

LAMAR UNIVERSITY WINTER MINI-SESSION 2008 FEES AND EXPENSES

Lamar University reserves the right to change fees in keeping with acts of the Texas Legislature and the University's Board of Regents. By registering for classes at the University, the student agrees to abide by all the policies of the University.

PAYMENT OF FEES

A student is not registered until all fees are paid in full. Payment may be made by personal check, MasterCard/Visa/Discover/AMEX, Cashier's Checks, Travelers Checks, or currency (exemptions). All checks should be made payable to Lamar University and will be accepted subject to final payment. The University will not accept counter checks, postdated checks, credit card checks or altered checks. Excess payments will be refunded either in cash or check at the discretion of the University. See Returned Check section below for those on "cash only." Payments can be made:

- (1) All forms of payment at the **Cashiering Office** during working hours.
- (2) Credit card payments can be made by Web: my.lamar.edu
- (3) **Drop box** at Wimberly 114 for check (with social security number and campus) in a sealed envelope. These payments will be considered part of the next business day's activity if paid after 4:00 p.m. **No cash!**
- (4) **Mailed to the Payment Center** at P. O. Box 10183, Beaumont, Texas 77710.

LAMAR UNIVERSITY SPRING 2009 FEES AND EXPENSES

Lamar University reserves the right to change fees in keeping with acts of the Texas Legislature and the University's Board of Regents. By registering for classes at the University, the student agrees to abide by all the policies of the University.

PAYMENT OF FEES

A student is not registered until all fees are paid in full or has paid the equivalent of a down payment on the installment plan. Payment may be made by personal check, MasterCard/Visa/Discover/AMEX, Cashiers Checks, Travelers Checks, currency or **any kind of financial aid** (exemptions, loans, grants and scholarships). All checks should be made payable to Lamar University and will be accepted subject to final payment. The University will not accept counter checks, postdated checks, credit card checks or altered checks. Excess payments will be refunded through the Cardinal One card only. See Returned Check section below for those on "cash only." Payments can be made:

- (1) All forms of payment at the **Cashiering Office** during working hours.
- (2) Credit card payments can be made by Web: my.lamar.edu
- (3) **Drop box** at Wimberly 114 for check (with social security number and campus) in a sealed envelope. These payments will be considered part of the next business day's activity if paid after 4:00 p.m. **No cash!**
- (4) **Mailed to the Payment Center** at P. O. Box 10183, Beaumont, Texas 77710.

THERE WILL BE A \$50.00 RE-INSTATEMENT FEE & A \$10.00 LATE PAYMENT FEE ON CLASSES DROPPED DUE TO NON-PAYMENT!

TUITION AND FEES

Tuition and fees are based upon the number of hours for which the student registers, and is determined by the student's classification as a Texas resident or a non-resident. Classification of legal residence for tuition purposes is determined by the Admissions Office located in the Wimberly Building, second floor lobby.

INSTALLMENT PROGRAM

Students may enter into the installment program of the University upon verbal or written request. Students who do not pay in full the tuition and fees will be placed in the installment program if the student has paid at least the amount for the down payment (otherwise classes will be dropped). The installment program generally requires a **50%** down payment with the next 25% due on February 19, 2009 and the final 25% due on March 19, 2009. A non-refundable service charge of \$20 is assessed for the installment program. A late fee of \$15 will be assessed beginning the first day after an installment due date for each delinquent installment payment.

REDUCTION OF FEES - WITHDRAWALS

Tuition and fees may be reduced when a student withdraws. Depending on the amount of reduction and what the student has paid, the student may receive a refund or may still owe money to the University. Any student who officially withdraws from the University will receive a reduction on tuition and fees according to the following schedule:

- | | |
|--|--|
| (1) Prior to January 12, 2009 - 100% less a \$15 matriculation fee | (4) During January 27 - February 2, 2009 - 50% |
| (2) During January 12 - January 16, 2009 - 80% | (5) During February 3-9, 2009 - 25% |
| (3) During January 20 - January 26, 2009 - 70% | (6) After February 9, 2009 - NONE |

No reduction on student services fee or library fee is made unless the I.D. card is returned. No reduction on parking fee is made unless the permit is returned. Refund on property deposit is given only after written request to the Cashiering Office. Questions should be directed to the Cashiering Office, Wimberly 114.

EFFECTIVE JUNE 2000, IF YOU WITHDRAW DURING THE FIRST 60% OF THE SEMESTER, YOU WILL OWE GRANT AND/OR LOAN FUNDS BACK TO THE GOVERNMENT AND/OR SCHOOL. THIS IS A DEPARTMENT OF EDUCATION POLICY. THERE IS NO EXCEPTION TO THIS RULE AND YOU CANNOT APPEAL THIS DECISION TO LAMAR UNIVERSITY. IF YOU HAVE ANY QUESTIONS CONCERNING YOUR WITHDRAWAL AND YOUR FINANCIAL AID, PLEASE CONTACT OUR OFFICE AT (409) 880-7011.

REDUCTION OF FEES - DROPS

In order to receive a 100% reduction of tuition and fees for dropped courses, a student must drop by January 28, 2009 and remain enrolled in some hours with the University. No reductions in tuition and fees are given after January 28, 2009 for dropped classes. If you have received Financial Aid, you must notify the Financial Aid Office. Questions should be directed to the Cashiering Office, Wimberly 114.

RETURNED CHECK FEES

Checks written to the University and returned unpaid for any reason will result in a \$25 charge plus applicable fees for a delinquent account (e.g. \$10 late registration fee, \$15 late installment payment fee, etc.). Students with a returned check will be on "cash only" status for the duration of their enrollment at Lamar, subject to appeal. Students on a "cash only" basis are prohibited from paying with a personal check (all other payment methods are acceptable).

DELINQUENT OBLIGATIONS

Students who are delinquent on obligations will be prohibited from registering for class until all obligations are paid in full. Holds are placed on academic records so that students cannot obtain transcripts until all obligations are paid in full.

Delinquent obligations to the University will be sent to a collection agency (800-849-6669) and reported to credit bureaus. All costs of collections are paid by the student which is generally an additional 33.333% of the student's obligations to the University.

Lamar University Financial Aid Recipients Email Notification - NO Paper

The Financial Aid Office **will not** mail out award letters or missing information letters to any student. E-mail is the chosen form of communication. All correspondence about missing information needed to complete your financial aid file or notification of awards will be sent to your Lamar University **email account**.

It is **your** responsibility to activate and check your email. Go to www.lamar.edu. Click on “myLamar” in the left option panel. On the left hand side of the screen, click “How do I get a user name and password?” Click “Student Usernames” at the bottom of the page. Type in your Lamar ID or Social Security Number and the PIN used to login to SIS online. If you have forgotten your PIN contact the Records office at 880-2113 or 880-8060.

Now that you have your MyLamar log in go to <http://my.lamar.edu>

- Type in your Username (Login ID you found in the above step)
- Type in your password (PIN used to login into SIS online)
- Under Student Services, select Web for Students

NOTE: GRANTS AND SCHOLARSHIPS WILL NOT BE AWARDED TO YOUR ACCOUNT UNTIL AFTER ALL PAPERWORK REQUIRED BY THE STUDENT FINANCIAL AID OFFICE HAS BEEN COMPLETED.

Accept your financial aid awards on-line. Login to My.Lamar. Under Financial Aid, click on “Accept Awards.” Here you can accept or decline each and every award that has been awarded to you as well as view any changes that have been made. Look and see what we are still missing to complete your financial aid. Login to My.Lamar. Under Financial Aid, click on “Student Requirements.” Click on the URL link to the right of the required form to download the form or go to <http://dept.lamar.edu/financialaid/forms.htm> where most financial aid forms are available.

Are you meeting the **Satisfactory Academic Progress Standards**? **You can check** to see if you need to write an appeal letter online. Click on “Academic Progress.” If any of the following appear you must submit an appeal letter and if approved sign off on the conditions of your appeal before your aid will be applied to your account: “*Deny Aid* – more than 150 hours”, “*Probation* – 80% rule not met”, “*Probation* – low GPA – below 2.0”, “*Probation* – multiple reasons.” You can now email your appeal letters to the financial aid office at financialaid@lamar.edu but be sure to include your name, and either your social security number or your student identification number. Please allow 4-8 days for appeals to be reviewed. It is your responsibility to check on the result of your appeal.

Texas Grant recipients (new and renewal), See financial aid webpage for information concerning the Texas Grant.

ATTENTION GRADUATE AND UNDERGRADUATE STUDENTS. IF YOU HAVE HAD A STUDENT LOAN, YOU MUST ATTEND AN “EXIT” COUNSELING SESSION PRIOR TO GRADUATION. CHECK www.lamar.edu FOR TIMES AND DATES.

Grants & Scholarships will be credited to your account on or about 3-5 days prior to the first class day **ONLY IF YOU HAVE REGISTERED, ACCEPTED ANY FINANCIAL AID YOU HAVE BEEN AWARDED, AND COMPLETED ALL OF YOUR PAPERWORK IN THE FINANCIAL AID OFFICE.** Short-term, interest-free loans are available, contact Cashiering for more information.

LAMAR UNIVERSITY WINTER MINI-SESSION CALENDAR & POLICIES

REGISTRATION BEGINS NOVEMBER 13, 2008 FOR THE WINTER MINI-SESSION
REGISTRATION AVAILABLE ON THE WEB at my.lamar.edu

WINTER MINI-SESSION CALENDAR: DECEMBER 19, 2008 - JANUARY 9, 2009

December 18, 2008 Payment Due
December 19, 2008 Winter Mini Begins
December 24, 2008 - January 1, 2009..... Student Holidays
January 2, 2009..... Winter Mini Resumes
January 9, 2009..... Winter Mini Ends

STATE POLICIES:

1. All mini-session courses shall consist of the same number of class contact hours as similar courses offered in a semester or summer session; that is, normally 45-48 contact hours.
2. All mini-session courses shall have the same objectives, requirements, and quality of instruction as semester or summer session courses.
3. Students may not carry more courses at a time in a shortened format than will give them total credit of one semester credit hour per week of instruction.
4. No mini-session course shall consist of fewer than nine days of classes offered over not fewer than three weeks.
5. All requirements pertaining to three credit hour courses shall apply proportionately to courses for other credit hour values.
6. The Commissioner of Higher Education is authorized to permit exceptions to these requirements for research purposes or to determine the efficacy of teaching a specific course in a shortened format.

LAMAR POLICIES AND PROCEDURES:

1. Mini-session credit hours shall **NOT** be included as semester or summer session hours in the University's "Maximum Course Load" policy.
2. Course scheduling, classroom assignments, book/material orders and related instructional activities will follow the same university policies and procedures as those for semesters and summer sessions.
3. Late registration and the first class day will be December 19, 2008. The audit day will be December 22, 2008. The last class day will be January 9, 2009. Excluding weekends, there will be 9 available class days.
4. A minimum enrollment of 20 on December 19, 2008 will be required for a course to be offered.
5. No financial aid, installment plans, or student loans will be available for the mini-session.
6. TSI-restricted students must consult with the Office of Developmental Studies prior to registering for a mini-session course.
7. No parking fee is required for the Mini-Session.

TUITION AND FEES - Tuition and fees are based upon the number of hours for which the student registers, and is determined by the student's classification as a Texas resident or a non-resident. Classification of legal residence for tuition purposes is determined by the Admissions Office located in the Wimberly Building, second floor lobby.

INSTALLMENT PROGRAM - The installment program is not available during mini-sessions. All fees must be paid in full.

REDUCTION OF FEES - WITHDRAWALS - Prior to December 19, 2008 - 100% less a \$15 matriculation fee. After December 18, 2008 - NONE.

RETURNED CHECK FEES - Checks written to the University and returned unpaid for any reason will result in a \$25 charge plus applicable fees for a delinquent account (e.g. \$10 late registration fee, \$15 late installment payment fee, etc.). Students with a returned check will be on "cash only" status for the duration of their enrollment at Lamar, subject to appeal. Students on a "cash only" basis are prohibited from paying with a personal check (all other payment methods are acceptable).

DELINQUENT OBLIGATIONS - Students who are delinquent on obligations will be prohibited from registering for class until all obligations are paid in full. Holds are placed on academic records so that students cannot obtain transcripts until all obligations are paid in full. Delinquent obligations to the University will be sent to a collection agency (800-849-6669) and reported to credit bureaus. All costs of collections are paid by the student which is generally an additional 33.333% of the student's obligations to the University.

LU WINTER MINI-SESSION 2008 TUITION & FEES

Number Semester Hours	Tuition Texas Resident	Tuition Non-Texas Resident	Graduate	Student Service Fee	Student Center Fee	Health Center Fee	Technology Service Charge	Library Use Fee	Study Abroad Fee	Property Deposit	TOTAL Texas Resident	TOTAL Non-Texas Resident	TOTAL Graduate Texas	TOTAL Graduate Non-Texas
1	\$145	\$423	\$50	\$21.75	\$15	\$15	\$19	\$12	\$1	\$10	\$239	\$517	\$289	\$567
2	290	846	100	43.50	15	15	38	24	1	10	437	993	537	1093
3	435	1269	150	65.25	15	15	57	36	1	10	634	1468	784	1618
4	580	1692	200	87.00	15	15	76	48	1	10	832	1944	1032	2144

ID: \$5; Property Deposit is a one-time fee; Courses may have additional course fees.

Note: Fees are subject to change without notice by action of the Board of Regents or the Texas State Legislature.

LAMAR UNIVERSITY DISTANCE EDUCATION WINTER MINI 2008/SPRING 2009

Distance Education offers courses through Interactive Video, Online and selected off-campus locations. Registration for Distance Education courses is the same as for on-campus courses, unless otherwise noted.

DISTANCE LEARNING FEE INFORMATION: For students enrolled in Distance Education classes ONLY, the following university fees will be waived: Health Center Fee - \$30, Property Deposit Fee - \$10, Recreation Center Fee - \$50 and the Setzer Center Fee - \$30. All Distance Learning methods are assessed a \$25 per credit hour Distance Learning Fee. All Distance Learning Fees are NON-REFUNDABLE after 12th class day for Fall and Spring semesters, 4th class day for summer sessions and 1st class day for mini sessions.

INTERACTIVE VIDEOCONFERENCING

Interactive video teleconferencing technology allows Lamar to deliver courses to area high school campuses. Distance students have a complete two-way audio and video connection and are able to interact with the faculty member and the students attending the same class on the university campus. Accelerated high school students may take these courses for dual credit. Eligible high school students should contact their counselor for information. University students who want to participate at a distance site should contact the Center for Distance Education at (409) 880-1847 or in the John Gray Center building A101 for more information.

Participating districts are:

Beaumont	East Chambers	Hardin-Jefferson	Kountze	Sabine Pass	West Hardin
Buna	Evadale	High Island	Lumberton	Silsbee	

SPRING 2009 INTERACTIVE VIDEO COURSES

<u>CALL #</u>	<u>COURSE/SECTION</u>	<u>TITLE</u>	<u>DAYS</u>	<u>TIME</u>	<u>LOCATION</u>	<u>INSTURCTOR</u>
13004	ARTS 1301-40	Art Appreciation	MW	11:00-12:15	ED 109	Lien
12946	ECON 1301-40	Principles & Policies	TR	9:30-10:45	ED 111	Tovar-Silos
13017	ECON 1301-41	Principles & Policies	TR	9:30-10:45	ED 109	Staff
Call Dept.	ENGL 1302-40	English Composition II	MW	8:00-9:15	ED 111	Brockman
Call Dept.	ENGL 1302-41	English Composition II	MW	8:00-9:15	ED 209	Turk
Call Dept.	ENGL 1302-42	English Composition II	TR	8:00-9:15	ED 209	Turk
Call Dept.	ENGL 1302-43	English Composition II	TR	8:00-9:15	ED 109	Bartlett
Call Dept.	ENGL 1302-44	English Composition II	MW	8:00-9:15	JGCB 126	Bartlett
Call Dept.	ENGL 2326-40	American Literature	MW	9:30-10:45	ED 209	Turk
Call Dept.	ENGL 2331-40	World Literature	MW	9:30-10:45	ED 111	Bartlett
12972	HIST 1302-40	US History II: 1877-Present	MW	8:00-9:15	ED 211	Rioux
12973	HIST 1302-41	US History II: 1877-Present	MW	8:00-9:15	ED 109	Salvato
12974	HIST 1302-42	US History II: 1877-Present	TR	8:00-9:15	ED 211	Rioux
12975	HIST 1302-43	US History II: 1877-Present	TR	8:00-9:15	ED 111	Autrey
12976	INEN 1101-40	Intro to Engineering	F	9:30-10:45	ED 109	Underdown
13014	MATH 2413-40	Calculus	MWF	11:00-12:15	ED 111	Gilcrease
12977	POLS 2302-40	American Government II	TR	11:00-12:15	ED 109	Owen

LU TUITION & FEES SPRING 2009

Number Semester Hours	Tuition Texas Resident	Tuition Non-Texas Resident	Graduate	Student Service Fee	Student Center Fee	Health Center Fee	Rec Center Fee	Technology Service Charge	Library Use Fee	Study Abroad Fee	Property Deposit	TOTAL Texas Resident	TOTAL Non-Texas Resident	TOTAL Graduate Texas	TOTAL Graduate Non-Texas
1	145	423	50	21.75	30	30	55	19	12	2	10	324.75	602.75	374.75	652.75
2	290	846	100	43.50	30	30	55	38	24	2	10	522.50	1,078.50	622.50	1,178.50
3	435	1,269	150	65.25	30	30	55	57	36	2	10	720.25	1,554.25	870.25	1,704.25
4	580	1,692	200	87.00	30	30	55	76	48	2	10	918.00	2,030.00	1,118.00	2,230.00
5	725	2,115	250	108.75	30	30	55	95	60	2	10	1,115.75	2,505.75	1,365.75	2,755.75
6	870	2,538	300	130.50	30	30	55	114	72	2	10	1,313.50	2,981.50	1,613.50	3,281.50
7	1,015	2,961	350	152.25	30	30	55	133	84	2	10	1,511.25	3,457.25	1,861.25	3,807.25
8	1,160	3,384	400	174.00	30	30	55	152	96	2	10	1,709.00	3,933.00	2,109.00	4,333.00
9	1,305	3,807	450	195.75	30	30	55	171	108	2	10	1,906.75	4,408.75	2,356.75	4,858.75
10	1,450	4,230	500	217.50	30	30	55	190	120	2	10	2,104.50	4,884.50	2,604.50	5,384.50
11	1,595	4,653	550	239.25	30	30	55	209	132	2	10	2,302.25	5,360.25	2,852.25	5,910.25
12	1,740	5,076	600	250.00	30	30	55	228	144	2	10	2,489.00	5,825.00	3,089.00	6,425.00
13	1,885	5,499	650	250.00	30	30	55	247	156	2	10	2,665.00	6,279.00	3,315.00	6,929.00
14	2,030	5,922	700	250.00	30	30	55	266	168	2	10	2,841.00	6,733.00	3,541.00	7,433.00
15	2,175	6,345	750	250.00	30	30	55	285	180	2	10	3,017.00	7,187.00	3,767.00	7,937.00
16	2,320	6,768	800	250.00	30	30	55	304	192	2	10	3,193.00	7,641.00	3,993.00	8,441.00
17	2,465	7,191	850	250.00	30	30	55	323	204	2	10	3,369.00	8,095.00	4,219.00	8,945.00
18	2,610	7,614	900	250.00	30	30	55	342	216	2	10	3,545.00	8,549.00	4,445.00	9,449.00
19	2,755	8,037	950	250.00	30	30	55	361	228	2	10	3,721.00	9,003.00	4,671.00	9,953.00
20	2,900	8,460	1,000	250.00	30	30	55	380	240	2	10	3,897.00	9,457.00	4,897.00	10,457.00

Parking: \$22; ID \$5; Property Deposit is a one time fee; Courses may have additional fees.

NOTE: Fees subject to change without notice by action of the Board of Regents or the Texas State Legislature.

NOTE: ALL FEES ARE SUBJECT TO CHANGE WITHOUT NOTICE BY ACTION OF THE BOARD OF REGENTS OR THE TEXAS STATE LEGISLATURE.

IMPORTANT MESSAGE FOR FIRST TIME IN COLLEGE STUDENTS, AS OF FALL 2007 - SIX DROP RULE

- New legislation, beginning fall 2007, limits the number of college courses that may be dropped. This pertains to all **new** incoming freshmen (sophomores, juniors and seniors are not affected by this new rule).
- Beginning this fall, new undergraduate students in Texas public colleges and universities will see a cap on the number of courses they may drop. The 80th Texas Legislature passed Senate Bill 1231 limiting the number of courses an institution of higher learning may allow an undergraduate student to drop. SB 1231 will affect any student enrolled as a first-time freshman at Lamar University and all other Texas universities and colleges, beginning in the fall 2007 semester.
- The bill requires the Texas Higher Education Coordinating Board to adopt and enforce new rules established in the bill. The coordinating board defines a "dropped course" as a course an undergraduate student at an institution of higher education has enrolled in for credit but did not complete.
- The new rules prohibit an institution of higher education from allowing a student to drop more than six courses during their undergraduate program, including any courses a transfer student has dropped at another university.
- A student will only be allowed to drop more than six courses if he or she can show "good cause" for dropping more than that number.
- "Good cause" includes situations that would affect the student's ability to satisfactorily complete a course, including: a severe illness or debilitating condition; a student's responsibility to care for a sick, injured or needy person; the death of a member of the student's family; active duty service by the student or a member of the student's family; a change in a work schedule beyond the student's control; or other good cause as determined by the college or university. Petition forms for exemptions are available from advisors or the Records Office.
- The new rules also say a course that a student is enrolled in concurrently with a lecture course, such as a lab, is not considered to be a course separate from the lecture course in determining the number of courses dropped.
- The rules established by this bill include guidelines for the refund or adjustment of tuition and mandatory fees for dropped courses and student withdrawals. The amount of money a student is refunded after dropping a course depends on the number of days they attended a course before dropping it.

After the 12th class day, you must go to Room 102 in the Wimberly Building to drop or withdraw from classes. Please call 880-8362 or 880-8542 if you have any questions.