDENT ASSISTANT REQUEST	_____

B. EXPENSE ITEMS

SUPPLIES (field equipment)	\$ _____
TRAVEL (required to conduct research):	\$ _____

TOTAL EXPENSE REQUEST:	\$ _____
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C. CAPITAL	\$ _____
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D. TOTAL BUDGET REQUEST	\$ _____
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Research and Creative Activity

CHC Center Fellow Proposal

Evaluation Form for Use by the Center Review Committee

Faculty should consider these categories when writing proposals.

Name(s) of Principal Investigator(s): _____

Title of Proposal: _____

Part I. Point Rating of Categories

Title: _____ **0-5 points** _____
Meaningful, understandable, relevant, reflects proposal content.

Abstract: _____ **0-5 points** _____
Stays within 150 word limit, can be understood by one not an expert in the field, clearly describes the project, presents a cogent summary of the proposal.

Project Plan: _____ **0-25 points** _____
High quality in design of the project, effective plan of management that ensures proper and efficient administration of the project, clear description of the objectives, and methods for achieving them, relevance to CHC mission, broadly conceived.

Project Significance: _____ **0-25 points** _____
Significance of the project as judged by the CHC Review Committee, evidence of thorough review of pertinent literature, contribution to body of knowledge in respective field or discipline.

Student Involvement: _____ **0-10 points** _____
It is expected that most projects will involve students in a direct, meaningful way (e.g., gathering and analyzing data, writing reports, presenting papers). Further, all proposals should present evidence of indirect benefit to students: will enhance lectures, has strong chance at outside funding to support students, etc. If project is not conducive to direct student participation, applicant must explain why.

Expected Follow-Up Plans _____ **0-15 points** _____
Probability of future funding, publications, exhibitions, and/or presentations.

Budget: _____ **0-10 points** _____
Budget is adequate to support the project activities, costs are reasonable in relation to the objectives of the project, budget is clear and easy to understand.

Aesthetics of Application: _____ **0-5 points** _____

TOTAL POINTS: _____