Lamar University Staff Council
December 10, 2013

Council Members Present:

Steve Ford       Kathleen Hawsey       Lawren Suggs
Lisa Roach       Tina Johnson         Katherine Tristan
Sharlene Hatch   Dimples Jones       Julie Walker
Amanda Doiron    Rachel Juneau       Natasha Walker
Sherri Fitzgerald Antoinette Mays     
Lena Francis     Paula McNeel

I. Call to Order
Vice President, Steve Ford, called the meeting to order at 10:00 am.

II. Roll Call
Secretary, Sharlene Hatch called roll. A quorum was seated.

III. Minutes
A quorum was seated to accept the November minutes as corrected. Antoinette Mays moved and Kathleen Hawsey seconded the motion.

IV. Committee Reports
   Executive Committee:
   ❖ The Executive Committee met with Dr. Evans on November 21st and discussed the following:
     o Trash Receptacles Signs – Dr. Evans stated the signs for the beautification initiative led by Mrs. Evans are near the approval stage. Once approved, the signs will be distributed via email to be displayed in the buildings.
     o Campus Recycling – Dr. Evans discussed the November 13th meeting facilitated by Dr. Jim Armacost, Director of the Office of Sustainability. Dr. Evans stated there was an excellent turn out and the program will be implemented in January 2014.
     o Beautification Initiative – Dr. Evans discussed the lack of annuals and perennials around the campus and stated this initiative is still in the planning stage.
     o New Administration Building – Dr. Evans announced the plans for the building are near the approval stage.
     o Chartwells – Dr. Evans stated that Chartwells will remain under contract with the university.
     o Recruitment – The university will begin an aggressive recruiting initiative in Houston, Dallas, and San Antonio.
     o Study Abroad – Dr. Evans announced the November 14th meeting was well attended by students and interest in the program has increased from the past. The university will continue the program in Europe and will expand to China and South Africa.
     o New Patent – Dr. Evans discussed a faculty member in Electrical Engineering developing the first patent at the university. The patent is similar to an E-Z Pass that will be placed on the rear view mirror to alert motorist with a light sensor that an emergency vehicle is approaching.
     o Holiday Breakfast – Dr. Evans stated that he and Mrs. Evans decided to begin a new holiday tradition and host a holiday breakfast.
   ❖ The Executive Committee will meet with Dr. Evans on December 10th.

Bylaws Committee:
❖ None
Community Service Committee:

- Sharlene Hatch, Co-Chair, extended a thank you to everyone who participated in the Meals-on-Wheels Thanksgiving Fundraiser. The total donation was $493.00.
- Antoinette Mays, Community Service Co-chair, announced the annual Trim the Tree of Angels held at the Jefferson County Courthouse on December 3rd was well attended. There were several new families in attendance and were provided with an angel to decorate the tree. Antoinette Mays suggested that the council donate angels for the tree next year to ensure each family has an angel to dedicate.

Compensation and Budget:

None

Issues Committee:

None

Nominations Committee:

None

Staff Awards Committee:

None

V. Unfinished Business

None

VI. New Business

None

VII. Good of the Order

- Kathleen Hawsey, council member thanked everyone who participated in 17th Annual Setzer Student Center Food Drive. The Setzer Center collected 4,385 non-perishable food items, exceed their goal. The donations were delivered to the Southeast Texas Food Bank on December 9th. The food drive contest award recipients include:
  - University student organization - Honors Student Association – 1,422
  - University department - IT Division – 881
- Sherri Fitzgerald, Immediate Past President, announced the following basketball schedule for December at the Montagne Center beginning at 2 pm:
  - Sunday, December 15th
  - Wednesday, December 18th
  - Sunday, December 29th

VIII. Adjournment

Motion was made by Antoinette Mays to adjourn, Sherri Fitzgerald seconded, and all were in favor. The meeting was adjourned at 10:22 a.m.
OPEN MEETING

LAMAR UNIVERSITY
STAFF COUNCIL MEETING

January 14, 2014
10:00 A.M.
Gray Library, 8th Floor

I. CALL TO ORDER
II. ROLL CALL
III. APPROVAL OF MINUTES
IV. COMMITTEE REPORTS
V. UNFINISHED BUSINESS
VI. NEW BUSINESS
VII. GOOD OF THE ORDER
VIII. ADJOURNMENT