

# Lamar University Password Self Service FAQ

**What is LEA?**

**What is Password Self Service?**

**What do I have to do to use Password Self Service?**

**How do I register for Password Self Service?**

**After registration, can I change my questions?**

**How long should my password be?**

**Are there any characters or symbols I cannot use in my password?**

**How often will I need to change my password?**

**Will I receive an email reminder before my password expires?**

**Will I receive an email when my password has been successfully changed?**

**Is my password transmitted securely?**

**Can I reset my password anytime off campus?**

**What if I don't remember my username and/or password?**

**What is LEA?**

**LEA** is your **Lamar Electronic Account**, your credentials consisting of your unique username and password allowing you to access Lamar University email and computers.

**What is Password Self Service?**

**Password Self Service** is that allows you to reset your LEA password. **Password Self Service** also allows you to unlock your **LEA** account if you have forgotten your password.

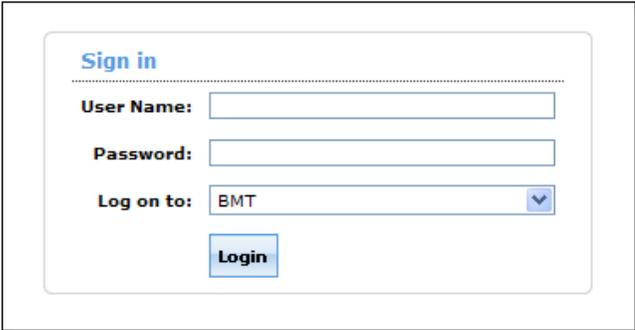
**What do I have to do to use Password Self Service?**

To use **Password Self Service**, simply visit <https://passwordreset.lamar.edu> and register yourself with your existing **LEA** account username and password. New students can use the temporary username and password that was sent to your personal email when you completed registration for Lamar classes.

**How do I register for Password Self Service?**

**Step 1: Signing in**

- a. Go to <https://passwordreset.lamar.edu>
- b. Enter your **LEA** username and password.



The image shows a screenshot of a web form titled "Sign in". The form contains three input fields: "User Name:", "Password:", and "Log on to:". The "Log on to:" field is a dropdown menu with "BMT" selected. Below the input fields is a blue "Login" button.

## Step 2: User Registration

- a. Select four security questions from the drop-down boxes listed below, enter your answers and click **Enroll** when completed.

**Security Que & Ans**

**Length Specification**

- The minimum length of the answer(s) should be 4 characters and maximum allowed is 100 characters

**Register Your Security Que & Ans**

Que: -----Please Select a Question-----

Hide Answer(s)

### After registration, can I change my questions?

No, you will have to contact the Service Desk at **409.880.2222** between 8:00 am – 5:00 pm for assistance to reset the questions.

### How long should my password be?

The minimum length of your password is 10 characters and the maximum is 200 characters. To test the strength On the **Change Password Tab**, there is a strength meter to assist you with creating a strong password.

### Are there any characters or symbols I cannot use in my password?

No, you are permitted to use various characters and symbols.

### How often will I need to change my password?

Every 90 days you are required to change your password. However, you are also able to change it as often as you would like.

### Will I receive an email reminder before my password expires?

Yes, you will receive a system generated email everyday for **two weeks** prior to your password expiring.

### Will I receive an email when my password has been successfully changed?

Yes. This also applies to unlocking your account and resetting your password.

**Is my password transmitted securely?**

Yes, it is transmitted over secure links.

**Can I reset my password anytime off campus?**

Yes, **Password Self Service** can be accessed 24/7 on and off campus.

**What if I want to register for Password Self Service but I don't remember my username and/or password?**

Students, faculty, and staff, needing assistance, please call **409.880.2222** between the hours of 7:30 am – 7:30 pm, Monday - Friday and your identification will be authenticated.