



Certification for Lamar University Employees International Travel When Carrying Lamar University Owned, Export Administration Regulations (EAR) Controlled Items, Technology, and Software

Note: This form is ONLY required for Faculty, Staff, and students carrying Lamar owned Equipment Internationally. If ANY export of Lamar-owned or controlled property - whether by a researcher, student or administrator involves a US Restricted Party, involves ITAR items or technical data, or involves Iran, Cuba, Syria, Sudan or North Korea, you must receive approval from ORSPA.

Traveler/Researcher: LU Email: Travel Destination:

The export of electronic devices, technology, commercial software, and encryption code is subject to export control regulations. These items include laptops, smart phones, tablets, and digital storage devices. The Department of Commerce's Export Administration Regulations (EAR) makes an exception to licensing requirements for the temporary export or re-export of certain items, technology, or software for professional use as long as the criteria to which you are certifying below are met. The exception does not apply to:

- EAR satellite or space-related equipment, components, or software; or
• Technology associated with high-level encryption products; or
• Defense items, technology, data, or software regulated by the Department of State's International Traffic in Arms Regulations (ITAR).
For more information about how export controls can affect your international travel, please contact the Office of Research and Sponsored Programs.

Traveler Acknowledgement

I will carry LU-owned devices or equipment outside of the U.S. Please add your devices below and sign the form in Part II. Please attach the form to the F3.32 Request to Travel at University Expense form required for foreign travel.

Item: LU Tag #: Brand Name: Model: Serial Number:

Item: LU Tag #: Brand Name: Model: Serial Number:

I will carry the LU-owned devices or property described above while I travel internationally on behalf of Lamar University. I agree to the following statements pertaining to my use of and responsibility of these items as a representative of Lamar University.

- 1. I will ship or hand-carry the items, technology, or software as a "tool of the trade" to conduct LU business only;
2. I will return the items, technology, software to the U.S. no later than 12 months from the date of leaving the U.S. unless the items, technology, or software are certified by me to have been consumed or destroyed abroad during this 12 month period;
3. I will keep the items, technology, or software under my "effective control" while abroad (defined as retaining physical possession of item or keeping it secured in a place such as a hotel safe, a bonded warehouse, or a locked or guarded exhibition facility);
4. I will take security precautions to protect against unauthorized release of the technology while the technology is being shipped or transmitted and used abroad such as:
a. Use of secure connections when accessing email and other business activities that involve the transmission and use of the technology.
b. Use of password systems on electronic devices that store technology, and
c. Use of personal firewalls on electronic devices that store the technology;

I will not ship or hand-carry the items, technology, or software to Iran, Syria, Cuba, North Korea, or North Sudan. If I am planning to travel to these countries, I will consult Lamar University's Export Controls Officer in the Office of Research

Traveler Signature Date:

Research Compliance Approval indicates an export license is not required for the carrying of the described items outside of the U.S. Date: