

The University Reception Center has tables and chairs for seating up to 345 guests. Additional tables and chairs will need to be rented.

### EQUIPMENT & ACCESSORIES

Silver Candelabras      \$10.00 each

#### Silver Cake Pedestals:

22" Round      \$ 25.00

22" Square      \$ 25.00

#### Dance Floor:

21' x 21' (49 sections)      \$400.00

18' x 18' (36 sections)      \$350.00

#### Vases

Tower      \$7.00 each

Large Square      \$10.00 each

Low Bowl      \$5.00 each

Wooden Box      \$5.00 each

Large Glass Cube      \$5.00 each

Med Glass Cube      \$4.00 each

Small Glass Cube      \$3.00 each

Crystal Hurricanes      \$5.00 each

Votive cups      \$0.25 each

### LINENS

#### Basic Polyester:

White, Black, Ivory, Chocolate, Olive:

120" Round      \$14.00 each

132 Round      \$14.00 each

#### Damask, Organza, Polystripe

90x90 square      \$10.00 each

90" Round      \$12.00 each

120" Round      \$18.00 each

132" Round      \$24.00 each

#### Napkins:

Basic - Solid Colors      \$1.00 each

Damask      \$1.25 each

#### Chair Covers: (limited numbers)

Black Spandex (350)      \$4.00 each

Ivory Satin (350)      \$4.00 each

White Satin (278)      \$4.00 each

Chino Spandex (350)      \$4.00 each

### GLASSES

#### Park Lane Glasses:

\*(Limited to 175 place settings)

Iced Beverage      \$2.50 each

Wine      \$2.50 each

Goblet      \$2.50 each

### CHINA

Trousdale (Classic Ivory w/gold rim): \*(Limited to 100 place settings)

Plate, dinner      \$1.25 each

Plate, salad/dessert.      \$1.25 each

Plate, bread/butter.      \$1.25 each

Coffee cup and saucer      \$1.25 each

Bowl, rimmed soup      \$1.25 each

Italian Countryside (Classic Ivory w/no rim):

\*(Limited to 72 place settings)

Plate, dinner      \$ 1.00 each

Plate, salad/dessert      \$ 1.00 each

Plate, bread/butter      \$ 1.00 each

Coffee cup and saucer      \$ 1.00 each

Bowl, rimmed soup      \$ 1.00 each

### CHARGERS

Gold - plastic (250)      \$0.50 each

Silver - plastic (250)      \$0.50 each

Red - plastic (150)      \$0.50 each

## RENTAL INFORMATION

*Rental items are limited to available stock.*

*Rental agreement must be completed and a 50% non-refundable deposit required for reservation. Balance due three days prior to event.*

### RATES

*Prices quoted are for a one day, one event charge. To guarantee reservations, we require a deposit be paid in advance. Rates are based on time out whether used or not and are subject to a fee and /or loss of deposit.*

### LOSS OR DAMAGE

*Responsibility for equipment remains with the lessee. No equipment may be taken apart or removed from the University Reception Center. Any damage incurred to rental items will be billed at replacement cost to the responsible party.*

*Linens must be kept wax free to avoid additional charges.*

*A charge will be added for severely soiled items that require special cleaning.*

*Make payment to Lamar University.*



## *Rental Items*

*P. O. Box 10105  
(409) 880-8136 or 880-7734*

*Fax (409) 880-7732*