

TABLE OF CONTENTS

Registration System Telephone Numbers	2	Class Times	8
“Before You Register” Checklist	3	Fees and Expenses - (WINTER MINI)	9
Academic Enhancement Workshops	3	Fees and Expenses - (SPRING)	9
Schedule Changes and Special Categories.	3	Financial Aid Notification by Email Only.	10
Academic Advising	4	Calendar, Policies, and Fees - (WINTER MINI).	11
Registration Schedules	5	Distance Education	12-15
Registration Begins - Web Registration Instructions	5	Classes: Winter Mini	16, 17
On-Site Registration.	6	Spring	18-60
Academic Calendar - Spring	6	Tuition & Fees - Spring	61
Final Examination Schedule.	7	Information Message for Freshman	61
Departmental Offices	7	Information All Students Should Know.	62, 63
Building Abbreviations	7	Campus Map	64
Application for Graduation - May	8		

**Registration and payment can be made on the web at:
my.lamar.edu**

In the event you need help or special assistance, contact any of the following:

- Admissions 880-8888**
- Center for Distance Education 880-1847**
- Registration 880-8542**
- Lamar Institute of Technology 880-8321**
- Cashiering 880-8390 (LIT 839-2064)**
- Developmental Studies/TSI 880-8954 (LIT 880-2285)**
- Students with Disabilities 880-8347 (LIT 880-1737)**
- Student Financial Aid 880-7011 (LIT 880-2137)**

SPRING 2008 REGULAR BUSINESS HOURS

***ADMISSIONS, RECORDS & REGISTRATION**
Monday - Friday:
8:00am - 5:00pm
*Extended hours during registration.

PHOTO ID HOURS
Monday - Friday: 8:00am - 5:00pm

CONTINUING & DISTANCE EDUCATION
Monday - Friday: 8:00am - 5:00 pm

PARKING OFFICE
Monday - Friday: 8:00am - 5:00pm

***LIBRARY HOURS**
Monday - Thursday:
7:30am - Midnight
Friday: 7:30am - 6:00pm
Saturday: 10:00am - 7:00pm
Sunday: 2:00pm - Midnight
*For hours during intersession and holidays, call 880-8117.

***CASHIER'S HOURS**
Monday - Friday:
8:00am - 5:00pm
*Extended hours during registration.

WINTER MINI SESSION BOOKSTORE HOURS / REFUND

HOURS: DECEMBER 17-21 TBA
HOLIDAY HOURS - TBA

Textbooks may be returned for a refund or an exchange within 2 calendar days of the start of Mini Session. You must present your dated receipt in order to receive a **refund or exchange**. Phone: (409) 880-8342 / Fax: (409) 880-8050.

SPRING BOOKSTORE HOURS / REFUND POLICIES

HOURS: Monday - Thursday: 7:45am - 5:00pm
Friday: 7:45am - 3:00pm
Extended hours during rush/buy back.

Textbooks may be returned for a full refund during the 1st week of class, with a receipt. Up to 30 days after start of classes a full refund will be given if within 2 days of purchase or proof of schedule change, with a receipt. Phone: (409) 880-8342 / Fax: (409) 880-8050.

“BEFORE YOU REGISTER” CHECKLIST

- ❑ You must apply and be accepted for admission to each Lamar campus you plan to attend. Contact the Admissions Office at (409) 880-8888.
- ❑ NEW FRESHMEN & TRANSFER STUDENTS (with less than 18 college semester hours) must submit a/an 1) application for admission; 2) \$25.00 application fee; 3) high school transcript; and 4) SAT or ACT and Texas Success Initiative (TSI) State approved assessment test scores.
- ❑ TRANSFER STUDENTS (with 18 or more college semester hours) must submit an 1) application for admission; and 2) official college transcripts from all colleges attended.
- ❑ RETURNING STUDENTS after an absence of one calendar year must submit a new application for admission.
- ❑ ALL STUDENTS are subject to Texas State Laws regarding the Texas Success Initiative (TSI). Lamar University students call (409) 880-8954 for further information.
- ❑ TSI REQUIRED STUDENTS who have not met all TSI requirements and students accepted by individual approval must register in person in the Developmental Studies Office (Lamar University 110 ROTC)
- ❑ Disclosure of your Social Security Number is requested for the student records system of Lamar University for compliance with Federal and State reporting requirements. The privacy and confidentiality of student records is protected by law.

ATTENTION LAMAR UNIVERSITY STUDENTS!
STUDENTS MUST TAKE A TSI TEST AND SCORES MUST BE RECEIVED BY LAMAR UNIVERSITY BEFORE THEY CAN BE ADVISED AND/OR REGISTERED.

SCHEDULE CHANGES

DROPS and ADDS: Students may drop and add courses any-time by the same procedure for registration. Remember, the amount of financial aid or V.A. benefits you receive is based on the number of credit hours for which you have registered. Lamar University “TSI” students must go to 110 ROTC to drop/add.

12 credit hours or more full-time
9, 10, or 11 credit hours 3/4-time
6, 7, or 8 credit hours 1/2-time

IF YOU OWE MONEY FOR ADDED CLASSES, IMMEDIATELY PAY IN THE WIMBERLY BUILDING AT THE CASHIERING OFFICE. YOU WILL NOT BE SENT A BILL! THERE WILL BE A \$50.00 REINSTATEMENT FEE FOR CLASSES DROPPED DUE TO NON-PAYMENT, PLUS A \$10.00 LATE PAYMENT FEE.

ATTENTION STUDENTS! IF YOU REGISTER FOR CLASSES AND LATER FIND YOU ARE NOT ABLE TO ATTEND, PLEASE DROP BY WEB OR WITHDRAW IN PERSON TO ENSURE THAT YOUR CLASSES ARE REMOVED. A PROGRAM IS RUN PERIODICALLY TO REMOVE STUDENTS FROM UNPAID CLASSES, BUT FINANCIAL AID, SCHOLARSHIPS, OR EXEMPTIONS MAY BE APPLIED TO YOUR ACCOUNT AND SECURE CLASSES EVEN THOUGH YOU HAVE NOT PAID YOUR TUITION. IF YOU HAVE QUESTIONS, PLEASE CONTACT RECORDS AT 880-8363.

ACADEMIC ENHANCEMENT WORKSHOPS

The Center for General Studies will present a series of Academic Enhancement Workshops during the semester. These workshops are free and open to all Lamar University students. A schedule of the workshops may be picked up in the Center for General Studies, 1060B E. Virginia, or you may call 832-6030 for more information.

SPECIAL CATEGORIES

1. **TSI RESTRICTED STUDENTS.** A “TSI restricted” student is any student who has not passed one of the state mandated TSI tests. A Lamar University student must enroll in, attend regularly, and participate in at least one developmental class every semester until student is TSI complete in all skill areas.
2. **STUDENTS WITH DISABILITIES**
Lamar University academic students should register via the Office of Services for Students with Disabilities, 105 Communication Bldg. (COMM); phone 880-8026 or 880-8347 **at least 30 days** before classes begin.
3. **STUDENTS DESIRING TO AUDIT A CLASS** must register for the class and submit a petition for No-Grade (NG) by the deadline in the schedule.
4. **SENIOR CITIZENS** may audit classes free of tuition payment by registering on the University’s fourth class day, subject to space available in the classroom, in 101 Wimberly Building.
5. **ON-LINE COURSES** can be completed from home, office or on-campus. Online courses require students to have an active email address. On-Line courses also incur additional fees. See the **Distance Learning** section of this schedule for additional information regarding email addresses, registration and fees.
6. **NON-CREDIT** class continuing education students should call 880-2233 for registration.
7. **SUSPENDED STUDENTS** must get a letter of approval from the Dean of their college major before attempting to register.
8. **MULTI-CAMPUS STUDENTS** based at Port Arthur or Orange must be advised in person on those campuses. Lamar University (Beaumont-based) multi-campus students, if blocked by the WEB, may call 880-8368 or 880-8060 for registration help. NOTE: A separate bill will be printed for each campus.
9. **STUDENTS WITH HOLDS** must clear them before being allowed to register. To check on the status of holds, you may check on the web, call 880-8368 or 880-8060, or go to Room 112 in the Wimberly Building.
10. **FACULTY/STAFF STUDENTS** with department approval for tuition waiver, should WEB register early and must present the approval document and fee bill to the Financial Aid Office, Room 216 Wimberly, before paying fees.
11. **INTERNATIONAL STUDENTS** with questions about their status may go to Room 118 Wimberly, or call 880-8349.
12. **STUDENTS NEEDING SPECIAL TESTS** should call 880-8444.
13. **STUDENTS WITH WAIVERS OR EXEMPTIONS** should have them entered into the computer in Room 216 Wimberly Building after registering.
14. **STUDENTS WITHOUT A HIGH SCHOOL DIPLOMA FROM AN ACCREDITED HIGH SCHOOL** may not be eligible for financial aid. Please contact the Student Financial Aid office at 880-7011 to discuss eligibility requirements.
15. **SUPPLEMENTAL INSTRUCTION (SI):** Optional, peer-led study sessions held weekly. The study session is meant to improve student’s understanding of course material and grade. Check class schedule for courses that offer this program.
16. **Summer financial aid students** must be registered for 6 hours.

ACADEMIC ADVISING

Academic advisement will be available to all Lamar University students and will be mandatory for the following students:

- 1) freshmen (29 or fewer earned semester credit hours)
- 2) new transfer students
- 3) TSI-restricted/Individual Approval students
- 4) General Studies majors
- 5) students on academic probation or returning from academic suspension
- 6) students changing majors

With approval from the Senior Associate Provost, departments and colleges also may require advisement for their majors. All other students may choose not to receive formal advisement, but will be solely responsible for their scheduling and registration decisions. The following Colleges and Departments will continue mandatory advisement.

They are:

- College of Arts & Sciences--all nursing and pre-nursing majors; sociology and social work; all English and foreign language majors.
- College of Business--seniors (90+ hours) and graduate students.
- College of Education--interdisciplinary studies majors and Post-Baccalaureate Certification students.
- College of Engineering--all majors.
- College of Fine Arts and Communication--all communication disorders, music, theatre and dance majors.

ACADEMIC ADVISING STATIONS

ARTS & SCIENCES

Adult Learner	106PAR
Applied Arts and Sciences	106PAR
Biology	101H
Chemistry	217CH
Computer Science	
(Undergraduate)	2608C
(Graduate)	201MA
Criminal Justice	58MA
Energy Resources Mgt.	214GE
English & Foreign Lang.	4MA
Environmental Science	205-210H
Geology	113GE
Graduate Applied Criminology	55MA
Graduate Biology	101H
Graduate Chemistry	217CH
Graduate English	2MA
Graduate History	200A
Graduate Political Science	56MA
Health Sciences Undecided	257MW
History	200A
Honors	54MA
Mathematics	200L
Medical Technology	205-212H
Nursing-Associate	257MW
Nursing-Baccalaureate	257 MW
Physics	217CH
Political Science	56MA
Pre-Dental	203PAR
Pre-Medical	203PAR
Pre- Pharmacy	203PAR
Pre-Veterinary Medicine	203PAR
Psychology	203SBS
Graduate Psychology & Srs.	203SBS
Social Work	53MA
Sociology	55MA

BUSINESS

Undergraduate Business

Students with 0-59 hours:	120GB
Students with 60-100+ hours:	
Accounting & Business Law	235GB
Economics	240GB
Finance	240GB
General Business	237GB
Info. Systems & Analysis	237GB
Management & Marketing	236GB

Graduate Business

All Students:	232GB
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EDUCATION

Education - Elementary	206D-ED
Family & Consumer Sciences	120FCS
Graduate Education-Teacher	202ED
Graduate Education-Admin.	204ED
Graduate Education-Supervi.	204ED
Graduate Education-Couns.	204ED
Graduate Family & Con. Sci.	115FCS
Graduate Physical Education	217HHPA
Health	101HHPA
Kinesiology	101HHPA
Professional Pedagogy	202ED
PB Certification	206ED

ENGINEERING

Engineering Undecided	2612C
Graduate Egr.-Chemical	101L
Graduate Egr.-Civil	2010C
Graduate Egr.-Electrical	2006C
Graduate Egr.-Industrial	2014C
Graduate Egr.-Mechanical	2008C
Industrial Technology	2014C
Provisional Egr.-Chemical	2608C
Provisional Egr.-Civil	2608C
Provisional Egr.-Electrical	2608C
Provisional Egr.-Industrial	2014C
Provisional Egr.-Mechanical	2608C

FINE ARTS & COMMUNICATION

Art	104DM
Communication Disorders	120A-SH
Communication	100COMM
Dance	104MUS
Fine Arts	105AT
Music	104MUS
Theatre	101COM

Center for General Studies 107COMM
Call 880-7570

Developmental Studies 110ROTC

TSI-Restricted Academic Advising 110ROTC

TSUS

Board of Regents

Charles Matthews, Chancellor • Austin

Bernard C. Francis, Chairman • Carrollton

Dora G. Alcalá • Del Rio

Charlie Amato • San Antonio

Ron Blatchley • Bryan

John E. Dudley • Comanche

Dionicio "Don" Flores • El Paso

Trisha Pollard • Bellaire

Michael Truncale • Beaumont

Greg Wilkinson • Plano

LAMAR UNIVERSITY SHUTTLE SERVICE SCHEDULE

**Departs from Gray Library
every 15 minutes
beginning at 5:30pm.**

**Last shuttle leaves at
12:25am.**

**For additional information,
call: 880-2241.**

Registration

ADVISEMENT PERIOD BEGINS NOVEMBER 5 & ENDS NOVEMBER 9. SEE YOUR MAJOR DEPARTMENT ADVISOR.

DECEMBER MINI-SESSION 2007 AND SPRING 2008

REGISTRATION (LU) November 12-18

All terms, Graduate Students, Seniors, Students w/Disabilities, Honors Program, Students, Athletes

REGISTRATION (LU) - All terms open . . . Nov. 19 - Dec. 11

CHECK ON-LINE FOR BILLING INFORMATION. – NO BILLS MAILED FOR MINI-SESSION.

WINTER MINI-SESSION CLASSES DROPPED DEC. 11, 2007

LATE REGISTRATION - Winter Mini-Session . . December 12

REGISTRATION - Spring December 12-21

SPRING REGISTRATION RESUMES January 2-9

CHECK ON-LINE FOR BILLING INFORMATION.

SPRING CLASSES DROPPED JAN. 9, 2008

THERE WILL BE A \$50.00 REINSTATEMENT FEE & A \$10.00 LATE PAYMENT FEE ON CLASSES DROPPED FOR NON-PAYMENT. (IF YOU DO NOT PAY 50% OR MORE BY JANUARY 9, 2008, YOUR CLASSES WILL BE DROPPED).

REGISTRATION - Spring January 10

LATE REGISTRATION - Spring January 11-15

HELP LINES:

(409) 880-8542

or

(409) 880-8060

or

(409) 880-2113

CHECK ON-LINE FOR SCHEDULE AND FEE CHANGES TO YOUR ACCOUNT.

STUDENTS ARE RESPONSIBLE FOR PAYING REGARDLESS OF WHETHER A BILL IS RECEIVED.

Grade Reports will no longer be mailed effective with the Spring 2004 semester. Lamar University Students can check grades on the WEB at my.lamar.edu. Click on "Student Services," go to "Web for Students," click on "Student Records," click on "Grades" or "Unofficial Transcript."

After November 18, all eligible students have open access to Web Registration.

NOTE TO FINANCIAL AID APPLICANTS: Grants & Scholarships will be credited to your account on or about 3-5 days prior to the first class day ONLY IF YOU HAVE REGISTERED, ACCEPTED ANY FINANCIAL AID YOU HAVE BEEN AWARDED, AND COMPLETED ALL OF YOUR PAPERWORK IN THE FINANCIAL AID OFFICE. Short-term, interest-free loans are available during the entire registration period for the convenience of financial aid applicants who have not completed everything necessary to have funds applied to their account.

WEB REGISTRATION INSTRUCTIONS

General instructions for using the WEB Registration system are:

Enter the Lamar University Home page via the internet at my.lamar.edu and use the following process to access the on-line registration system:

my.lamar.edu

- See Web instructions to obtain your "User Name" & "Password"
- Enter your "User Name" & "Password"
- Click "Student Services"
- Go to "Web for Students"
- Click on "Drop and Add Classes"
- Enter the 5 digit Call Number for each class you wish to take.

Visit the
LU Recreational Center
Monday - Thursday: 6 am - 10 pm
Friday: 6 am - 8 pm
Saturday & Sunday: 1 pm - 6 pm



Bring valid Student ID to sign in.

LAMAR UNIVERSITY SPRING 2008 ACADEMIC CALENDAR

BEAUMONT REGULAR REGISTRATION: November 19 - January 9.

BEAUMONT ON-SITE REGISTRATION:

January 10 only for students who cannot WEB register, Room 102 Wimberly Bldg.

If you do not pay 50% or more by January 9, your classes will be dropped. There will be a \$50.00 reinstatement fee & a \$10.00 late payment fee on classes dropped for non-payment.

BEAUMONT LATE FEE REGISTRATION AND DROP/ADD:

January 11-15 by WEB, unless student has imposed requirements or problems using WEB. See instructions for registration. Students who cannot WEB register go to Wimberly Building (Room 102).

Friday, January 11: 8:00 AM to 6:00 PM, \$10.00 Late Fee

Monday, January 14: 8:00 AM to 5:00 PM, \$10.00 Late Fee

FIRST CLASS DAY: Friday, January 11.

LAST DAY FOR SCHEDULE CHANGES: Tuesday, January 15.

Students dropped for non-payment on January 9, 2008 must re-register and pay for classes by January 15, 2008

Students who register after January 9, 2008 must pay fees by January 15, 2008.

LAST DAY TO DROP (NOT WITHDRAW) WITH REFUND: Jan. 29.

TELECOURSE ORIENTATION DAY: January 8.

REGISTRATION FOR SUMMER/FALL SEMESTER BEGINS: April 7.

NO-CLASS DAYS: January 21, March 10-14, March 21.

APPLICATIONS FOR GRADUATION: Graduate student's deadline is March 3. Deadline for Undergraduate Students is April 1.

Students should apply as early as possible.

DROP/WITHDRAW: Last day to drop or withdraw and still receive a Q/W, even if failing a course: Friday, February 22. Last day to drop or withdraw for the semester: Tuesday, April 11.

Deadline to petition for a No-Grade (NG) is February 22.

Confer with instructor before dropping or withdrawing.

SEE "FEES AND EXPENSES" FOR REFUND DEADLINES.

GRADUATE COMPREHENSIVE WRITTEN EXAMINATION: April 3.

GRADUATE ORAL EXAMS/THESIS DEFENSES: April 7 - April 30.

LAST CLASS DAY: April 28.

FINAL EXAM STUDY DAY: April 29 (no classes).

Finals for night classes may be given on April 29 after 5:00 PM.

See final exam schedule.

FINAL EXAMS: After 5:00 PM on April 29 & April 30-May 6.

COMMENCEMENT: Saturday, May 10, 8:00 AM for graduating students, 9:30 AM for guests.

ON-SITE REGISTRATION

All qualified students who have not taken advantage of the WEB Registration, may register in person on the following dates:

SPRING 2008

IN-PERSON PAYMENT

Wednesday, Jan. 9 8:00 am - 6:00 pm, Wimberly Bldg. #114
CLASSES WILL BE DROPPED THE EVENING OF January 9, 2008 FOR NON-PAYMENT. THERE WILL BE A \$50.00 REINSTATEMENT FEE ON CLASSES DROPPED FOR NON-PAYMENT, PLUS A \$10.00 LATE PAYMENT FEE.

IN-PERSON REGISTRATION

Thursday, January 10. 8:00 am - 6:00 pm, Wimberly Bldg. #102

LATE FEE REGISTRATION

Friday, January 11 8:00 am - 6:00 pm, Wimberly Bldg. #102
Monday, January 14 8:00 am - 5:00 pm, Wimberly Bldg. #102
Tuesday, January 15 8:00 am - 5:00 pm, Wimberly Bldg. #102

PAYMENT

STUDENTS MAY PAY BY:

- **WEB:** (my.lamar.edu)
- **MAIL TO:**
LU - P. O. BOX 10183 BEAUMONT, TX 77710
- **IN PERSON AT WIMBERLY 114**
- **PAYMENTS MADE BEFORE A DUE DATE, MAY BE PLACED IN DROP BOXES AT WIMBERLY 114**

PARKING TAGS

Lamar University parking tags are purchased through the Lamar University Cashiering Office. Parking tags may be picked up in the Parking Office, Room PAR 109. A parking tag purchased at the beginning of a fall semester is valid through the end of the second summer term. Tags bought in January, June or July are prorated and are valid until the end of the second summer term. Parking fines must be paid at the Cashiering Office, Wimberly 114. Hours are 8:00am-5:00pm Monday through Friday and extended during registration. Any student parking a vehicle on University property is required to display a current parking permit. These permits are good from the beginning of the fall semester to the end of Summer II semester. All parking rules and regulations are in effect 24 hours.

IDENTIFICATION CARDS

Cardinal One Cards are purchased for \$5.00 through the Cashiering Office, Wimberly 114. There is a replacement fee of \$21.00 for a lost card. A photo must be taken on the 2nd floor of the Wimberly Bldg. in order to receive a Cardinal One Card. Cards will be mailed out approximately two weeks after a photo is taken and paid for.

**NOTE: TSI-RESTRICTED AND INDIVIDUALLY APPROVED STUDENTS
MUST REGISTER IN THE DEVELOPMENTAL STUDIES OFFICE. (ROTC BLDG. #110)**

LAMAR UNIVERSITY DEPARTMENTAL OFFICES

Accounting & Bus. Law	235GB	Engineering (Civil)	2010C	Marketing	236GB
Adult Learner	106PAR	Engineering (Elec.)	2006C	Mathematics	200L
Applied Arts/Sciences	106PAR	Engineering (Indu.)	2014C	Mathema.(Dev. Math)	110ROTC
Art	104DG	Engineering (Mech.)	2008C	Music	104MUS
Biology	101H	English & For. Lang.	4MA	Nursing	257MW
Ctr for Distance Edu	101GICB	English (Dev. Reading)	110ROTC	P.E. Gen. Activity	101WG
Ctr for General Studies	107CAS	English (Dev. Writing)	3MA	Physics	235A
Call 832-6030		Environmental Science	205-210H	Political Science	56MA
Chemistry	217CH	Family & Con. Sci.	120FCS	Pre-Professional	203PAR
Communication	100COMM	Finance	240GB	Psychology	203SBS
Computer Science	201MA	General Business	237GB	Reading (Dev. Read.)	110ROTC
Criminal Justice	55MA	Geology	214GE	Social Work	55MA
Dance-Gen. Act.	211WG	Health	101WG	Sociology	55MA
Developmental	110ROTC	History	200A	Developmental Studies	110ROTC
Economics	240GB	Info. Sys. & Analysis	237GB	Theatre	101COM
Education	202ED	Kinesiology	101WG		
Engineering (Che.)	101L	Management	236GB		

LAMAR UNIVERSITY SHUTTLE SERVICE SCHEDULE

Departs from
Gray Library
every 15 minutes
beginning at 5:30pm.

Last shuttle
leaves at 12:25am.

For additional
information, call:
880-2241.

OFFICIAL FINAL EXAMINATION SCHEDULE LAMAR UNIVERSITY

DATE	CLASS PERIOD	TIME OF EXAM
Tuesday, April 29, 2008	Final Exam Prep Day (no finals before 5 pm)	
	4:00 PM — TU only	5:00 PM - 7:30 PM
	5:30 PM — TU only	5:00 PM - 7:30 PM
	7:00 PM — TU-TH	8:00 PM - 10:30 PM
	7:00 PM — TU only	8:00 PM - 10:30 PM
Wednesday, April 30, 2008	7:00 AM — MWF	7:00 AM - 9:30 AM
	11:15 AM — MWF	8:00 AM - 10:30 AM
	1:25 PM — MW	11:00 AM - 1:30 PM
	4:00 PM — MW	2:00 PM - 4:30 PM
	4:00 PM — W only	5:00 PM - 7:30 PM
	5:30 PM — W only	5:00 PM - 7:30 PM
	5:30 PM — MW	5:00 PM - 7:30 PM
	7:00 PM — W only	8:00 PM - 10:30 PM
	8:30 PM — MW	8:00 PM - 10:30 PM
	9:00 AM — S	9:30 AM - 12:00 AM
Thursday, May 1, 2008	8:00 AM — TU-TH	8:00 AM - 10:30 AM
	11:00 AM — TU-TH	11:00 AM - 1:30 PM
	3:20 PM — TU-TH	2:00 PM - 4:30 PM
	4:00 PM — TH only	5:00 PM - 7:30 PM
	5:30 PM — TH only	5:00 PM - 7:30 PM
	5:30 PM — TU-TH	5:00 PM - 7:30 PM
	7:00 PM — TH only	8:00 PM - 10:30 PM
	8:30 PM — TU-TH	8:00 PM - 10:30 PM
Friday, May 2, 2008	9:05 AM — MWF	8:00 AM - 10:30 AM
	12:20 PM — MWF	11:00 AM - 1:30 PM
Monday, May 5, 2008	8:00 AM — MWF	8:00 AM - 10:30 AM
	10:10 AM — MWF	11:00 AM - 1:30 PM
	3:10 PM — MW	2:00 PM - 4:30 PM
	4:00 PM — M only	5:00 PM - 7:30 PM
	5:30 PM — M only	5:00 PM - 7:30 PM
	7:00 PM — MW	8:00 PM - 10:30 PM
	7:00 PM — M only	8:00 PM - 10:30 PM
Tuesday, May 6, 2008	9:30 AM — TU-TH	8:00 AM - 10:30 AM
	12:30 PM — TU-TH	11:00 AM - 1:30 PM
	2:00 PM — TU-TH	2:00 PM - 4:30 PM
	4:00 PM — TU-TH	5:00 PM - 7:30 PM

BUILDING ABBREVIATIONS

The following abbreviations are used to designate buildings and/or areas where there are classrooms and/or class meeting areas (see campus map in this schedule).

A	Archer (Physics)
AT	Art
C	Cherry (Engineering III)
CELB	Civil Engineering Building
CH	Chemistry
CJTC	Criminal Justice Train. Ctr. (Stadium Hall) (Police Ac.)
COM	Communication
COMM	Communication
DH	Main Dining Hall
DM	Dishman Art Museum
ED	Education
ES1	Early Child Dev. Ctr.
FCS	Family & Consumer Sci.
GB	Galloway (Business)
GD	Golf Driving Range
GE	Geology
GL	Gray (Library)
H	Hayes (Biology)
HC	Handball Court
HHPA	Health-Human Performance Complex A
JGCA	John Gray Center Bldg. A
L	Lucas (Engineering I)
MONT	Montagne Center
MA	Maes (Liberal Arts)
SURF	Sheila Umphrey Recreational (MG) Sports Facility (McDonald Gym)
MUS	Music
MW	McFaddin Ward Health
P	Plummer Administration
PAR	Parker (Engineering II)
ROTC	ROTC Building
S	Setzer Student Center (SSC)
SA	Science Auditorium
SBS	Social & Behavioral Sciences
SH	Speech and Hearing
STH	Stadium Hall (CJTC)
TCFH	Tennis Courts
TH	Theatre
THA	Theatre Annex
W	Wimberly (Student Services Building)

DISTANCE LEARNING SITES

AID	Alabama Inst. Deaf/Blind
BCHS	Bridge City H.S.
BHS	Buna H.S.
BSM	Bmt-Smith Mid. School
CHST	Chester H.S.
ECH	East Chambers H.S.
EJH	Edison Jr. H.S.
EVH	Evadale H.S.
HFH	Hamshire-Fannett H.S.
HIH	High Island H.S.
HJ	Hardin Jefferson H.S.
HOSP	Hospital
JPR	Jasper H.S.
JCCA	Jeff Co. Courthouse Annex
KBV	Kirbyville H.S.
KZ	Kountze H.S.
LBV	Liberty H.S.
LCM	Little Cyp.-Maurice. H.S.
LUM	Lumberton H.S.
MHS	Pt.A.-Memorial H.S.
PNG	Pt. Neches-Groves H.S.
REGV	Region V Service Center
SLB	Silsbee H.S.
SMS	Silsbee Middle School
SPG	Spurger H.S.
TSD	TX State School for Deaf
UTG	Univ. TX Med. Ctr./Galv.
VDR	Vidor H.S.
WBH	West Brook Senior H.S.
WHH	West Hardin H.S.
WN	Warren H.S.
WVL	Woodville H.S.

For additional distant learning sites, contact the Center for Distance Education at 880-8431.

LAMAR UNIVERSITY MAY 2008 APPLICATION FOR GRADUATION

Students planning to graduate May 2008 should adhere to the following procedures:

STEP 1: Have Department Head forward degree plan to the Records Office: Jan. 16 - March 25, 2008. The Records Department must have your degree plan by March 25, 2008.

STEP 2: Undergraduates should go to the Wimberly Bldg. (Room 112) to apply for graduation, after the degree plan has been received by the Records Office (Deadline to apply and pay - April 1, 2008). If you do not apply and pay for graduation by April 1, 2008, you will have to complete the process at a later graduation.

*Graduate students apply for graduation in the Graduate Dean's Office, Wimberly Bldg. (Room 219). (Deadline to apply and pay - March 3, 2008). Questions, call 880-8229.

STEP 3: Beaumont undergraduate graduation fees of \$24.45 will be charged to the student's account after they apply for graduation. Beaumont students may pay fees at the Cashiering Office, Wimberly Bldg. (Room 114). For additional diplomas or postage fees, go to Wimberly Bldg. (Room 112), then pay at Cashiering Office.

IF YOU DO NOT GRADUATE, YOU MUST REAPPLY AND REPAY FEES IN ORDER TO GRADUATE AT A LATER DATE.

STEP 4: Go to the Lamar Bookstore (Setzer Student Center) to pay your Cap/Gown fees.

Deadline - Graduate Students - April 1, 2008

Undergraduate Students - April 1, 2008

Undergraduate Cap & Gown (Disposable) \$37.98 plus tax
 Master's Cap, Gown (Disposable) \$41.98 plus tax
 Master's Hood \$33.98 plus tax
 Doctor's Cap & Gown (Disposable) \$49.98 plus tax
 Doctor's Hood \$41.98 plus tax

Add 8.25% for tax.

ATTENTION GRADUATE & UNDERGRADUATE STUDENTS: IF YOU HAVE HAD A STUDENT LOAN YOU MUST ATTEND AN "EXIT" COUNSELING SESSION PRIOR TO GRADUATION. CHECK [MY.LAMAR.EDU](http://my.lamar.edu) FOR TIMES & DATES. QUESTIONS, CALL - LU (409) 880-7011.

Master's students' thesis binding fee due when thesis is turned in - \$75.00 plus tax (\$10.00 additional for each copy over three). Doctoral Students' dissertation binding fee due when dissertation is turned in - \$85.00 plus tax (\$10.00 additional for each copy over three).

Insufficient checks: \$25.00 each.

NOTE: Fees subject to change.

Questions should be directed to Graduation Coordinator at 880-8359 or go to the Wimberly Building (Room 112).

EDUCATIONAL RECORDS AND STUDENT RIGHTS

The following information concerning student records maintained by Lamar University is published in compliance with the Family Education Rights and Privacy Act of 1974 as amended (PL93-380).

Access to educational records directly related to a student will be granted to him or her unless the type of record is exempt from the provision of the law.

The types, locations and names of custodians of educational records maintained by the University are available from the Registrar.

Access to records by persons other than the student will be limited to those persons and agencies specified in the statute. Records will be maintained of persons granted such access and the legitimate interest in each case.

The release of information to the public without the consent of the student will be limited to the categories of information which have been designated by the University as directory information and which will be routinely released. The student may request this information be withheld from the public by making written request to the Records Office. Directory information includes name, local and permanent address, telephone listing, e-mail*, major, classification, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, with dates, and the last educational agency or institution attended.

A student has the right to challenge records and information directly related to him or her if it is considered to be inaccurate, misleading or otherwise inappropriate. Issues may be resolved either through an informal hearing with the official immediately responsible or by requesting a formal hearing. The procedure to be followed in a formal hearing is available in the Records Office.

Prior consent is not required from a student to disclose information to the Comptroller General of the United States, the Attorney General of the United States, the Secretary of State and State and local educational authorities.

A reasonable attempt will be made by Lamar University to notify a student of a records request to comply with a judicial order or a lawfully issued subpoena.

The right of parental access to student records may be established by either of two methods: first, by the student filing a written consent statement and, second, by the parent validating the student's dependence as defined by the Internal Revenue Service.

A student has the right to file a complaint with the U.S. Department of Education concerning alleged failures by Lamar University to comply with the requirements of FERPA.

*E-mail addresses maintained by Lamar University are for university use only.

Questions regarding your grade should be directed to your instructor, not to records.

Grading Point System:

**A=Excellent, B=Good, C=Fair, D=Poor, F=Failure,
 I=Incomplete, NG=No Grade, S=Satisfactory,
 U=Unsatisfactory, W=Withdrawal, Q=Drop**

**A=4 GR. PTS./SEM. HR
 B=3 GR. PTS./SEM. HR
 C=2 GR. PTS./SEM. HR
 D=1 GR. PT./SEM. HR
 F=0 GR. PTS.**

TO WITHHOLD DIRECTORY INFORMATION

The Family Educational Rights and Privacy Act of 1974, as Amended, allows a college or university to release certain pieces of information if that college or university has published that it will release information. Lamar University has published in its catalog that the following information will be available to the public: name, current and permanent address, e-mail*, telephone listing, date and place of birth, major, classification, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received with dates and the last educational agency or institution attended.

If you do not want this information published or given out, come by the Records Office in Wimberly 112 and sign a Directory Hold form. This should be done by the census day of each term. If you sign a directory hold form your last term and do not revoke it in writing, your records remain sealed which includes future employers checking your degree. Please be aware that a directory hold prevents anyone from receiving information about you.

*E-mail addresses maintained by Lamar University are for university use only.

CLASS TIMES

MWF CLASSES

Period 1: 8:00-8:50 a.m.
 Period 2: 9:05-9:55 a.m.
 Period 3: 10:10-11:00 a.m.
 Period 4: 11:15 a.m.-12:05 p.m.
 Period 5: 12:20-1:10 p.m.

MW CLASSES

Period 6: 1:25-2:40 p.m.
 Period 7: 4:00-5:15 p.m.
 Period 8: 5:30-6:45 p.m.
 Period 9: 7:00-8:15 p.m.
 Period 10: 8:30-9:45 p.m.

TR CLASSES

Period A: 8:00-9:15 a.m.
 Period B: 9:30-10:45 a.m.
 Period C: 11:00 a.m.-12:15 p.m.
 Period D: 12:30-1:45 p.m.
 Period E: 2:00-3:15 p.m.
 Period F: 4:00-5:15 p.m.
 Period G: 5:30-6:45 p.m.
 Period H: 7:00-8:15 p.m.
 Period I: 8:30-9:45 p.m.
NIGHTS: 5:30-8:15 p.m.

(includes 15-minute break)

MINI SESSIONS (MTWRF-9-15 DAYS)

Period M1: TBA
 Period M2: TBA
 Period M3: TBA

In compliance with the Department of Education's Student Right-to-Know Act, Lamar University will make available, to enrolled or prospective students, information regarding graduation rates as well as institutional security policies and crime statistics. Paper copies of this information may be obtained from the Office of Institutional Research & Reporting and the Lamar University Police Department. Below you will find the link to the information concerning the campus.

[Http://www.irr.lamar.edu/srtk/index.cfm](http://www.irr.lamar.edu/srtk/index.cfm)

LAMAR UNIVERSITY WINTER MINI-SESSION 2007 FEES AND EXPENSES

Lamar University reserves the right to change fees in keeping with acts of the Texas Legislature and the University's Board of Regents. By registering for classes at the University, the student agrees to abide by all the policies of the University.

PAYMENT OF FEES

A student is not registered until all fees are paid in full. Payment may be made by personal check, MasterCard/Visa/Discover/AMEX, Cashier's Checks, Travelers Checks, or currency (exemptions). All checks should be made payable to Lamar University and will be accepted subject to final payment. The University will not accept counter checks, postdated checks, credit card checks or altered checks. Excess payments will be refunded either in cash or check at the discretion of the University. See Returned Check section below for those on "cash only." Payments can be made:

- (1) All forms of payment at the **Cashiering Office** during working hours.
- (2) Credit card payments can be made by Web: my.lamar.edu
- (3) **Drop box** at Wimberly 114 for check (with social security number and campus) in a sealed envelope. These payments will be considered part of the next business day's activity if paid after 4:00 p.m. **No cash!**
- (4) **Mailed to the Payment Center** at P. O. Box 10183, Beaumont, Texas 77710.

LAMAR UNIVERSITY SPRING 2008 FEES AND EXPENSES

Lamar University reserves the right to change fees in keeping with acts of the Texas Legislature and the University's Board of Regents. By registering for classes at the University, the student agrees to abide by all the policies of the University.

PAYMENT OF FEES

A student is not registered until all fees are paid in full or has paid the equivalent of a down payment on the installment plan. Payment may be made by personal check, MasterCard/Visa/Discover/AMEX, Cashiers Checks, Travelers Checks, currency or **any kind of financial aid** (exemptions, loans, grants and scholarships). All checks should be made payable to Lamar University and will be accepted subject to final payment. The University will not accept counter checks, postdated checks, credit card checks or altered checks. Excess payments will be refunded either in cash or check at the discretion of the University. See Returned Check section below for those on "cash only." Payments can be made:

- (1) All forms of payment at the **Cashiering Office** during working hours.
- (2) Credit card payments can be made by Web: my.lamar.edu
- (3) **Drop box** at Wimberly 114 for check (with social security number and campus) in a sealed envelope. These payments will be considered part of the next business day's activity if paid after 4:00 p.m. **No cash!**
- (4) **Mailed to the Payment Center** at P. O. Box 10183, Beaumont, Texas 77710.

THERE WILL BE A \$50.00 RE-INSTATEMENT FEE & A \$10.00 LATE PAYMENT FEE ON CLASSES DROPPED DUE TO NON-PAYMENT!

TUITION AND FEES

Tuition and fees are based upon the number of hours for which the student registers, and is determined by the student's classification as a Texas resident or a non-resident. Classification of legal residence for tuition purposes is determined by the Admissions Office located in the Wimberly Building, second floor lobby.

INSTALLMENT PROGRAM

Students may enter into the installment program of the University upon verbal or written request. Students who do not pay in full the tuition and fees will be placed in the installment program if the student has paid at least the amount for the down payment (otherwise classes will be dropped). The installment program generally requires a **50%** down payment with the next 25% due on February 14, 2008 and the final 25% due on March 13, 2008. A non-refundable service charge of \$20 is assessed for the installment program. A late fee of \$15 will be assessed beginning the first day after an installment due date for each delinquent installment payment.

REDUCTION OF FEES - WITHDRAWALS

Tuition and fees may be reduced when a student withdraws. Depending on the amount of reduction and what the student has paid, the student may receive a refund or may still owe money to the University. Any student who officially withdraws from the University will receive a reduction on tuition and fees according to the following schedule:

- | | |
|--|--|
| (1) Prior to January 11, 2008 - 100% less a \$15 matriculation fee | (4) During January 28 - February 1, 2008 - 50% |
| (2) During January 11 - January 17, 2008 - 80% | (5) During February 4-8, 2008 - 25% |
| (3) During January 18 - January 25, 2008 - 70% | (6) After February 8, 2008 - NONE |

No reduction on student services fee or library fee is made unless the I.D. card is returned. No reduction on parking fee is made unless the permit is returned. Refund on property deposit is given only after written request to the Cashiering Office. Questions should be directed to the Cashiering Office, Wimberly 114.

EFFECTIVE JUNE 2000, IF YOU WITHDRAW DURING THE FIRST 60% OF THE SEMESTER, YOU WILL OWE GRANT AND/OR LOAN FUNDS BACK TO THE GOVERNMENT AND/OR SCHOOL. THIS IS A DEPARTMENT OF EDUCATION POLICY. THERE IS NO EXCEPTION TO THIS RULE AND YOU CANNOT APPEAL THIS DECISION TO LAMAR UNIVERSITY. IF YOU HAVE ANY QUESTIONS CONCERNING YOUR WITHDRAWAL AND YOUR FINANCIAL AID, PLEASE CONTACT OUR OFFICE AT (409) 880-7011.

REDUCTION OF FEES - DROPS

In order to receive a 100% reduction of tuition and fees for dropped courses, a student must drop by January 29, 2008 and remain enrolled in some hours with the University. No reductions in tuition and fees are given after January 29, 2008 for dropped classes. If you have received Financial Aid, you must notify the Financial Aid Office. Questions should be directed to the Cashiering Office, Wimberly 114.

RETURNED CHECK FEES

Checks written to the University and returned unpaid for any reason will result in a \$25 charge plus applicable fees for a delinquent account (e.g. \$10 late registration fee, \$15 late installment payment fee, etc.). Students with a returned check will be on "cash only" status for the duration of their enrollment at Lamar, subject to appeal. Students on a "cash only" basis are prohibited from paying with a personal check (all other payment methods are acceptable).

DELINQUENT OBLIGATIONS

Students who are delinquent on obligations will be prohibited from registering for class until all obligations are paid in full. Holds are placed on academic records so that students cannot obtain transcripts until all obligations are paid in full.

Delinquent obligations to the University will be sent to a collection agency (800-849-6669) and reported to credit bureaus. All costs of collections are paid by the student which is generally an additional 33.333% of the student's obligations to the University.

Lamar University Financial Aid Recipients Email Notification - NO Paper

The Financial Aid Office **will not** mail out award letters or missing information letters to any student. E-mail is the chosen form of communication. All correspondence about missing information needed to complete your financial aid file or notification of awards will be sent to your Lamar University **email account**.

It is **your** responsibility to activate and check your email. Go to www.lamar.edu. Click on “myLamar” in the left option panel. On the left hand side of the screen, click “How do I get a user name and password?” Click “Student Usernames” at the bottom of the page. Type in your Lamar ID or Social Security Number and the PIN used to login to SIS online. If you have forgotten your PIN contact the Records office at 880-2113 or 880-8060.

Now that you have your MyLamar log in go to <http://my.lamar.edu>

- Type in your Username (Login ID you found in the above step)
- Type in your password (PIN used to login into SIS online)
- Under Student Services, select Web for Students

NOTE: GRANTS AND SCHOLARSHIPS WILL NOT BE AWARDED TO YOUR ACCOUNT UNTIL AFTER ALL PAPERWORK REQUIRED BY THE STUDENT FINANCIAL AID OFFICE HAS BEEN COMPLETED.

Accept your financial aid awards on-line. Login to My.Lamar. Under Financial Aid, click on “Accept Awards.” Here you can accept or decline each and every award that has been awarded to you as well as view any changes that have been made. Look and see what we are still missing to complete your financial aid. Login to My.Lamar. Under Financial Aid, click on “Student Requirements.” Click on the URL link to the right of the required form to download the form or go to <http://dept.lamar.edu/financialaid/forms.htm> where most financial aid forms are available.

Are you meeting the **Satisfactory Academic Progress Standards**? **You can check** to see if you need to write an appeal letter online. Click on “Academic Progress.” If any of the following appear you must submit an appeal letter and if approved sign off on the conditions of your appeal before your aid will be applied to your account: “*Deny Aid* – more than 150 hours”, “*Probation* – 80% rule not met”, “*Probation* – low GPA – below 2.0”, “*Probation* – multiple reasons.” You can now email your appeal letters to the financial aid office at financialaid@lamar.edu but be sure to include your name, and either your social security number or your student identification number. Please allow 4-8 days for appeals to be reviewed. It is your responsibility to check on the result of your appeal.

Texas Grant recipients (new and renewal), See financial aid webpage for information concerning the Texas Grant.

ATTENTION GRADUATE AND UNDERGRADUATE STUDENTS. IF YOU HAVE HAD A STUDENT LOAN, YOU MUST ATTEND AN “EXIT” COUNSELING SESSION PRIOR TO GRADUATION. CHECK www.lamar.edu FOR TIMES AND DATES.

Grants & Scholarships will be credited to your account on or about 3-5 days prior to the first class day **ONLY IF YOU HAVE REGISTERED, ACCEPTED ANY FINANCIAL AID YOU HAVE BEEN AWARDED, AND COMPLETED ALL OF YOUR PAPERWORK IN THE FINANCIAL AID OFFICE.** Short-term, interest-free loans are available, contact Cashiering for more information.

LAMAR UNIVERSITY WINTER MINI-SESSION CALENDAR & POLICIES

REGISTRATION BEGINS NOVEMBER 19, 2007 FOR THE WINTER MINI-SESSION
 REGISTRATION AVAILABLE ON THE WEB at my.lamar.edu

WINTER MINI-SESSION CALENDAR: DECEMBER 12, 2007 - JANUARY 10, 2008

December 11, 2007 Payment Due
 December 12, 2007 Winter Mini Begins
 December 24, 2007 - January 1, 2008..... Student Holidays
 January 2, 2008..... Winter Mini Resumes
 January 10, 2008..... Winter Mini Ends

STATE POLICIES:

1. All mini-session courses shall consist of the same number of class contact hours as similar courses offered in a semester or summer session; that is, normally 45-48 contact hours.
2. All mini-session courses shall have the same objectives, requirements, and quality of instruction as semester or summer session courses.
3. Students may not carry more courses at a time in a shortened format than will give them total credit of one semester credit hour per week of instruction.
4. No mini-session course shall consist of fewer than nine days of classes offered over not fewer than three weeks.
5. All requirements pertaining to three credit hour courses shall apply proportionately to courses for other credit hour values.
6. The Commissioner of Higher Education is authorized to permit exceptions to these requirements for research purposes or to determine the efficacy of teaching a specific course in a shortened format.

LAMAR POLICIES AND PROCEDURES:

1. Mini-session credit hours shall **NOT** be included as semester or summer session hours in the University's "Maximum Course Load" policy.
2. Course scheduling, classroom assignments, book/material orders and related instructional activities will follow the same university policies and procedures as those for semesters and summer sessions.
3. Late registration and the first class day will be December 12, 2007. The audit day will be December 13, 2007. The last class day will be January 10, 2008. Excluding weekends, there will be 15 available class days.
4. A minimum enrollment of 20 on December 12, 2007 will be required for a course to be offered.
5. No financial aid, installment plans, or student loans will be available for the mini-session.
6. TSI-restricted students must consult with the Office of Developmental Studies prior to registering for a mini-session course.
7. No parking fee is required for the Mini-Session.

TUITION AND FEES - Tuition and fees are based upon the number of hours for which the student registers, and is determined by the student's classification as a Texas resident or a non-resident. Classification of legal residence for tuition purposes is determined by the Admissions Office located in the Wimberly Building, second floor lobby.

INSTALLMENT PROGRAM - The installment program is not available during mini-sessions. All fees must be paid in full.

REDUCTION OF FEES - WITHDRAWALS - Prior to December 13, 2007 - 100% less a \$15 matriculation fee. After December 12, 2007 - NONE.

RETURNED CHECK FEES - Checks written to the University and returned unpaid for any reason will result in a \$25 charge plus applicable fees for a delinquent account (e.g. \$10 late registration fee, \$15 late installment payment fee, etc.). Students with a returned check will be on "cash only" status for the duration of their enrollment at Lamar, subject to appeal. Students on a "cash only" basis are prohibited from paying with a personal check (all other payment methods are acceptable).

DELINQUENT OBLIGATIONS - Students who are delinquent on obligations will be prohibited from registering for class until all obligations are paid in full. Holds are placed on academic records so that students cannot obtain transcripts until all obligations are paid in full. Delinquent obligations to the University will be sent to a collection agency (800-849-6669) and reported to credit bureaus. All costs of collections are paid by the student which is generally an additional 33.333% of the student's obligations to the University.

LU WINTER MINI-SESSION 2007 TUITION & FEES

Number Semester Hours	Tuition Texas Resident	Tuition Non-Texas Resident	Graduate	Student Service Fee	Student Center Fee	Health Center Fee	Technology Service Charge	Library Use Fee	Study Abroad Fee	Property Deposit	TOTAL Texas Resident	TOTAL Non-Texas Resident	TOTAL Graduate Texas	TOTAL Graduate Non-Texas
1	\$135	\$413	\$44	\$19.80	\$15	\$15	\$17	\$10	\$1	\$10	\$223	\$501	\$267	\$545
2	270	826	88	39.60	15	15	34	20	1	10	405	961	493	1049
3	405	1239	132	59.40	15	15	51	30	1	10	586	1420	718	1552
4	540	1652	176	79.20	15	15	68	40	1	10	768	1880	944	2056

ID: \$5; Property Deposit is a one-time fee; Other courses may have additional fees.

Note: Fees are subject to change without notice by action of the Board of Regents or the Texas State Legislature.