# Faculty Developmental Leave Scoring Rubric

**REVIEWER:** ________________________________  **ACADEMIC DISCIPLINE:** ________________________________

**THE BASIS FOR A MERITORIOUS APPLICATION:** For a faculty developmental leave to be deemed meritorious a minimum score of three (3) must be assessed, with a minimum score of one (1) in each of the three categories.

<table>
<thead>
<tr>
<th>Score</th>
<th>Criteria for Research Proposal</th>
<th>Criteria for Research Methodology</th>
<th>Justification for Leave from Duties</th>
</tr>
</thead>
</table>
| 4     | • A concise and articulate description of a significant globally important research problem; or  
      • A major contribution to the arts of international/national renown; or  
      • A Faculty Developmental activity that is internationally or nationally recognized and of rare opportunity, that will provide a major improvement in the areas of either teaching, research, or both (Methodology Assessment = 3.5, unless supported with applications to the classroom). | • A detailed description of a strong, well-established methodology, which will lead to multiple publications/patents/showings/exhibits/recitals:  
• Clear descriptions for samples/equipments/research procedures  
• Research design is well-planned and can be executed with known capacity of the applicant  
• Excellent budgets and labor planning  
• Pursuing off-campus resources that were contacted and a collaborative plan is carefully described. | • An invitation from an internationally recognized Institution to participate in research-related (or artistic) activities outside of the United States.  
• Unique source materials stored outside of the United States.  
• Duration of visit in excess of two weeks. |
| 3     | • A detailed description of a global research issue; or,  
• A concise and articulate description of a regionally important research problem; or  
• A significant contribution to the arts of regional renown; or,  
• A Faculty Developmental activity that is nationally or regionally recognized or unique, and will provide a significant improvement in the areas of either teaching, research, or both (Methodology Assessment = 2.5, unless supported with applications to the classroom). | • A detailed description of a strong, well-established methodology, which will lead to multiple publications/patents/showings/exhibits/recitals:  
• Clear descriptions for samples/equipments/research procedures  
• Research design is described well but its execution can be further explained to the committee  
• Nice budgets and labor planning but may need minor clarifications  
• Pursuing off-campus resources that were contacted and a collaborative plan is briefly described. | • An invitation from a professional organization to participate in research-related (or artistic) activities outside of Texas:  
• Rare source materials stored outside of Texas.  
• Duration of visit in excess of two weeks. |
### Faculty Developmental Leave Scoring Rubric

<table>
<thead>
<tr>
<th>Score</th>
<th>Description of Research</th>
<th>Methodology Assessment</th>
<th>Time Commitment</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Adequately detailed description of research of some national or regional relevance; or A significant contribution to the arts of regional or local renown; or A unique and noteworthy contribution to the local arts; or A Faculty Developmental activity that is regionally or locally recognized or unique, and will provide improvement in the areas of either teaching, research, or both (Methodology Assessment = 1.5, unless supported with applications to the classroom).</td>
<td>A detailed description of a reasonable, well-established methodology, which will lead to one or more publications/patents/showings/exhibits/recitals: Good descriptions for samples/equipments/research procedures Research design and the applicant’s capacity of executing the research is reasonably described but some more descriptions can be much appreciated Brief budgets and labor planning and lack of some justifications. Claimed applicable off-campus resources were contacted but little or no clear collaborative plan was described.</td>
<td>Frequent trips to distant locations required to support project (or artistic) activities. The required time commitment for successful completion of the project will significantly compromise the Faculty member’s ability to perform assigned duties.</td>
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<tr>
<td>1</td>
<td>Somewhat detailed description of research of minor importance; or A recognized contribution to the local arts; or A Faculty Developmental activity that is locally acknowledged, and may provide improvement in the areas of either teaching, research, or both (Methodology Assessment = .5, unless supported with applications to the classroom).</td>
<td>A brief description of a simple methodology, which is possible to lead to publications/patents/showings/exhibits/recitals: Little or no description for samples/equipments/research procedures Little or no research design was provided and its execution was questionable Little or no budgets and labor planning No evidence shown for claimed applicable off-campus resources and/or some collaborative plans.</td>
<td>The required time commitment for successful completion of the project (or artistic) activities will impinge slightly on the Faculty member with respect to performance of assigned duties.</td>
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<tr>
<td>0</td>
<td>Insufficient description of research to form a reasonable assessment of the value of the proposal; or Description of artistic contribution fails to provide adequate information to determine impact. (Unmeritorious projects)</td>
<td>A brief description of a simple methodology, which is possible to lead to publications/patents/showings/exhibits/recitals: Almost no description for samples/equipments/research procedures Almost no research design was provided and its execution was questionable Little or no budgets and labor planning Little or no claimed applicable off-campus resources and/or some collaborative plans.</td>
<td>No justifiable conflict or hardships with Faculty member’s assigned duties (Unmeritorious projects)</td>
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