



ANNUAL BUILDING FIRE INSPECTION REPORT

Date of Inspection:

Re-Inspection Date:

Building:

Address:

Contact Person:

Phone:

☐ Inspection conducted by EHS

EHS Inspector:

☐ Inspection conducted by Beaumont Fire and Rescue (BFR)

BFR Inspector:

A Fire and Life Safety inspection was conducted in accordance with Environmental Health and Safety (EHS) Policy. Review of documents used as guidelines for compliance were Lamar University Safety Manual, Applicable Administrative Directives and standards promulgated by:

- OSHA 29CFR1910
- NFPA 1 Fire and Life Safety Code 101
- State Fire Marshal Review
- National Electric Code
- National Safety Counsel
- Texas Hazard Communication Act

Findings of Inspection:

YES ✓	NO ✓	N/A ✓	CODE	EXTERIOR
			NFPA 80A	Is there waste accumulation around the building?
			NFPA 13	Is fire department connection blocked? (8.17.2.4)
			NFPA 13	Are caps missing from fire department connection? (8.17.2.4)
			NFPA 1	Are fire lanes obstructed? (3.3.10.5)
			feet	What is distance to nearest fire hydrant?

YES ✓	NO ✓	N/A ✓	CODE	MEANS OF EGRESS
			NFPA 101	Are stairways and all other fire doors closed (i.e., doors not blocked open)? (8.2.4.3.5)
			NFPA 101	Are self-closures on doors working properly? (7.2.1)
			NFPA 101	Are means of egress open and without obstruction? (7.1.3.2.3)
			NFPA 101	Are panic and fire exit hardware present and working properly? (7.3.2)
			NFPA 101	Are means of egress equipped with emergency lights with backup power? (7.9)
			NFPA 101	Do exit signs remain illuminated at all times with backup power? (7.10)
			NFPA 101	Are exit doors operable without a key? (thumb bolt lock and/or panic hardware) (7.2.1.5.4)



YES ✓	NO ✓	N/A ✓	CODE	STORAGE AND GENERAL HOUSEKEEPING
			NFPA 231	Are hazardous conditions present?
			NFPA 30	Are oily rags kept in locations other than a self-closing metal cabinet? (4.1.3.5.12)
			NFPA 30	Is storage of combustibles disorderly instead of neat and orderly? (106.D.3)
			NFPA 30	Are combustibles stored too close to a heating source? (3 ft. minimum clearance) (10.2.1)
			NFPA 13	Is storage height within 18 inches of ceiling of sprinklered building? (E.5.6.1)
			NFPA 13	Is storage height within 24 inches of ceiling of non-sprinklered building? (8.5.6.2)
			NFPA 13	Is there storage in boiler, mechanical, and electrical rooms? (not allowed) (8.5.5.1)
			NFPA 13	Is there less than 3 feet between sprinklers and tops of pile of combustible fibers?
			NFPA 101	Are areas under stairs missing the <i>No Storage Allowed</i> marking?

YES ✓	NO ✓	N/A ✓	CODE	FLAMMABLE STORAGE
			NFPA 30	Are gas cylinders secured from falling and capped when not in use? (4.5.8)
			NFPA 30	Are flammable liquids stored in approved closed metal cabinet? (6.3.2)
			NFPA 30	Are gasoline and other flammable liquids stored in safety cans? (7.5.2)

YES ✓	NO ✓	N/A ✓	CODE	ELECTRICAL
			NFPA 70	Are electrical wiring and/or components in need of repair? (110.3)
			NFPA 70	Are there less than 30 inches in width, 36 inches in depth, and 78 inches in height in and around electrical equipment? (110.26)
			NFPA 70	Are circuits unmarked for proper usage? (110.22)
			NFPA 70	Are multi-plug adapters used? (not allowed unless surge protected) (400.7.C)
			NFPA 70	Are extension cords being used improperly? (such as used for permanent wiring) (400.8)
			NFPA 70	Are approved junction boxes missing cover plates? (314.28.C)
			NFPA 70	Is exposed wiring visible? (not allowed) (100.3)



YES ✓	NO ✓	N/A ✓	CODE	FIRE SEPARATIONS
			NFPA 101	Are repairs needed to fire walls/separations? (8.2.3.2.3.1)
			NFPA 101	Are improper hold-open devices being used? (magnetic devices only) (7.2.1.14)
			NFPA 101	Does closing device need adjustment or repair? (7.2.1)
			NFPA 101	Are ceiling tiles missing from suspended ceilings? (must be in place) (8.2.3.2.3.1)

YES ✓	NO ✓	N/A ✓	CODE	FIRE EXTINGUISHERS
			NFPA 10	Are fire extinguishers present? (50 to 75 feet travel distance in normal conditions for ABC fire extinguishers) (5.1.4)
			NFPA 10	Is the annual inspection of fire extinguishers up-to-date? (6.2.1) Date of last inspection:
			NFPA 10	Are fire extinguishers installed in accessible and visible areas? (3.5 to 5 feet in height with a minimum of 4 inches from floor) (157(C)(1))

YES ✓	NO ✓	N/A ✓	CODE	SPRINKLER SYSTEMS
			NFPA 13	Are sprinkler heads located at the top and bottom of stairways? (8.15.3.2)
			NFPA 13	Is the annual inspection and testing of sprinkler system up-to-date? (2.2.4.2) Date of last inspection:
			NFPA 13	Is the annual inspection and testing of standpipes up-to-date? (2.2.4.2) Date of last inspection:
			NFPA 14	Is fire hydrant located within 100 feet of fire department connection?
			NFPA 13	Are signs for sprinkler system FDC and/or standpipe visible? (8.17.2.4.5)
			NFPA 13	Is there a backflow preventer or check valve on the system? (7.8.4.2)
			NFPA 13	Is a sprinkler head located in the bottom of elevator pit within 2 feet from floor? (Hydraulic oil and/or combustible only) (8.15.5)
			NFPA 13	Is attic sprinklered? (8.3.2.5)
			NFPA 13	Are sprinkler heads installed under fixed obstructions over 4 feet wide? (8.10.6.2)
			NFPA 13	Are sprinkler heads located in all mechanical, communication, electrical and storage rooms? (8.15.10.1)



			NFPA 13	FOR DRY PIPE SYSTEMS - Is the trip test connection located on the end of the most distant sprinkler pipe in the upper story? (8.16.2.4.6)
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YES ✓	NO ✓	N/A ✓	CODE	FIRE ALARM SYSTEMS
			NFPA 72	Is alarm annunciator panel located near entry? (4.4.6.3)
			NFPA 72	Are smoke detectors provided in the elevator lobby area? (9.5.4.6)
			NFPA 72	Is annual inspection and testing of system up-to-date? (10.2.1.2.2) Date of last inspection:
			NFPA 72	Is system in proper working order? (10.2.2.2)
			NFPA 72	Are alarm system components clear and/or accessible?
			NFPA 72	Are smoke detectors located in corridors and all sleeping areas? (4.4.6)
			NFPA 72	Is elevator recall tied to the alarm system and working properly? (5.5.2.1)
			NFPA 72	Do magnetic door locks release when the alarm system activated? (7.2)
			NFPA 72	Does HVAC system shut down when the alarm system is activated? (7.2)
			NFPA 72	Are all strobes operating properly in all assembly rooms, restrooms, ADA rooms and corridors? (5.7.4.2.2)
			NFPA 72	Are smoke alarms located in the elevator shaft? (smoke detector at the shaft and heat detector at bottom) (5.4.6)
			NFPA 72	Do all mechanical, data, electrical, laundry and storage rooms have operable smoke and/or heat detectors? (5.4.6)

YES ✓	NO ✓	N/A ✓	CODE	HOOD AND DUCT SYSTEMS
			NFPA 96	Are required hood and duct systems present? (4.1.1)
			NFPA 96	Is commercial cooking system working properly? (gas shutoff present) (10.4.1)
			NFPA 96	Are hood and duct systems properly maintained and clean? (11.4.1)
			NFPA 96	Is six month inspection and testing of kitchen suppression system up-to-date? (11.3) Date of last inspection:

YES ✓	NO ✓	N/A ✓	CODE	BOILER AND MECHANICAL ROOM HAZARDS
			NFPA 31	Is emergency shut off to heating units labeled? (4.4.3)
			NFPA 31	Are chimney and heating units maintained in a safe condition? (6.2.3)



			NFPA 31	Is boiler room door self-closing and minimum one hour fire-resistant rated? (5.2.14.1)
			NFPA 31	Is annual inspection of gas and oil-fired boilers up-to-date? (6.6.7.1) Date of last inspection:

YES ✓	NO ✓	N/A ✓	CODE	EMERGENCY BUILDING SERVICES
			NA	Is smoking prohibited in the building?
			NA	Are no smoking signs posted?
			NFPA 1	Are fire lanes kept clear and identified? (3.3.10.5)
			NFPA 70	Are all utility rooms properly marked in case of emergency? (9.110.27(C))
			NFPA 70	Are electrical and mechanical rooms labeled as such? (9.110.27(C))
			NFPA 1	Does the Fire Department have access to all parts of the building? (7.110.8.5)
			NFPA 101	Is evacuation plan(s) posted? (7.10.8.5)
			TH&S	Are AEDs maintained and inspections up to date? (799.007)
			OSHA 1910	Are sharps containers maintained? (1030)

YES ✓	NO ✓	N/A ✓	CODE	HAZARDOUS CHEMICALS
			OSHA 1200	Are all containers of hazardous chemicals properly labeled? (1200.B.3.i)
			OSHA 1910	Are required SDS sheets for hazardous materials kept on file? (1900(G))
			OSHA 1200	Does the department have a Hazard Communication Program that includes a written inventory of hazardous chemicals, contact information of the designated responsible party, location and access for the SDS for each chemical, location of hazard communications training records, and emergency response procedures? (1200.B.1)
			OSHA 1200	Are hazard communications training records up to date? (1200.B.4.iii)

NOTES: