
College of Graduate Studies

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The Graduate College

The Dean of the College of Graduate Studies is responsible for the direction of graduate programs of the University. The Dean is assisted by the Graduate Council, an advisory body consisting of representatives from each college offering graduate degrees.

Degrees Offered

Master of Arts in

Art History, English, History, Visual Art

Master of Business Administration in

Accounting, Experiential Business and Entrepreneurship, Financial Management, Healthcare Administration, Management Information Systems, Nursing Administration (dual degree), and Service Management and Marketing

Master of Education in

Administration, Counseling and Development, Educational Technology Leadership, Elementary Education, Reading (certificate), Secondary Education, Special Education, and Supervision

Master of Engineering or Master of Engineering Science in

Chemical Engineering, Civil Engineering, Electrical Engineering, Industrial Engineering, and Mechanical Engineering

Master of Engineering Management

Master of Music

Master of Music Education

Master of Public Administration

Master of Science in

Applied Criminology, Audiology, Biology, Chemistry, Community Psychology, Computer Science, Deaf Education, Environmental Engineering, Environmental Studies, Family and Consumer Sciences, Industrial and Organizational Psychology, Kinesiology, Mathematics, Nursing, Speech-Language Pathology, Theatre

Doctor of Audiology

Doctor of Education in

Deaf Education, Educational Leadership

Doctor of Engineering

Doctor of Philosophy in

Chemical Engineering

The Graduate Catalog

The Graduate Catalog contains a complete listing of courses, admission requirements and other information of value to graduate students. Requests for copies should be directed to the College of Graduate Studies, Lamar University, Box 10078, Lamar University Station, Beaumont, Texas 77710.

Admission to Graduate Programs

All students seeking admission to a degree program must first meet the minimum standards of the College of Graduate Studies. Applicants must also have the approval of the department in which the degree program is offered. **The admission standards of departments may exceed those of the College of Graduate Studies.**

1. **Application Deadlines:** Domestic students (U.S. citizens and permanent residents) must submit all application materials at least 30 days before Fall, Spring or Summer registration. Deadlines for international students are April 15 for Fall semester, September 1 for Spring, and January 15 for Summer terms.
2. **Application Submission by Domestic Students (U.S. citizens or permanent residents):** Applicants for admission to the College of Graduate Studies must submit the following to the Graduate Admissions Coordinator at least 30 days before registration:
 - A. **Completed Application Form**
 - B. **Transcripts.** Submit an official transcript sent directly from each college or university attended to the Graduate Admissions Coordinator. All transcripts submitted to Lamar University become the property of the University and are not returnable.
 - C. **GRE and GMAT Test Scores:** With two exceptions, all prospective graduate students are required to submit scores on the Graduate Records Examination (GRE). Applicants should have the Educational Testing Service, which administers the GRE, send test scores directly to Lamar University. The two exceptions to the GRE requirement are applicants for the Master of Business Administration (MBA) and deaf applicants. MBA applicants are not required to take the GRE but must submit scores on the Graduate Management Test, GMAT. See the College of Business section of the Graduate Catalog for specific requirements. Deaf applicants may substitute performance intelligence and reading ability test scores for the GRE. **GRE and GMAT scores more than five years old will be accepted only with permission of the Graduate Dean.**
3. **Deaf applicants** who have a severe or a profound hearing loss acquired congenitally or prelingually will be considered on an individual basis and need not submit GRE or GMAT scores. In lieu of GRE/GMAT scores, deaf applicants must submit above-average performance intelligence scores (preferably the performance scale of the WAIS-R) and above-average university grades, pass an interview with an admission committee comprised of faculty from the receiving department, and demonstrate adequate literacy and communication skills for graduate training. Literacy in this case includes both the reading and writing of English, but not necessarily equivalent to hearing norms. Communication skill

may be demonstrated in sign language and/or speech.

4. **Admission Standards for Domestic Students (U.S. citizens and permanent residents):**
 - A. **Undergraduate Degree.** A prospective student must have a bachelor's degree from an institution approved by a recognized accrediting agency.
 - B. **GRE Scores and Grade Point Average (GPA).** All applicants for full admission, except for deaf students and those seeking admission to the MBA program, must meet the institutional GRE and GPA standard according to the formula $(\text{GPA} \times 200 + (\text{GRE V} + \text{Q}) \geq 1350$. The GPA used in the formula may be either the overall undergraduate GPA or the last 60 semester hours of undergraduate work, whichever is higher. The grade point average is calculated by dividing the total number of grade points earned by semester hours considered (either the total number of semester hours attempted or by the last sixty semester hours). For this computation, "A" equals 4 grade points, "B" equals 3, "C" equals 2, "D" equals 1 and "F" equals 0. Individual departments may have GRE and GPA standards that exceed the institutional minimum. See the department sections of the Graduate Catalog for admission standards that vary from the institutional minimum.
 - C. **GMAT Scores.** Admission to the Master of Business Administration (MBA) program is based in part on a formula that considers both the undergraduate GPA and the GMAT score. See the College of Business section of the Graduate Catalog for details.
 - D. **MAT Scores.** Admission to the Master of Nursing (MSN) program is based in part on a formula considering both the undergraduate GPA and the Miller Analogies Test (MAT) scores. See the Department of Nursing section of the Graduate Catalog for details.
 - E. **Undergraduate Grade Point Average.** Our admission standard of $(\text{GPA} \times 200) + (\text{GRE V} + \text{Q}) \geq 1350$ is such that lower GPAs require higher GREs. Similarly, for the College of Business, the admission formula considers the GPA in such a way that the GMAT and GPA are interdependent (the GPA minimum "floats" in relationship to the applicant's GMAT score). See the College of Business section of the Graduate Catalog for details.
 - F. **Provisional Admission.** In those departments or programs that have admission standards exceeding the institutional minimum, Lamar allows, at departmental discretion, provisional admission. A student admitted provisionally must complete the first nine semester hours of graduate work with a GPA of at least 3.0. A student who does not meet the 3.0 GPA after nine semester hours is subject to dismissal.
 - G. **Undergraduate Work in Intended Major Field, Prerequisites and Deficiencies.** The applicant for graduate study ordinarily must have completed no fewer than 24 semester hours of undergraduate work in the intended major field, 12 of which must be at the junior and/or senior level. Applicants who do not meet this requirement may be required to make up such deficiencies as prescribed by the graduate major. A GPA of 3.0 for assigned deficiency/leveling courses must be maintained, and grades below "C" will not

be accepted. Departments that wish to do so may establish more stringent requirements. MBA students with deficiencies will be required to complete first-year MBA courses as determined by the College of Business with a grade of “C” or better and an overall GPA of “B” or better in all course work taken.

5. **Admission Procedures and Standards for International Students.** International students are required to follow the procedures and meet the standards for domestic students as stated above. According to the United States Department of Homeland Security's Federal Requirements, an international student must meet all the University's admission requirements to be admitted to a degree-seeking program. Therefore, under no circumstances will provisional admission be granted to international students. Additional requirements for international students include the following:

A. **Transcripts.** International students must submit official certified transcripts from all colleges and universities attended. If the transcripts are not in English, the student must provide certified translations. Lamar University evaluates each foreign transcript using a comprehensive library of materials associated with the evaluation of foreign credentials, and each is notated using the standard U.S. four-point scale. In the event that the graduate admissions office cannot determine an appropriate evaluation of foreign credentials, the applicant will be required to have a course-by-course evaluation done by an accredited outside agency at his or her own expense, and no further action will be taken with his or her application until the Official Evaluation Report is received in the Graduate Admissions Office.

B. **TOEFL/IELTS scores.** The majority of international students whose first language is not English must take an English proficiency exam prior to their arrival on campus. They are required to have official test score reports sent to Lamar University from the appropriate testing agencies. In addition, these test scores may not be older than two (2) years old. Except for the Doctor of Engineering degree, which requires a TOEFL score of 530 or better, the TOEFL is not required of those international students who have received an undergraduate or graduate degree (bachelor or master) from a university where English is the language of instruction (e.g., universities in the United States, Canada and England). The minimum scores for English proficiency are as follows:

TEST	iBT	PBT/TWE	IELTS
Totals	61	525 (Master) 530 (Doctor) 550 (PhD)	5.0
Writing Component	20	5	5.5 (Master) 6.0 (PhD)

International students who took the TOEFL exam must also submit scores for the Test of Written English (TWE). The TWE is available at the same test centers that administer the TOEFL. The minimum TWE score required by Lamar University is a 5. Those scoring less than a 5 may be admitted Lamar University but will be required to take a Lamar Language Institute (LLI)

Writing Exam upon their arrival and prior to registration for the semester that they have been accepted.

C. **Proof of Financial Resources.** International students must prove that they have enough financial resources to attend Lamar University. As part of the application process, international students must complete the Confirmation of Financial Resources form that asks for personal, family, and/or sponsor financial information and a bank verification of financial holdings. All international students are required to have health and accident insurance for themselves and all their dependent family members in the United States. Insurance may be purchased at the University during the registration period.

D. **Proficiency in spoken English** may be required by some graduate programs.

E. **Bridge Program.** Students whose English proficiency does not allow them to be accepted to the College of Graduate Studies may apply for admission to the Bridge Program. This program allows students to take three hours of academic studies while taking six hours of English instruction with LLI. Students remain in the Bridge Program until they have successfully completed their required LLI courses and passed the iBT, PBT or IELTS.

TEST	iBT	PBT/TWE	IELTS
Totals	61	500-524	5

F. **Health Insurance.** Lamar University requires all international students to have health insurance coverage with the University Student Insurance program for the duration of stay. If the student had dependents who will arrive with him or her or at a later date, the annual premium is in addition to the student's annual premium, and it is mandatory that they have health insurance coverage with the University Student Insurance program. The dependents are not eligible to receive medical services from the Student Health Center.

G. An international student who is maintaining legal status at another DHS-approved school may apply to Lamar University by submitting the following documents to the Graduate Admissions Office in addition to those required above:

1. Completed "Transfer In" Form
2. Copy of SEVIS Form I-20
3. Copy of applicant's passport's biographical and visa pages
4. Copy of applicant's Form I-94 Arrival/Departure Card
5. Copy of Social Security Card and Driver's License (if applicable)

6. **Admission Procedures and Standards for Doctoral Degrees.** Prospective Doctor of Engineering (D.E.) students must send a letter to the Dean, College of Engineering, Lamar University, Box 10057, Beaumont, TX, 77710. The letter should give information on the applicant's engineering experience, current employment and major research interests. For details on GPA, GRE, TOEFL and background requirements, see the College of Engineering section of the Graduate Catalog.

Prospective Doctor of Audiology (Aud.D.) students must send a letter to the Chair, Department of Speech and Hearing Sciences, and Doctor of Education in Deaf Education (Ed.D.) students must send a letter to the Chair, Department of Deaf Studies and Deaf Education, Box 10076, Lamar University, Beaumont, TX 77710. The letter from deaf education students should give information on the applicant's deaf education experience, training, employment history, current employment, and major research interests. Deaf applicants are encouraged, and experience as a teacher of the deaf is required. For details on GPA, GRE, TOEFL and background/experience requirements, see the College of Fine Arts and Communication section of the Graduate Catalog.

Students applying to the doctoral program in Educational Leadership (Ed.D.) should be currently or previously involved in education-related careers and/or activities and have education leadership experience encompassing a large number of settings, including schools, colleges and universities, health and human services agencies, and community-based organizations. The Executive Council will consider the following admission factors, and strength in one area may be weighed favorably against shortcomings in another:

- A. Evidence of a completed master's degree from an accredited university in an area related to the proposed studies, with a minimum grade point average of 3.5 on a 4.0 scale for courses applied toward a graduate degree.
- B. Commitment and demonstration of interest in education as a career and commitment to the advancement of education through professional leadership as indicated by:
 - 1) An essay of approximately 500 words on the applicant's background, professional career goal, and reason for pursuing a doctorate degree.
 - 2) an interview with program faculty.
- C. Regular admission will be based on the following formula: $[GPA \text{ (last 60 hours)} \times 200] + (GRE \text{ V} + Q) = \text{or} > 1350$.
- D. Three letters of completed references addressing the applicant's professional and academic background. (Use Reference Rating Form).
- E. Send applications to: Center for Research and Doctoral Studies, Box 10034, Lamar University, Beaumont, TX 77710

Prospective Doctor of Philosophy in Chemical Engineering (Ph.D.) students should refer to the College of Engineering section (page 123) of this catalog, for admission standards.